



Glenn F. Elliott, Jr.
Honorable Mayor

City Council:

Chad Thalman, 1st Ward

Ben Seidler, 2nd Ward

Rosemary Ketchum, 3rd Ward

Jerry Sklavounakis, 4th Ward

Ty Thorngate, 5th Ward

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Wheeling, WV 26003
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City of Wheeling, West Virginia

FY 2022 Annual Action Plan DRAFT

For Submission to HUD

Community Development Block Grant
and
HOME Investment Partnership Program

Prepared By:





Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Wheeling, West Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In addition, the City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium of West Virginia. In compliance with the HUD regulations, the City of Wheeling has prepared this FY 2022 Annual Action Plan for the period of July 1, 2022 through June 30, 2023. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Wheeling. In addition, as the PJ for the HOME Consortium, this Annual Action Plan includes the HOME Program for the City of Weirton, Hancock County, Brooke County, Ohio County, and Marshall County that comprise the Northern Panhandle HOME Consortium.

The Annual Action Plan establishes the City's and HOME Consortium's goals for the next year and outlines the specific initiatives the City will undertake to address the needs and goals by promoting the rehabilitation and construction of decent, safe, and sanitary housing, creating a suitable living environment, removing slums and blighting conditions, promoting fair housing, promoting homeownership, improving public services, expanding economic opportunities, and principally benefitting low- and moderate-income persons.

The FY 2022 Annual Action Plan does not incorporate the Wheeling Housing Authority's Comprehensive Grant process into this consolidated planning and application process but does require the participation of the public housing authority in the development of this plan.

Available Funds:

The following financial resources are included in the FY 2022 Annual Action Plan which anticipates funding to be received to address the priority needs and goals identified in the City of Wheeling's FY 2020-2024 Five Year Consolidated Plan. The City of Wheeling will receive the following Federal funds during the FY 2021 program year:

- FY 2022 CDBG Allocation - \$1,153,109.00
- FY 2022 HOME Allocation - \$346,427.00
- **Total Funds: \$1,499,536.00**

FY 2022 CDBG and HOME Budget:

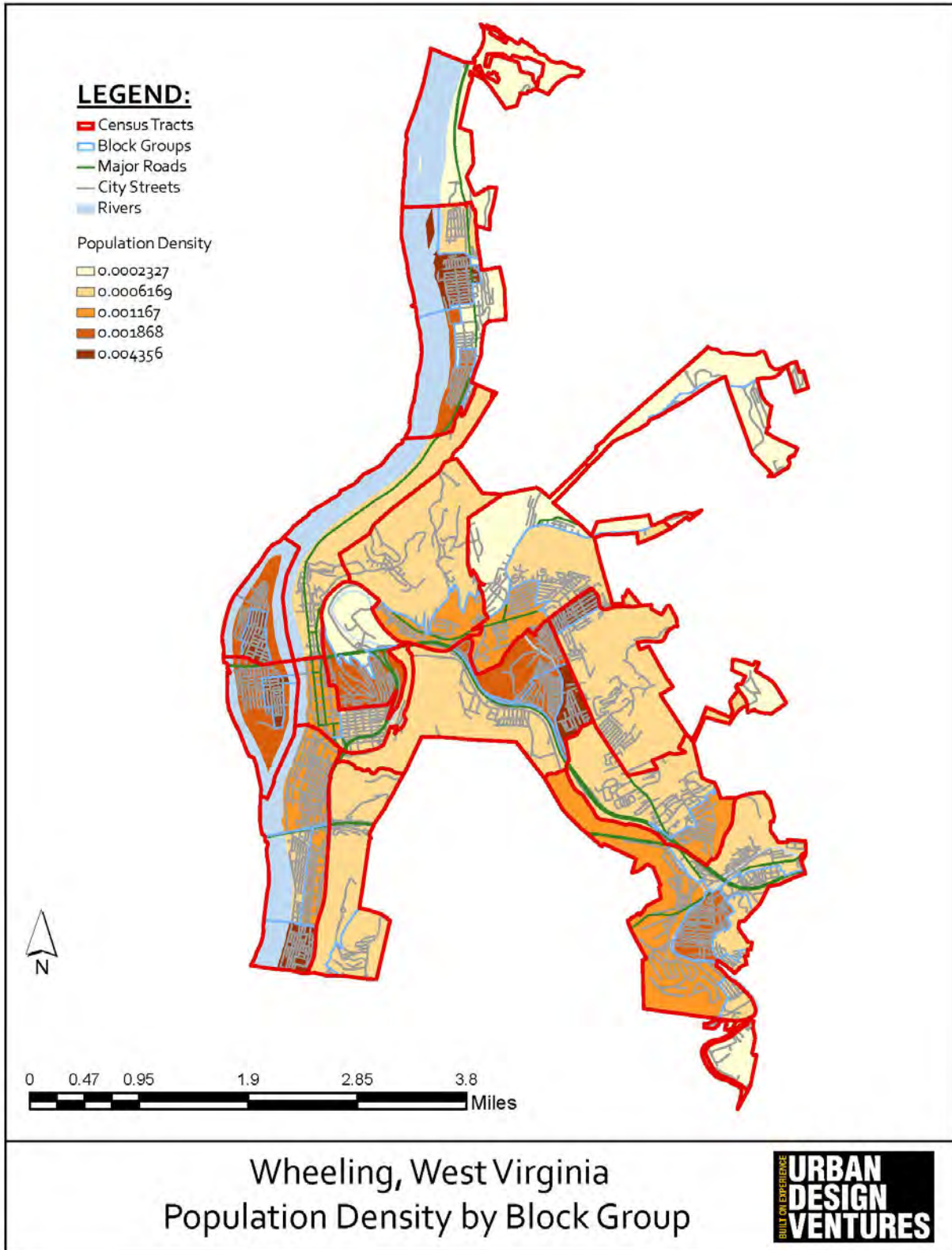
The City of Wheeling and the Northern Panhandle HOME Consortium propose to undertake the following activities with the FY 2022 CDBG and HOME funds:

- **CD-22-01 Administration** - \$230,621.00
- **CD-22-02 Ladder Truck 1** - \$250,000.00
- **CD-22-03 Helping Heroes** - \$253,988.00
- **CD-22-04 Laughlin Community Center** - \$100,000.00
- **CD-22-05 YWCA Wheeling** - \$250,000.00
- **CD-22-06 Catholic Charities Center** - \$10,000.00
- **CD-22-07 Family Service** - \$8,500.00
- **CD-22-08 Greater Wheeling Coalition for the Homeless** - \$5,000.00
- **CD-22-09 Information Helpline** - \$5,000.00
- **CD-22-10 Soup Kitchen of Greater Wheeling** - \$10,000.00
- **CD-22-11 Wheeling Health Right** - \$25,000.00
- **CD-22-12 Human Rights Commission** - \$5,000.00
- **HOME-22-13 HOME Administration** - \$34,642.00
- **HOME-22-14 CHDO Set-Aside** - \$51,965.00
- **HOME-22-15 Northern Panhandle HOME Consortium - First Time Homebuyer Program** - \$259,820.00
- **Total Funds: \$1,499,536.00**

