

PERSONAL RECOGNIZANCE

KNOW ALL MEN BY THESE PRESENTS:

THAT I, _____[NAME] as principal and as surety hereby agree with the undersigned representative to pay as bail unto the City of Wheeling the sum of Five Hundred Dollars, dated this ____ day of _____, 20____.

The condition of the above obligation is such that, whereas the above bound _____[NAME] is charged with having committed _____[CITATION] and whereas _____[NAME] desires to give personal recognizance for cash bail and be released from custody.

NOW, THEREFORE, if the said _____[NAME] shall make his/her personal appearance before Judge Jeffrey R. Miller , City of Wheeling Municipal Court Room, Room 102 of the City-County Building, 1500 Chapline Street, Wheeling, WV 26003 on Wednesday, the __[DAY] day of _____[MONTH], 20__[YEAR] at 1:30pm then and there to answer for the offense that may be thereafter returned and then and there render himself/herself amendable to the order and process of said Court, and from term to term and time to time thereafter to which the proceedings concerning said charge or indictment may be continued until the matter is finally terminated, and if convicted shall appear for judgment and render himself/herself in execution thereof upon such day as the Court may order, and shall thence not depart without leave of the Court, then this recognizance be void, else remain in full force and effect.

Defendant Acknowledges Receipt

Address

City, State, Zip

Telephone Number

Valid E-Mail address

THIS IS THE ONLY NOTICE YOU WILL RECEIVE OF YOUR IMPENDING COURT DATE. IF YOU CANNOT APPEAR ON YOUR SCHEDULED DATE YOU MUST CALL THE CLERK AT LEAST 24 HOURS IN ADVANCE OF YOUR COURT DATE OR A CONTINUANCE WILL NOT BE GRANTED. FAILURE TO APPEAR ON THE DATE AND TIME SCHEDULED OR TO CALL TO RESCHEDULE WILL RESULT IN A GUILTY VERDICT AND ALL FINES AND COURT COSTS WILL BE IMMEDIATELY DUE.

Acknowledged before me this the ____ day of _____, 20____.

Municipal Court Clerk _____