



Vacancy Announcement
Part Time Basketball Scorekeeper
Pay Rate: \$8.75 per hour
Location: Wheeling

The City of Wheeling is in search of a part time Basketball Scorekeeper.

The scorekeeper's primary responsibility is to accurately record the score & fouls of the Wheeling Parks & Rec department's basketball games. Scorekeepers must have a basic knowledge of the rules of basketball.

Basic Function and Responsibilities:

- Each scorekeeper must record each point made be it through a scored point or penalty point
- Each scorekeeper must adjust team scores in accordance with official's decision
- Each scorekeeper must keep track of possession arrow
- Each scorekeeper is responsible for keeping time by starting and stopping the clock
- Each scorekeeper is responsible for keeping records of all fouls and player eligibility
- Each scorekeeper must be in communication with the referees at all times
- Each scorekeeper must conduct oneself in a professional manner before, during, and after game play
- Each scorekeeper must communicate any problems or concerns to the supervisor

Basic Requirements/Qualifications:

- Must be 15 years of age or older
- Knowledge of sport of basketball
- Patient and reliable
- Organizational and communication skills

Applications must be submitted through the City of Wheeling's applicant portal. You may view detailed job descriptions and complete an application by visiting the City's website at <https://www.wheelingwv.gov/departments/HumanResources> and selecting the "current job openings" link.

The City of Wheeling is an Equal Opportunity Employer and prohibits discrimination in any aspect of employment. The City shall provide equal opportunity to all qualified employees and applicants for employment without regard to race, creed, color, sex, religion, national origin, age, disability, veteran status, political affiliation or other characteristics protected by law. In addition, the City complies with applicable state and local laws governing non-discrimination in employment. The City will take positive action to ensure fulfillment of this policy in all areas of employment.