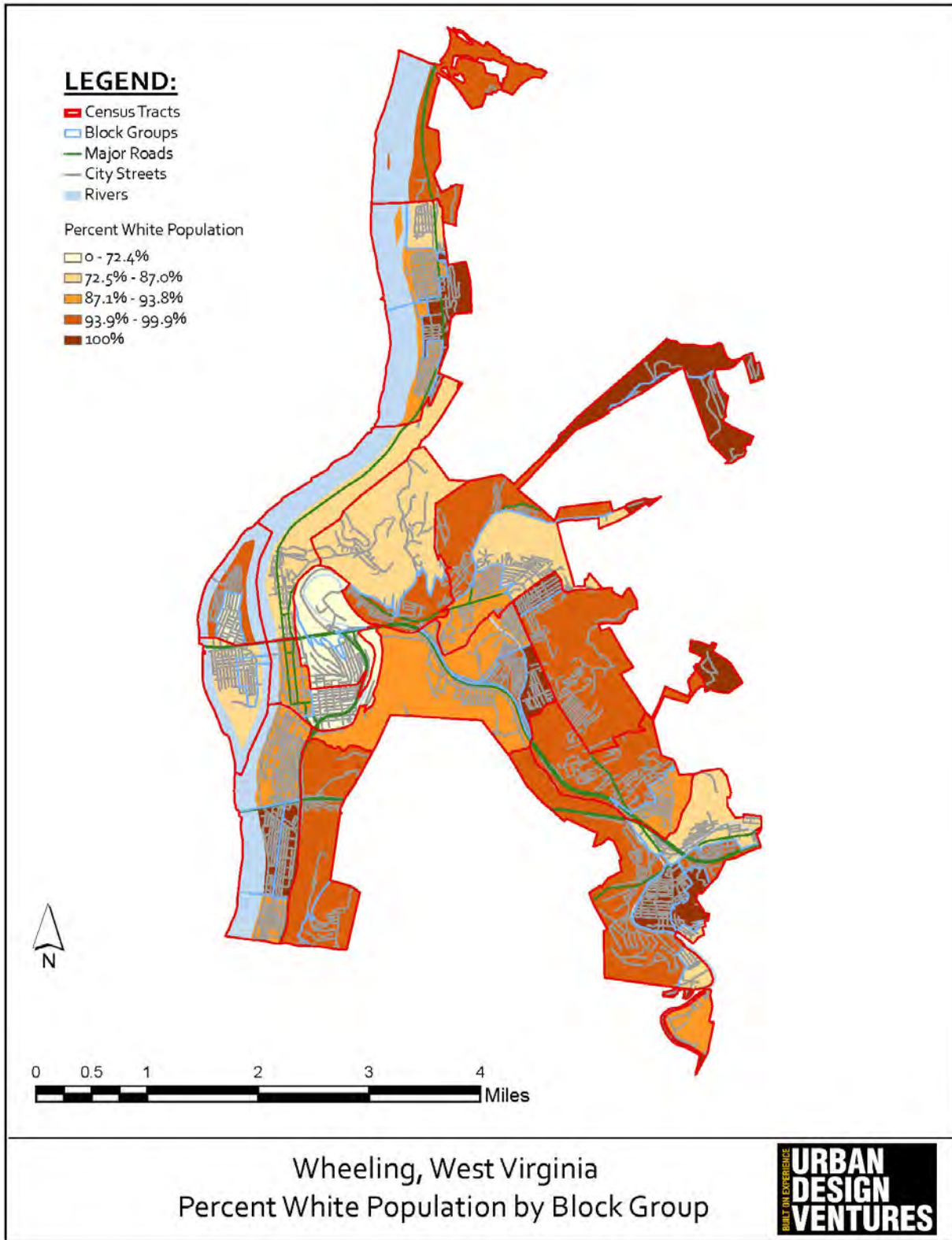
Maps:

Below are the following maps which illustrate the demographic characteristics of the City of Wheeling:

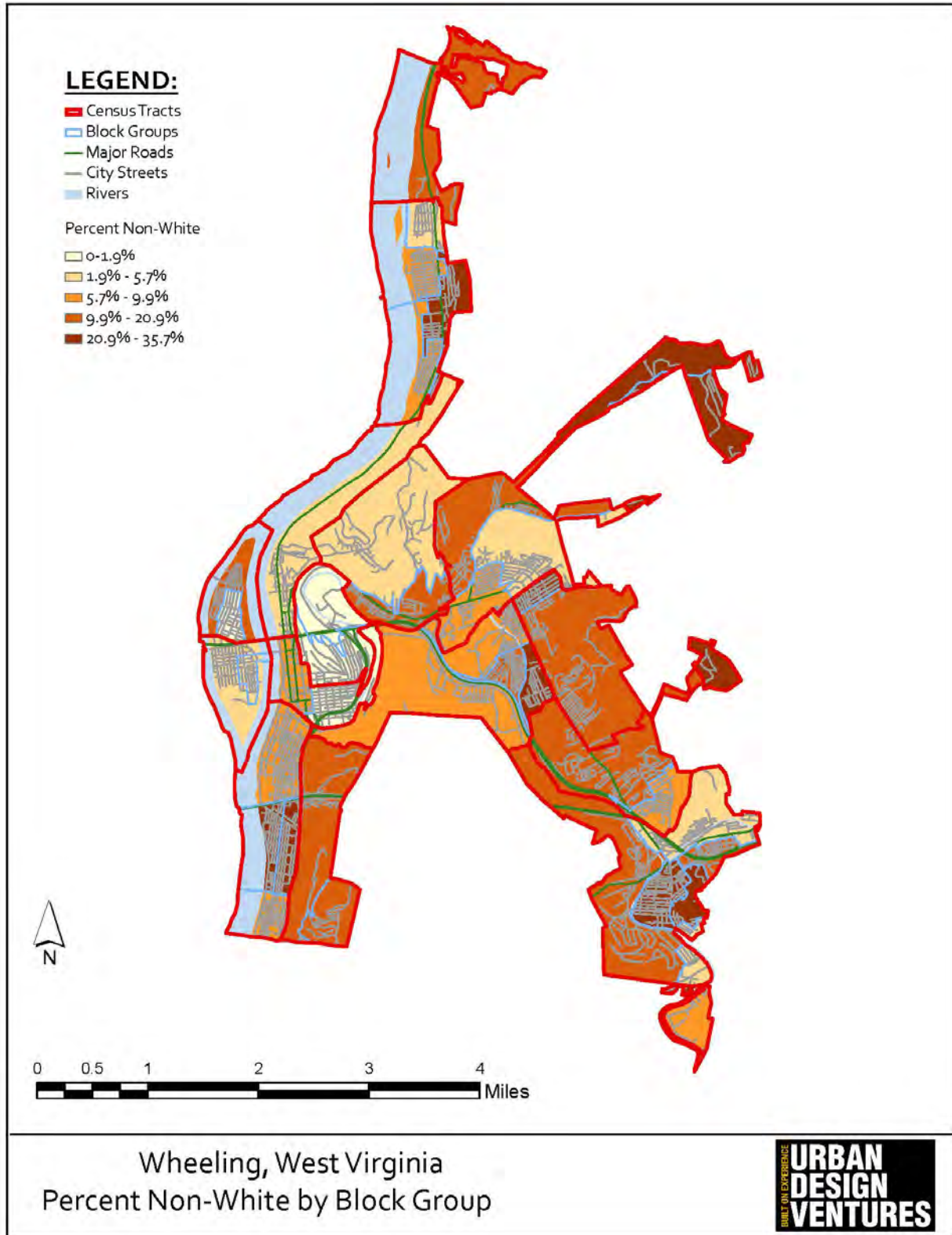
- Population Density by Census Tract
- Percent White Population by Census Tract
- Percent Minority Population by Census Tract
- Percent Population Age 65+ by Census Tract
- Housing Unit Density by Block Points & Census Tracts
- Percent Owner-Occupied Housing Units by Census Tract
- Percent Renter-Occupied Housing Units by Census Tract
- Percent Vacant Housing Units by Census Tract
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income with Minority Percentage by Block Group
- Commercial Hot Spots



