

WHEELING FIRE DEPT. BUDGET REQUEST 2020-21

January
Su 5 12 19 26

February
Su 2 9 16 23 30

March
Su 3 10 17 24 31

April
Su 4 11 18 25 30

May
Su 5 12 19 26 31

June
Su 1 8 15 22 29

July
Su 6 13 20 27

August
Su 3 10 17 24 31

September
Su 1 8 15 22 29

October
Su 5 12 19 26

November
Su 2 9 16 23 30

December
Su 2 9 16 23 30

A Tradition of Service

Date January 23, 2020
To Mr. Robert Herron, City Manager
From Larry Helms, Fire Chief
Subject FISCAL YEAR 2020-2021 BUDGET

It is an honor to present the City of Wheeling Fire Department budget. In 2019, the Fire Department responded to 7,204 incidents. This was record high number for a one-year period. Rescue and EMS calls accounted for 65% – up 3.5% from 2018.

Accomplishments are as follows:

- Purchased Thermal Imaging Cameras to provide every unit with this technology.
- Replaced an Ambulance – delivery expected in March 2020
- Replaced 1973 Ladder 6 – delivery expected late 2020
- Replaced Engine 2 – units will be moved within the fleet. Once again, WFD will have two adequate reserve units.
- Twelve Ballistic Vests were donated by Wheeling Hospital to provide better protection for our First Responders.
- Provided refresher classes for Swift Water Rescue. ACLS, PALS, and ITLS Paramedic Training were provided by Wheeling Fire Department.
- Six members of the Swift Water Rescue team began working with the WV National Guard team.
- Received the Highest Honor American Heart Associations Mission Lifeline Gold Plus award for advanced cardiac care.
- AFG Grant for Staffing will allow us to add six additional personnel in March. Thanks to Administration and Council for realizing this need!

Training Division

The Training Division processed nine new recruits (with eight more coming in March) to fill the grant and retirements. It provided bi-monthly CPR and First Aid training to the general public. It provided classroom and hands-on continuing education units and recertification for Emergency Medical Technicians and Paramedics. New records and training requirements required assistance from other staff. The addition of an EMS Training Officer has greatly enhanced our ability to meet our training needs and health care provider mission.

Investigations Bureau

The Investigations Bureau investigated the cause of structure, vehicle, and outdoor fires. Investigators comb through debris, collect evidence, and study burn patterns to determine the ignition source and contributing factors. These officers interview witnesses, write fire reports, and testify in court if necessary. These officers also used their skills to: assist with CPR and First Aid instruction, provide IT support department wide, and are vital to the hiring process.

Bureau of Fire Prevention

The Fire Safety House is a recognizable mobile classroom that reached over 3,000 adults and children. Officers visited all of the City's K-2 students. Youngsters were taught hands-on lifesaving skills to protect themselves from fire. The Fire Safety House also promoted fire safety skills at numerous community festivals.

The Bureau of Fire Prevention made contact with over 2,800 Wheeling residents, business owners, property managers, and school officials. BFP services included: plan reviews, construction inspections, license checks, fire extinguisher training, fire drills, alarm system tests, and safety lectures.

The Department continues to work with the Red Cross and Ohio County schools to aggressively promote and install three smoke detectors per household for any home in need. (The Red Cross procured the detectors through a grant.)

EMT Coverage

WFD provides EMT coverage year-round for school, community, and league events. Our medics covered varsity and playoff games for student athletes, the Nallers, and numerous community events and festivals. This is represented by an increase in special events overtime. (Note: Organizers are billed for our services. Their payments reimburse the city budget.) These events account for approximately 1,300 hours per year and continued requests for these services are rising.

Goals

Fire station upgrades were addressed in-depth during our efforts to address our public service building and the needs of the fire department. Station improvement costs are based on the finding of our research. We have identified priorities from that list. (See attachment)

Other goals for the upcoming year are to replace the following: another ambulance (rechassis an existing unit), the Investigations vehicle, Recue Boat, and Engine 9. Due to mechanical failures, the cost of repairs exceeds the value of these vehicles. This would support our two-year ambulance replacement cycle and plan for a Fire Engine replacement on a six-year rotation. A leasing program may be an option as well.

Conclusion

Fire Department personnel look forward to the challenges and rewards of 2020. It is our privilege to educate, protect, and serve the citizens of Wheeling, West Virginia.

Respectfully submitted by,

A handwritten signature in blue ink, consisting of a large, stylized initial 'J' followed by a series of loops and a long horizontal stroke.

