

# CITY OF WHEELING

OFFICE OF THE CITY MANAGER  
CITY COUNTY BLDG., 1500 CHAPLINE STREET  
WHEELING, WV 26003



## 2019 – 20 BUDGET SCHEDULE

January 8, 2019	Distribute budget forms to Department Heads (Request for Employee Group Proposals)
January 24, 2019	Submit Proposed Departmental Budget to City Manager (Employee Groups Submit Proposals)
January 24, 2019 to February 8, 2019	Departmental and Employee Groups meetings with City Manager
February 9, 2019	Individual City Council members' submission of suggestions for capital projects and proposed CDBG projects.
February 19, 2019	City Manager Submit Balanced General Fund and Coal Severance Budgets to City Council via Finance Committee @ 10:30 a.m.
February 26, 2019	City Council Budget Work Session 4:30 p.m.
March 5, 2019	City Council Budget Work Session (If necessary) 11:00 a.m.
March 19, 2019	City Council Adoption of 2019-20 Budget
April 16, 2019	Laying of Levy Rate by City Council
June 24, 2019 to June 28, 2019	Year-end Departmental Reviews/Proposed Budget Adjustments – Follow-up employee group meetings with City Manager
July 16, 2019	City Council Finance Committee – Unencumbered Carry Over Appropriation for 2018 -19 – This date is tentative and contingent upon timing of closing year end 2018 -19

Please note that the Budget Work Sessions are subject to change based on Council members availability. The final work session schedule will be made public in advance of each meeting.