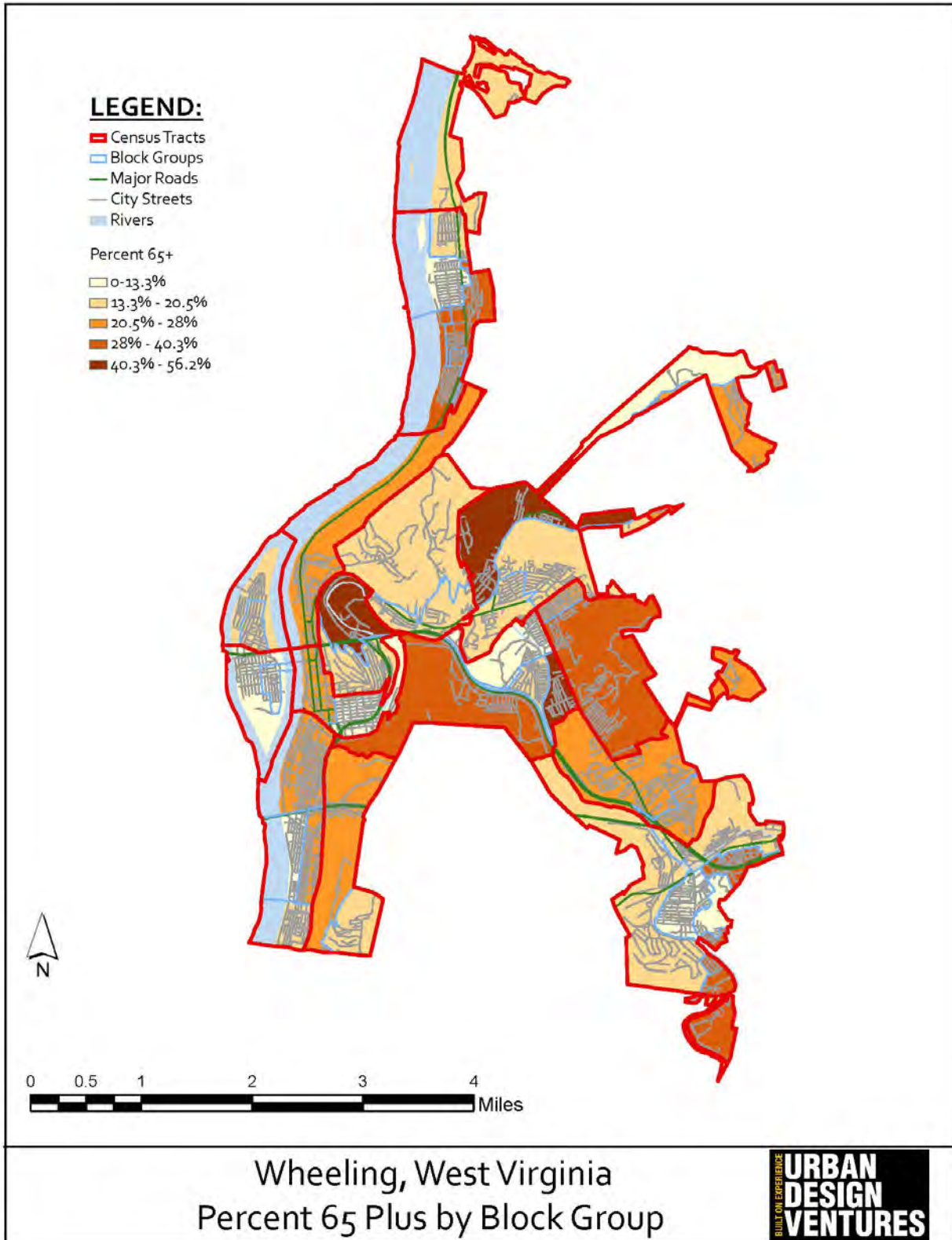
Population Density by Census Tract



Percent White Population by Census Tract

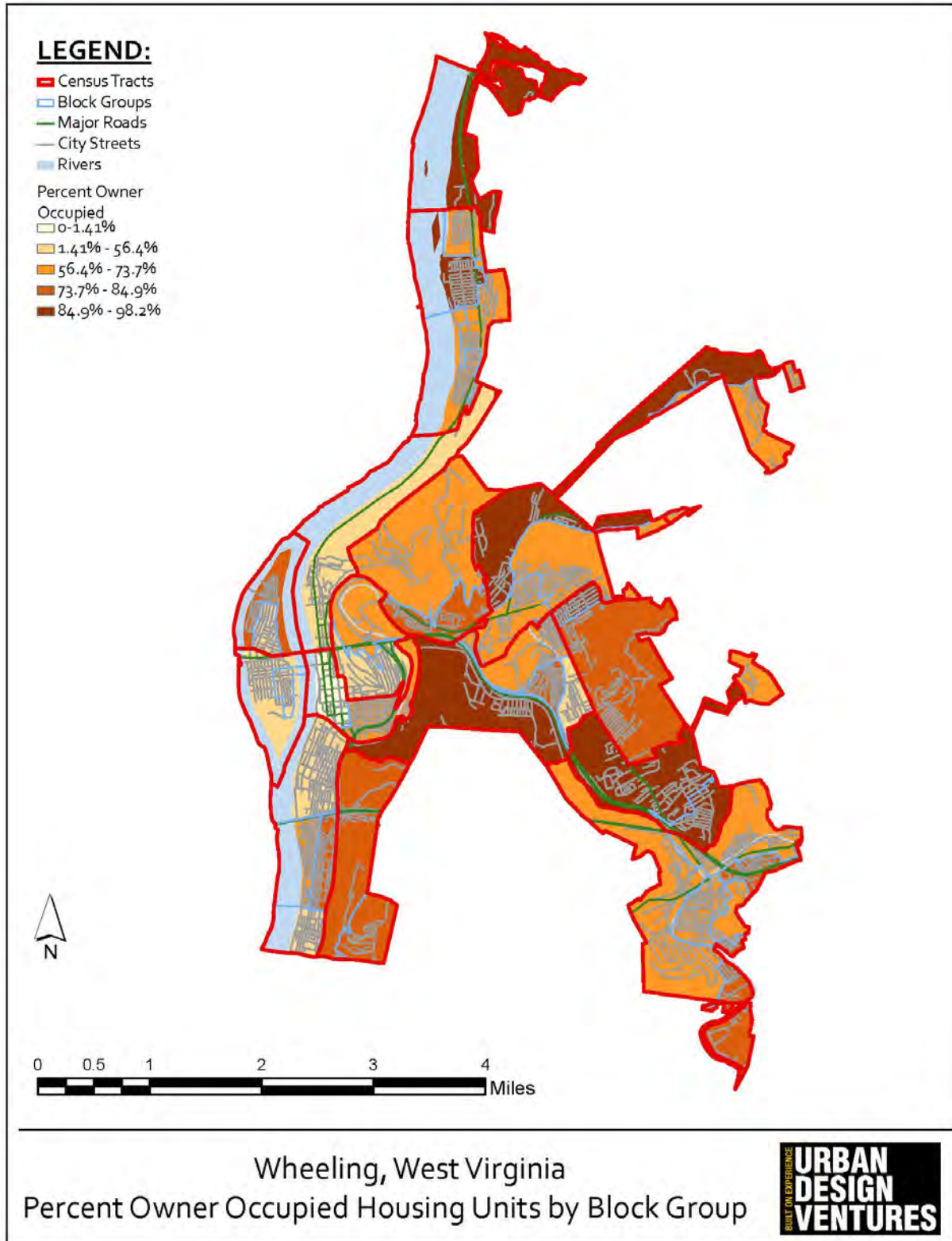