**CITY OF WHEELING
DEPARTMENTAL BUDGET REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT/DIVISION: FIRE		DEPARTMENT/DIVISION HEAD: LARRY HELMS, CHIEF					
LINE ITEM (NUMBER & TITLE)	BUDGET CURRENT YEAR	PROPOSED BASE	NEW PROJECTS AND CAPITAL OUTLAY	BUDGET REQUEST	INCREASES (DECREASES)	APPROVED BY CITY MANAGER	
Fire Equipment Manager 001.4706.10.1216	\$50,918	\$51,418		\$51,51,418	+\$500		
Fire Chief 001.4706.10.1220	\$81,786	\$82,610		\$82,610	+\$824		
Admin Assistant 001.4706.10.1318	\$35,028	\$35,032		\$35,032	+\$4		
EMS Officer 001.4706.10.1324	New replace staff associate	\$44,533		\$44,533	+\$44,533		
Senior Equipment Manager 001.4707.10.1400	\$43,323	\$43,639		\$43,639	+\$316		
Firefighters 24 + 6 AFG grant 001.4706.10.1502	\$578,544	\$770,640	Note: \$184,923 AFG grant	\$770,640	+\$192,096		
Fire Engineers 31 001.4706.10.1503	\$828,872	\$835,016		\$835,016	+6,144		
Fire Lieutenants 19 001.4706.10.1504	\$516,742	\$536,693		\$536,693	+\$19,951		
Fire Captains 10 001.4706.10.1505	\$307,795	\$303,060		\$303,060	-\$4,735		

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Fire Assistant Chiefs 5 001.4706.10.1506	\$263,201	\$215,000		\$215,000	-\$48,201	
Paramedics 18 full 26 partial 001.4706.10.1517	\$57,273	\$75,374		\$75,374	+\$18,101	
Fire Chief Investigator 001.4706.10.1519	\$49,917	\$51,418		\$51,418	+\$1,501	
EMT supplemental pay 001.4706.10.1521	\$142,942	\$184,255		\$184,255	+\$41,313	
Bonus/Attend. Bonus 001.4706.10.1523	\$36,910	\$40,350		\$40,350	+\$3,440	
Certification Pay 001.4706.10.1536	\$7,485	\$11,232		\$11,232	+\$3,747	
Overtime 001.4706.10.1903	\$295,000	\$310,000		\$310,000	+\$15,000	
Longevity 001.4706.10.1905	\$51,132	\$76,694		\$76,964	+\$25,562	
Fire Pension 001.4706.10.1906	\$3,390,450	\$3,223,658		\$3,223,658	-\$166,792	
Special Event Overtime 001.4706.10.1907	\$57,244	\$58,000		\$58,000	+\$756	
Holiday 001.4706.10.1908	\$73,660	\$73,660		\$73,660	-0-	

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LINE ITEM (NUMBER & TITLE)	BUDGET CURRENT YEAR	PROPOSED BASE	NEW PROJECTS AND CAPITAL OUTLAY	BUDGET REQUEST	INCREASES (DECREASES)	APPROVED BY CITY MANAGER
Scheduled Overtime 001.4707.10.1913	\$1,455,393	\$1,584,356	Note + 6 FF's \$69,327 AFG grant	\$1,584,356	+\$128,963	
State Pension 001.4706.10.1915	\$80,075	\$137,225	+ 6 FF's AFG grant	\$137,225	+\$57,150	
Eye & Dental 001.4706.10.1920	\$81,006	\$89,172		\$89,172	+\$8,166	
Hospitalization 001.4706.10.1921	\$1,021,967	\$1,144,603		\$1,144,603	+\$122,636	
Medicare contribution 001.4706.10.1924	\$71,421	\$79,243		\$79,243	+\$7,822	
Station Rental 001.4706.20.2128	\$15,913			\$15,913	-0-	
Insurance 001.4706.20.2134	\$221,34	\$229,34		\$221,34	-0-	
Office Equipment 001.4706.20.2145	\$3,910	\$7,500		\$7,500	+\$3,590	
Tech Services 001.4706.20.2149	\$1,000			\$1,000	-0-	
Training Schools 001.4706.20.2152	\$20,110	\$27,000	Training program	\$27,000	+\$6,890	
Travel 001.4706.20.2153	\$6,180	\$8,500		\$8,500	+\$2,320	
Radio Repair 001.4706.20.2155	\$10,000	\$10,000	\$38,000 add radios	\$48,000	\$38,000	