Percent Minority Population by Census Tract

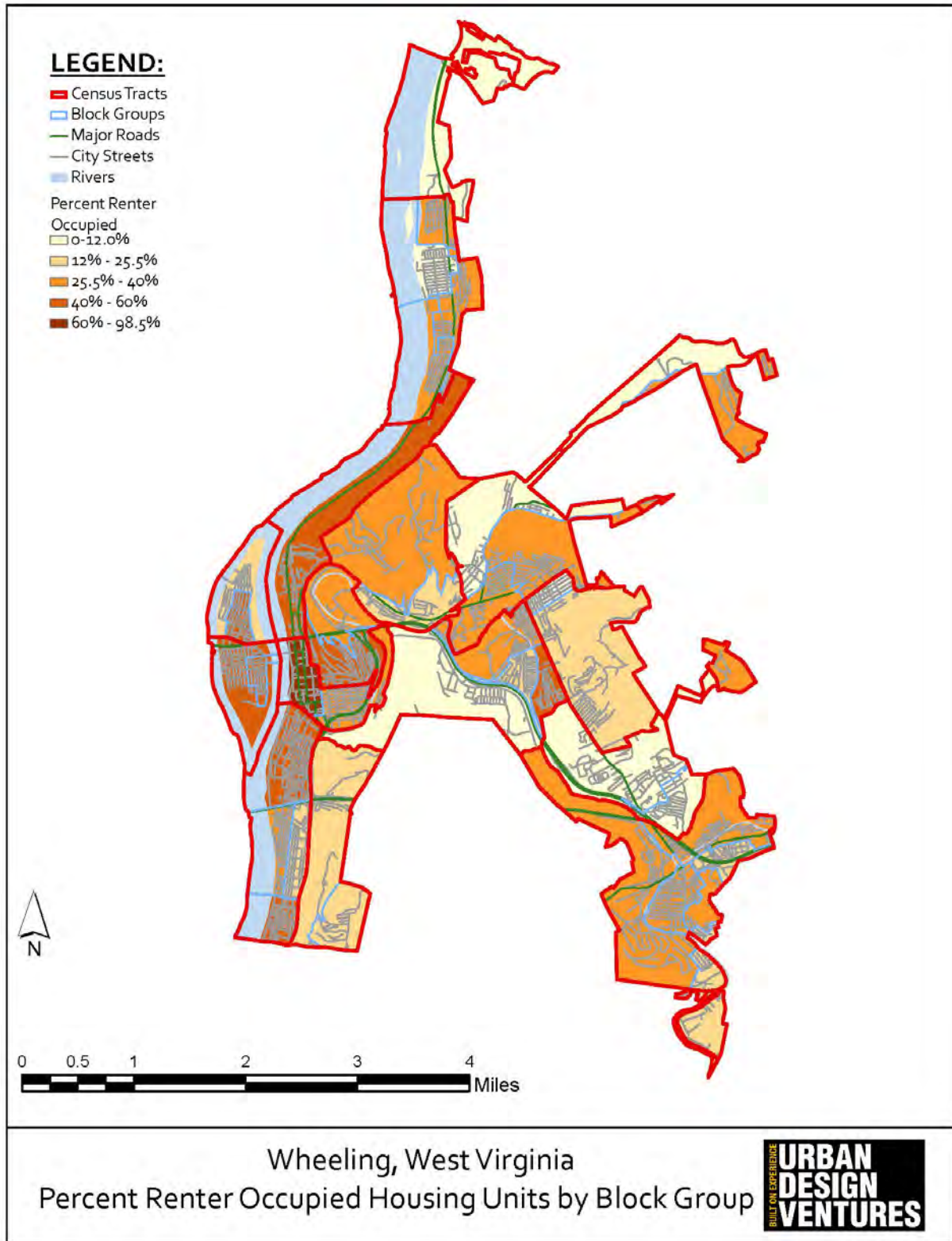


Percent Population Age 65+ by Census Tract

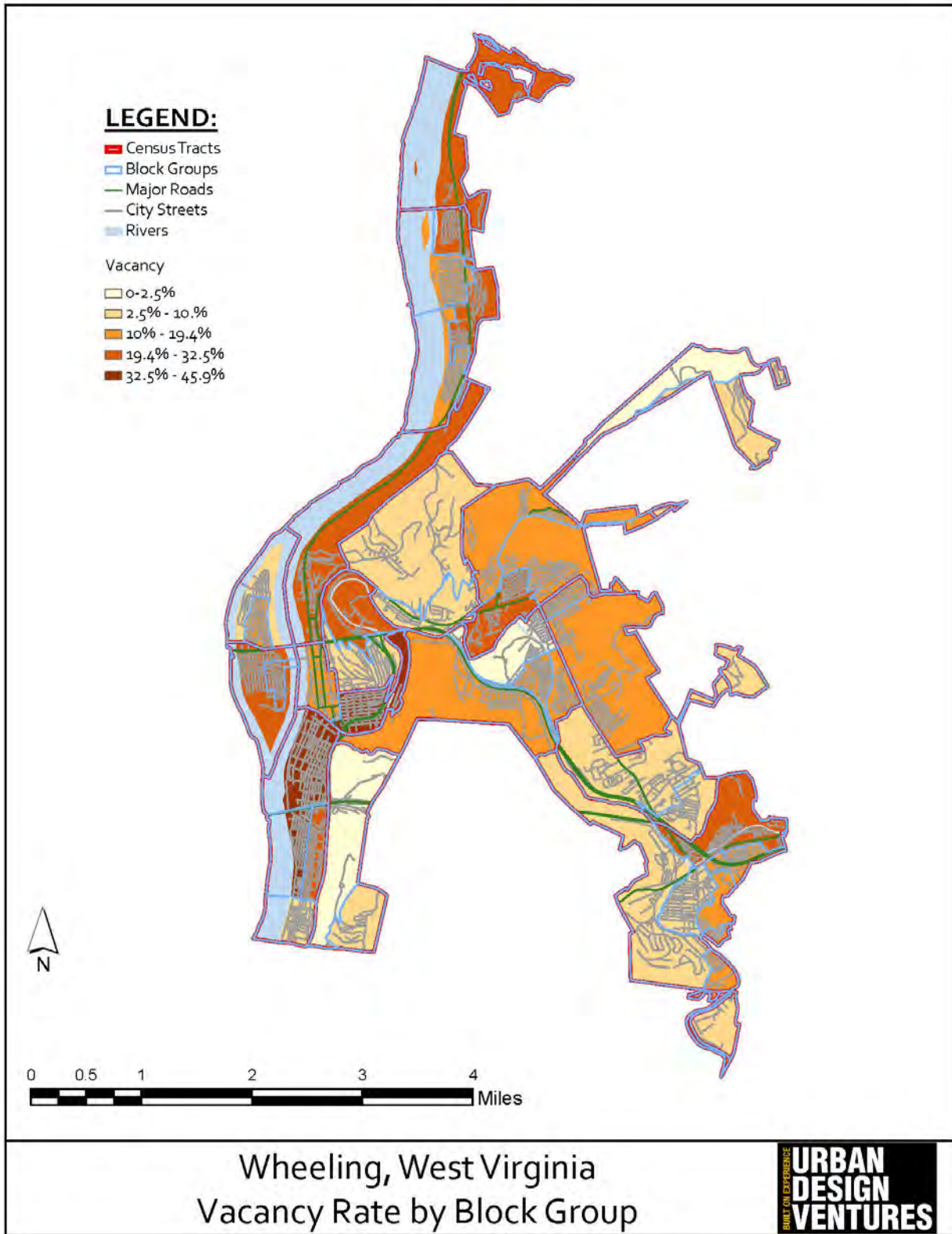
Percent Population Age 65+ by Census Tract



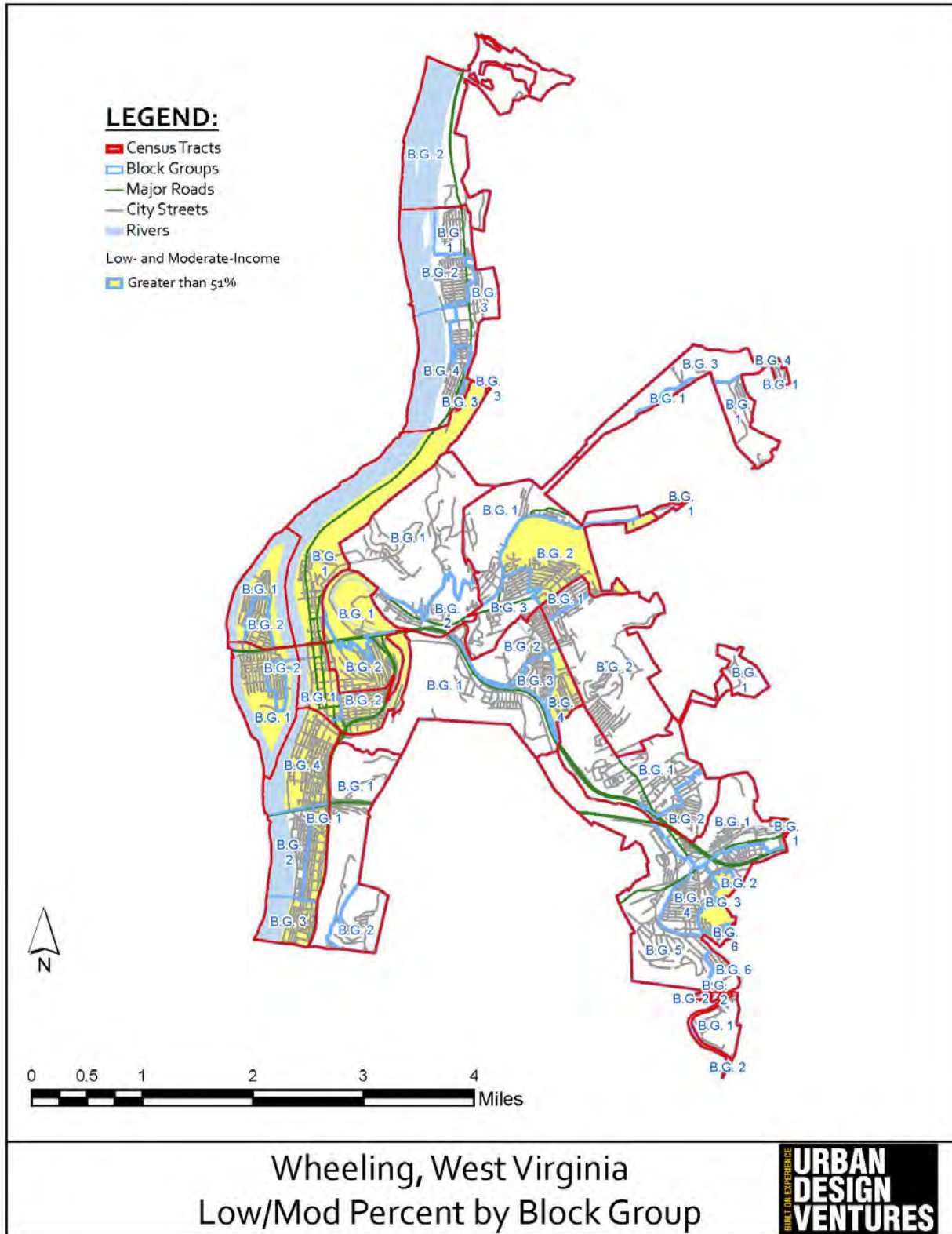
Percent Owner-Occupied Housing Units by Census Tract