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LINE ITEM (NUMBER & TITLE)	BUDGET CURRENT YEAR	PROPOSED BASE	NEW PROJECTS AND CAPITAL OUTLAY	BUDGET REQUEST	INCREASES (DECREASES)	APPROVED BY CITY MANAGER	
Utilities 001.4706.20.2167	\$69,000			\$69,000	- 0 -		
Workers compensation 001.4706.20.2171	\$120,871	\$136,625		\$136,625	+\$15,754		
Telephone-LD-Charges 001.4706.20.2173	\$6,910	\$10,000		\$10,000	+\$3,090		
Arson Investigation 001.4706.20.3101	\$3,330	\$3,500		\$3,500	+\$270		
Equipment Maintenance 001.4706.20.3116	\$10,450	\$15,000		\$15,000	+\$4,500		
Fire House Repair 001.4706.20.3120	\$40,000	?	\$506,665	\$546,665	+\$506,665		
Postage 001.4706.20.3146	\$800			\$800	- 0 -		
Ambulance Oper. Expense 001.4706.20.3235	\$43,800	\$55,000		\$55,000	+\$11,200		
Public Service training Exp. 001.4706.20.3236	\$6,000			\$6,000	- 0 -		
Clothing Allowance 001.4706.30.2112	\$26,870	\$30,000	Additional PPE \$9,000	\$39,000	+\$12,130		
Hydrant Rental 001.4706.30.2131	\$163,330			\$163,330	-0-		

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Furniture & Bedding 001.4706.30.3122	\$9,120	\$10,000		\$10,000	+\$880	
Gas-Diesel-Oil 001.4706.30.3124	\$79,340	\$85,000		\$85,000	+\$5,660	
Hose-other material 001.4706.30.3126	\$10,420	\$16,000		\$16,000	+\$5,580	
Miscellaneous Materials 001.4706.30.3133	\$21,360	\$25,000		\$25,000	+\$3,640	
Office Supplies 001.4706.30.3135	\$15,580	\$16,000		\$16,000	+\$420	
Parking Authority 001.4706.30.3136	\$4,560			\$4,560	- 0 -	
Fire Prevention Supplies 001.4706.30.3160	\$2,270	\$3,000	New code books \$1,700	\$4,700	+\$2,430	
Vehicle Maintenance 001.4706.30.3183	\$120,000	\$150,000	\$75,000 Engine, axles and exhaust Capture	\$195,000	+\$75,000	
Fire Fighting Equipment 001.4706.30.3234	\$51,760	\$70,000		\$70,000	+\$18,240	
Dive Team Equipment 001.4706.30.3235	\$3,000			\$3,000	-0-	
Contribution to C.E.R.F 001.4706.50.5126	- 0 -			- 0 -	- 0 -	

PROGRAM/PROJECT	COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4
Replace Ambulance Prefab	\$150,000	1	More cost effective to replace this ambulance, Body is in good condition.
Inflatable Rescue Boat	\$18,000	2	Swift Water Rescue has been an increasing demand the old one would help to meet the demands
Station repairs two 6 of 7 stations	\$506,665	3	Repairs from station evaluations. This is the priority needs
Replace the Investigations Vehicle	\$40,000	4	Replace the 2004 Chevy pickup with 100,000 miles as body and frame repairs
Replace Engine	Engine \$500,000	5	Replace 1986 Engine

**CITY OF WHEELING
CAPITAL EQUIPMENT OUTLAY SCHEDULE
FISCAL YEAR 2016-17**

**DEPARTMENT
DIVISION: FIRE
FUND:**

DESCRIPTION	NO. OF UNITS	UNIT COST	TOTAL COST	TRADE IN VALUE	NET COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4	5	6	7	8
Replace Ambulance	1	\$150,000	\$150,000			1	Rechassis an ambulance that has a good body. This would put us back on track for our every two-year replacement plan.
Inflatable Rescue Boat	1	\$18,000		- 0 -		2	When the swift water resources are needed the need for multiple boats is always a challenge
Station repairs two 6 of 7 stations	6	Varies	\$506,665	-0-	\$506,665	3	These are priority repair identified when evaluating the fire stations overall costs for needed repairs \$1,352,395 (see attached itemized list)
Replace investigations vehicle	1	\$40,000	\$40,000	-0-	\$40,000	4	Replace the 2004 Chevy pick up with 100,000 miles as body and frame repairs
Replace Engine		Engine \$500,000	\$500,000	-0-	\$500,000	5	Replace 1986 Engine