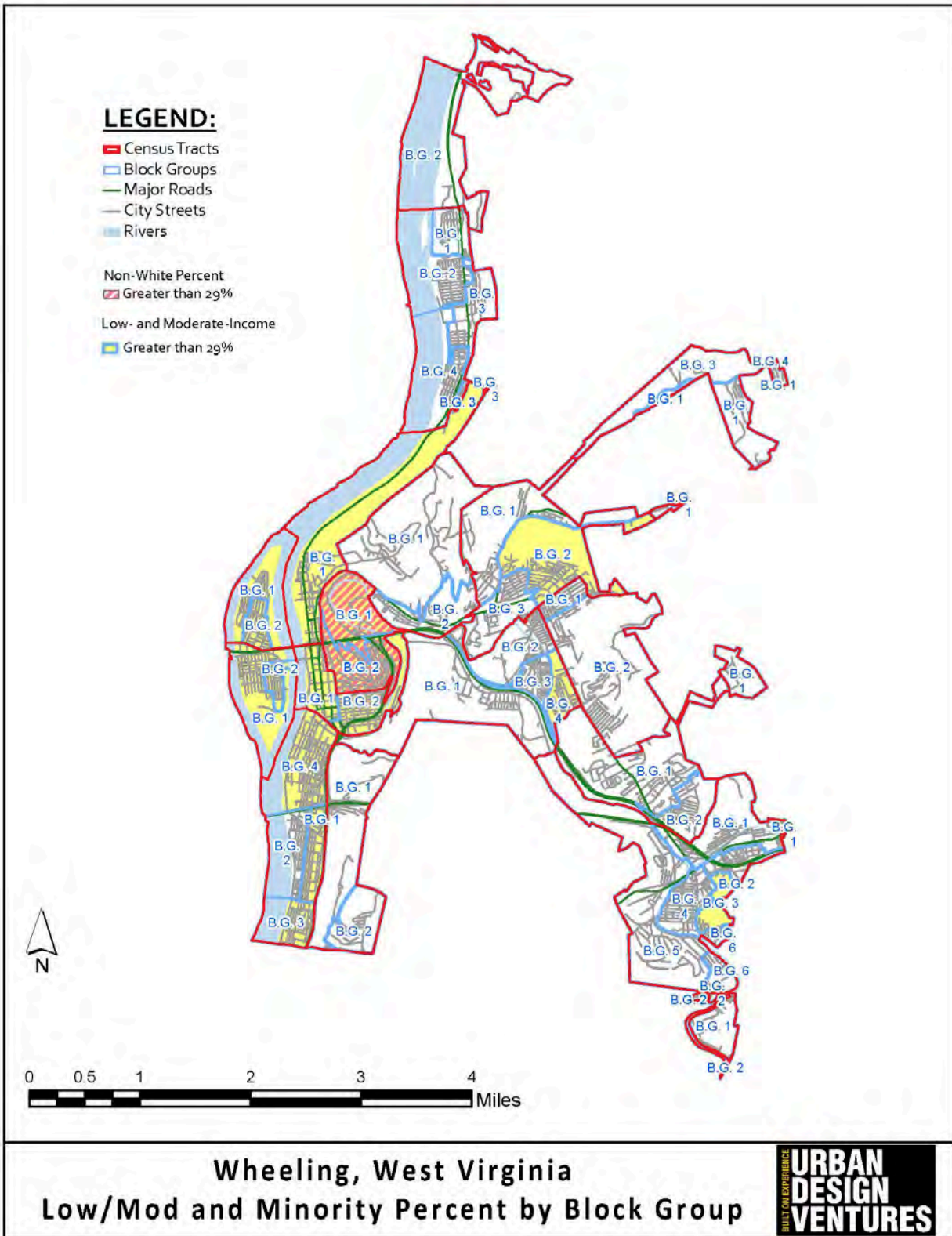
Percent Renter-Occupied Housing Units by Census Tract



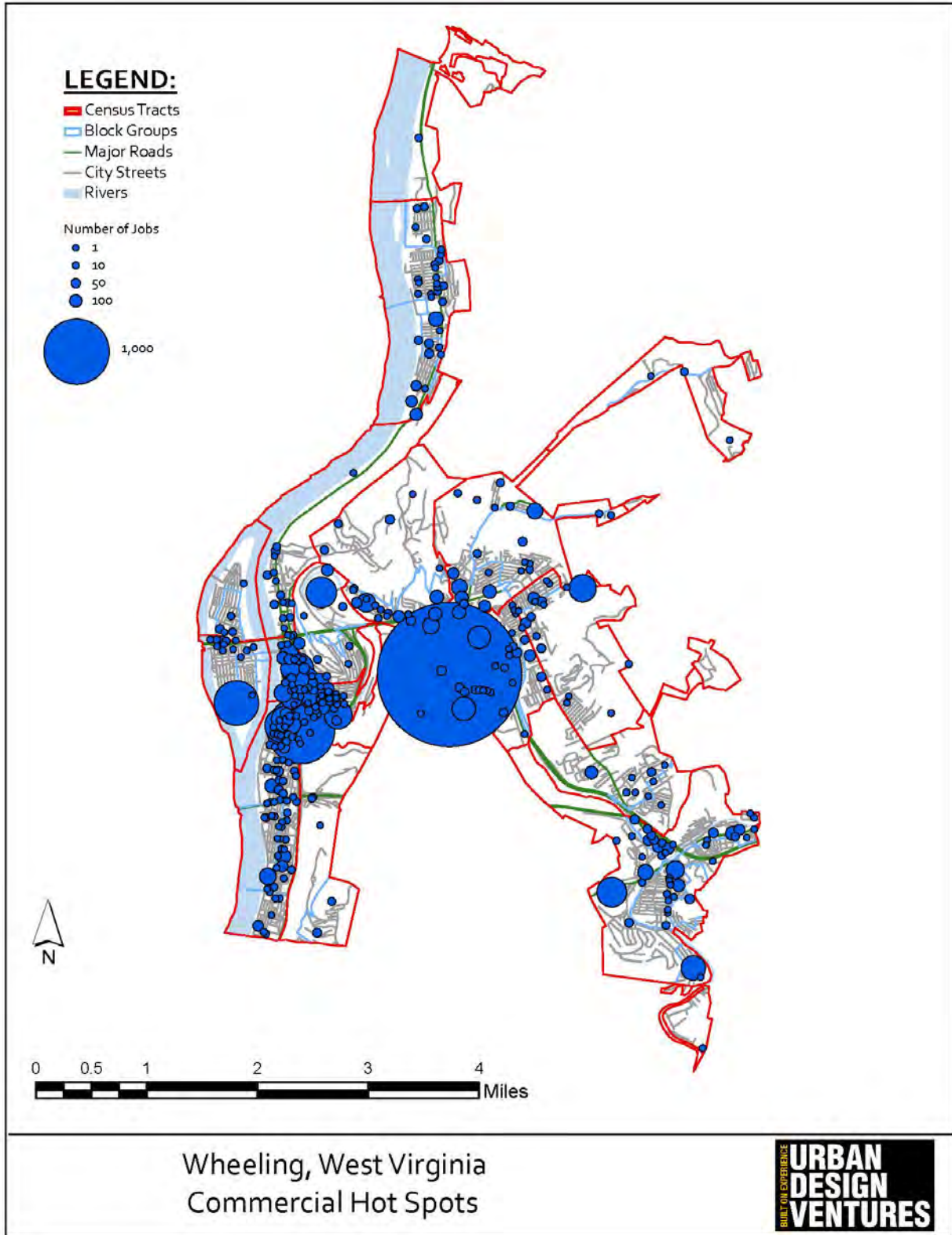
Percent Vacant Housing Units by Census Tract



Low/Moderate Income Percentage by Block Group



Low/Moderate Income with Minority Percentage by Block Group



Commercial Hotspots

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goal of the City of Wheeling is to improve the quality of life for City residents by funding infrastructure improvements, economic development, public services, and housing. During the FY 2022 Program Year, the City proposes to address the following priority need categories identified in its FY 2020-2024 Five-Year Consolidated Plan:

HOUSING PRIORITY - (High priority)

There is a need to improve the quality of the housing stock in the City and increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

HS-1 Homeownership - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$259,820 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

HS-2 Housing Construction/Rehabilitation - Support and promote the development of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City and the HOME Consortium through new construction and rehabilitation.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2022. Funds to be used for construction or rehabilitation of affordable housing.

HOMELESS PRIORITY - (Low priority)

There is a need for housing and support services for homeless persons and persons who are at-risk of becoming homeless.

Goals/Strategies:

HMS-2 Housing - Support the local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing to persons experiencing homelessness.

- **Helping Heroes** – CDBG funds will be used to assist in the development of a new center for veteran resources where the following types of public services and temporary housing opportunities will be provided: emergency shelter, transitional housing, rent and utility assistance, assistance securing permanent housing, intensive case management, assistance in accessing Veterans Affairs (VA) benefits, employment counseling, case management and referrals, food assistance, and clothing assistance. CDBG funded renovations will include the installation of an exterior wheelchair ramp, installation of an elevator, and renovations to provide accessible bathroom and common area facilities.
- **YWCA Wheeling**– CDBG funds will be used to remove architectural barriers within the 116-year-old building occupied by the YWCA since 1912. CDBG funded renovations will include improving the secure accessibility of the entrance on the South side of the building, reconfiguring the basement hallway to improve accessibility to the existing elevator, and eliminating steps leading into the toilet room, shower, and laundry facilities on the fourth and fifth floors. YWCA provides emergency shelter, transitional housing, residence, and legal and case management services for single women over the age of 18 and for victims of all types of human trafficking; non-treatment recovery home for women that includes peer support and case management; domestic violence prevention programming; used women's clothing boutique; and, cultural diversity and community outreach programming.
- **Greater Wheeling Coalition for the Homeless** – CDBG funds will be used for utility expenses for the transitional living facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).

HMS-3 Prevention and Re-Housing - Support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.

- **Information Helpline** – CDBG funds will be used to provide a rent and utility assistance.

COMMUNITY DEVELOPMENT PRIORITY - (High Priority) Part 1

There is a need to improve the City's public and community facilities, its infrastructure, public services, public safety, and the removal of slum/blighting conditions.

Goals/Strategies:

CDS-2 Community Facilities - Improve the City's parks, recreational centers, bike trails, green infrastructure, as well as public and community facilities through rehabilitation and new construction.

- **Laughlin Community Center** – CDBG funds will be used for the development of a vacant overgrown lot between Lane 15 and 17th Street into an outdoor recreation and education space as an extension of existing after-school and summer programming for low-income children. Improvements will include cleanup of the site and the development of a pavilion, raised gardening beds, multi-use half-court basketball sized surface, interior accessible ramp, perimeter fencing, security cameras and related monitoring equipment, etc.

CDS-3 Public Services - Improve and increase public safety, provide programs for the youth, the elderly, disabled, and low- and moderate-income persons, recreational passes, transportation services, and social/welfare programs throughout the City.

- **Wheeling Health Right** – CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.

CDS-5 Food Programs - Provide assistance for food and nutritional programs to address the needs of the unemployed, underemployed, and homeless.

- **Catholic Charities** – CDBG funds will be used to provide meals to low income and homeless persons.
- **Family Service** – CDBG funds will be used to purchase food, gasoline, paper products, and other disposable to prepare and provide meals for the homeless and very low-income.
- **Soup Kitchen of Greater Wheeling** – CDBG funding to purchase food, food containers, personal protective equipment (PPE), and cleaning products to prepare and provide meals for the homeless and very low-income.

CDS-7 Public Safety - Improve public safety through upgrades to facilities, purchase of new equipment, fire equipment, crime prevention, community policing, and ability to quickly respond to emergency situations.

- **Ladder Truck 1** – CDBG funds will be used to purchase a ladder truck to serve low- and moderate-income neighborhoods to be housed in Fire Station No. 1. This is the 4th of 5 payments for the ladder trucks. (Multi-year Activity)

ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

AMS-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, annual action plans, five-year consolidated plans, substantial amendments, consolidated annual performance and evaluation reports, environmental reviews and clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **Administration** – CDBG funds will be used for administration, management, planning, and office expenses.
- **HOME Administration** – HOME funds will be used for the staff and administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.

AMS-3 Fair Housing - Provide funds for training, education, outreach, testing, and monitoring to affirmatively further fair housing in the City of Wheeling and the HOME Consortium.

- **Human Rights Commission** – CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Wheeling has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Wheeling's Department of Economic and Community Development.

The most recent CAPER is the FY 2020 CAPER which was the first CAPER for the FY 2020-2024 Five-Year Consolidated Plan. In the FY 2020 CAPER, the City of Wheeling expended 100.00% of its

CDBG funds to benefit low- and moderate-income persons. The City expended 9.80% of its funds during the FY 2020 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 20.0% of its funds during that CAPER period on Planning and Administration, which is within the statutory maximum of 20%. The City has met the required 1.5 maximum drawdown ratio with a drawdown ratio of 1.08. The City will begin to prepare its FY 2021 CAPER, which will be completed after submission of this FY 2022 Annual Action Plan. The FY 2021 CAPER will be submitted to HUD on or before September 30, 2022.