Projected Costs for Upgrades at Existing Satellite Stations

	Space	Unit Cost	Quantity	Cost
Station No. 10 - Edgewood				
1	Remove / replace suspended concrete floor structure at garage bay		648	\$ 97,200.00
2	Remove / replace entry apron		2000	\$ 24,000.00
3	Resurface rear parking lot		500	\$ 22,500.00
4	Replace all personal and gear lockers		LS	\$ 12,000.00
5	Repair steel catwalk beams at hose tower		LS	\$ 12,000.00
6	Replace membrane roof system		LS	\$ 63,000.00
7	Provide new forced air HVAC to Second Floor		LS	\$ 19,200.00
8	Replace shower fixtures		LS	\$ 1,500.00
9	New kitchen cabinets and appliances		LS	\$ 9,500.00
10	Provide gear wash room		LS	\$ 9,500.00
11	Provide new carpet and throughout		LS	\$ 6,500.00
12	New fire, smoke, & CO ₂ system		LS	\$ 8,500.00
	Total Projected Bare Construction Cost w/ No Markup		115,700	\$ 285,400.00
Station No. 11 - Bethlehem Boulevard				
1	New fire, smoke, & CO ₂ system			\$ 8,500.00
2	Replace all exterior windows and storefront entry			\$ 24,000.00
3	Replace all bathroom plumbing fixtures			\$ 4,500.00
4	Replace wood deck and stair system			\$ 12,000.00
5	Provide additional exterior lighting			\$ 12,500.00
6	Resurface rear driveway		1700	\$ 59,500.00
7	Install door bell system			\$ 2,200.00
8	Replace bunker gear and personal lockers			\$ 18,500.00
9	Remove T1-11 plywood and replace with storefront			\$ 14,000.00
10	Replace laing ceiling system			\$ 6,500.00
11	Replace EPDM roof system		3065	\$ 64,365.00
12	Replace kitchen cabinets and appliances			\$ 18,000.00
	Total Projected Bare Construction Cost w/ No Markup		72,865	\$ 244,565.00
Project Recapitulation				
	Station No. 4 - South Wheeling			\$ 452,350.00
	Station No. 9 Warwood			\$ 186,180.00
	Station No. 5 - Wheeling Island			\$ 7,500.00
	Station No. 10 - Edgewood			\$ 285,400.00
	Station No. 11 - Bethlehem Boulevard			\$ 244,565.00
	Total Bare Projected Construction Cost			\$ 1,175,995.00
	Contractor Job Services, Overhead, and Profit	15%		\$ 176,399.25
				\$ 1,352,394.25
	Project Contingency	0%		\$ -
	Soft Costs & Fees	0.00		\$ -
	Total Projected Construction Cost Without Fees or Soft Costs			\$ 1,352,394.25



Wheeling Fire Department
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FOR IMMEDIATE RELEASE
January 7, 2020

Wheeling Fire Department Has Busiest Year in 150-Year History

In 2019, the Wheeling Fire Department responded to more calls for service in its 150-year history— breaking its 2018 record by more than 300 calls.

The department hit a record-breaking year in 2018 with 6,885 calls for services. Prior to that, the record was 6,880 – set in 2015. In 2019, a total of **7,204** calls for service were recorded, up by 4.5%.

“2019 brought on many new challenges to the WFD. We continue to see an increase in emergency medical calls and project that number to increase over time. The department battled two of the largest fires our city has experienced in decades, responded to several crashes on various roadways in the area with police and responded to more drug overdose calls. Nonetheless, our firefighters/paramedics remain dedicated and committed to our city,” said Fire Chief Larry Helms.

Medical/rescue calls were up about 3.5%. This is still because of the on-going drug addiction epidemic and an aging population. Of the 7,204 total calls for service – 65% are medical related.

Calls are categorized by the National Fire Incident Reporting System (NFIRS) Code Guide. A breakdown of the 2019 calls are as follows:

Fire: 127
Overpressure, Explosion or overheat (no fire): 47
Rescue/EMS/Medical: 4,621
Hazardous Condition/No Fire: 201
Service Calls: 776
Good Intent Call: 526
False Alarm/False Call: 816
Severe Weather/Natural Disaster: 7
Special Incident Type: 4

Total fire calls were up about 22%, as were false fire/medical alarm calls by 14%. The Wheeling Fire Department does have a plan in place to reduce the amount of false medical alarms in the city. Council passed an ordinance in late 2019 giving the department permission to bill those who have multiple false medical alarms. This program is still in the developmental stage.