The HOME program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The Northern Panhandle HOME Consortium during the FY 2020 CAPER period generated \$167,244.39 in match funding, which brings the total excess match to \$1,843,252.47 for the HOME Program as of the end of June 2021.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Wheeling has followed its Citizen Participation Plan in the planning and preparation of the FY 2022 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on March 10, 2022. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG and HOME Programs and to provide suggestions for priorities and activities for future CDBG and HOME Programs.

The City's Economic and Community Development Department advertises that applications for CDBG and HOME funds are available and sends out application packets upon request. The City also publishes public hearing notices concerning the CDBG and HOME Programs.

A copy of the "Draft FY 2021 Annual Action Plan" was placed on public display for review by the general public, agencies, and organizations in the community. A newspaper notice announcing that this document was placed on public display was published in the "Intelligencer" a newspaper of general circulation in the area on Wednesday June 22, 2022. The "Draft FY 2022 Annual Action Plan" was on public display on the City's website, www.wheelingwv.gov, at the offices of the Economic and Community Development Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003, and at the Ohio County Public Library, 52 Sixteenth Street, Wheeling, WV 26003.

The Second Public Hearing was scheduled for Tuesday, July 19, 2022. Citizen participation, including the newspaper notices, the sign-in sheets, and the summary of the minutes from the public hearings, are included in the Citizen Participation Section.

The following schedule was used in the preparation of the Annual Action Plan:

- **Publish a Notice that stated FY 2022 CDBG Applications are Available** – February 23, 2022
- **Publish First Public Hearing in the Newspaper** – February 23, 2022
- **First Public Hearing for CDBG/HOME** – March 10, 2022
- **FY 2021 CDBG Funding Applications Due** – March 24, 2022
- **Publish Second Public Hearing Notice and that the Draft Plan is on Display** – June 22, 2022
- **Annual Action Plan goes on Display** – June 23, 2022
- **Second Public Hearing for CDBG/HOME** – July 19, 2022
- **End of Annual Action Plan on Display** – July 22, 2022
- **City Council Adoption of the FY 2021 Annual Action Plan** – August 2, 2022
- **Annual Action Plan submitted to HUD Pittsburgh Office** – on or before August 15, 2022
- **Program Year Begins** – July 1, 2022

A more detailed analysis and description of the citizen participation process is contained in the Citizen Participation Section of this Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Wheeling held its First Public Hearing on Thursday, March 10, 2022 at 5 p.m. Representatives from YWCA Wheeling, Helping Heroes, and CASA were present and provided comments.

The FY 2022 Annual Action Plan was placed on public display, and a Second Public Hearing was held on Tuesday, July 19, 2022 at 5:30 p.m. **NOTE ATTENDANCE AND COMMENTS.**

Additionally, Northern Panhandle HOME Consortium members held the following HOME funds public hearings:

- **City of Weirton** – Wednesday, February 16, 2022 at 10 a.m.
- **Hancock County** – Thursday, April 14, 2022 at 2:30 p.m.
- **Brooke County** – Tuesday, April 12, 2022 at 10:30 a.m.
- **Ohio County** – Tuesday, February 22, 2022 at 6 p.m.
- **Marshall County** – Tuesday, May 3, 2022 at 9:15 a.m.

The Citizen Participation Section of the Plan includes the newspaper ads, sign-in sheets, and the summary of the minutes from the public hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.

7. Summary

The main goals of the FY 2022 Annual Action Plan are to improve the living conditions of the residents of the City of Wheeling and the Northern Panhandle HOME Consortium through improving the housing conditions in the City and the Consortium, creating a suitable and sustainable living environment for all residents, and addressing the community and economic development needs of the City residents.

The Annual Action Plan process requires that the City and the Northern Panhandle HOME Consortium prepare in a single document its priorities, goals, and strategies to address the needs for housing, homeless, other special needs, community development, economic development, and administration and planning. The City and the Northern Panhandle HOME Consortium is using the Five-Year Consolidated Plan priorities to allocate its CDBG and HOME funds over the five (5) year period to provide direction to its partners, participating agencies, and stakeholder organizations to address the housing/community development needs of the low- and moderate-income residents. HUD will continue to evaluate the City's and the HOME Consortium's performance based on the goals established in the Five-Year Consolidated Plan.

During the FY 2022 Program Year, the City of Wheeling will receive the following Federal financial resources:

- FY 2021 CDBG Allocation - \$1,153,109.00
- FY 2021 HOME Allocation - \$346,427.00
- **Total Funds: \$1,499,536.00**

During the FY 2022 CDBG and HOME Program Year, the City of Wheeling proposes to address the following goals and strategies from its Five-Year Consolidated Plan:

- HS-1 Homeownership
- HS-2 Housing Construction/Rehabilitation
- HMS-2 Housing
- HMS-3 Prevention and Re-Housing
- CDS-2 Community Facilities
- CDS-3 Public Services
- CDS-5 Food Programs
- CDS-7 Public Safety
- AMS-1 Overall Coordination

- AMS-3 Fair Housing

A “draft” of the FY 2022 Annual Action Plan was placed on public display on the City’s website at: <http://www.wheelingwv.gov>, at the Economic and Community Development Department offices located at the City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003, and at the Ohio County Public Library, 52 Sixteenth Street, Wheeling, WV 26003. The display period started on Thursday, June 23, 2022 through Friday, July 22, 2022 for a 30-day display period. A second public hearing was held on Tuesday, July 19, 2022 to discuss the proposed activities and solicit citizen comments on the “draft” FY 2022 Annual Action Plan. City Council held a regular meeting on August 2, 2022, during which they reviewed and approved the FY 2022 Annual Action Plan. The City of Wheeling will submit the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development’s Pittsburgh Office on or before Saturday, August 15, 2022.

DRAFT

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Wheeling	Economic and Community Development Department
HOME Administrator	Wheeling	Economic and Community Development Department

Table 1 – Responsible Agencies

Narrative

The administering lead agency is the City of Wheeling’s Economic and Community Development Department for the CDBG and HOME Programs. The Economic and Community Development Department of Wheeling prepares the Five-Year Consolidated Plan, Annual Action Plans, ERRs, and the Consolidated Annual Performance and Evaluation Reports (CAPER), processes pay requests, prepares subrecipient contracts, monitors subrecipients, and performs oversight of the programs on a day-to-day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

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 Director of Economic & Community Development
 City of Wheeling
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 Fax: (304) 234-3899
 Email: nprager@wheelingwv.gov
 Website: <http://www.wheelingwv.gov>

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

While preparing the FY 2022 Annual Action Plan, the City of Wheeling consulted with the Wheeling Housing Authority, social services and housing agencies, and the Greater Wheeling Coalition for the Homeless. Input from public hearings and funding requests were used to develop the FY 2022 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Wheeling consults and works with the following agencies to enhance coordination:

- **Wheeling Housing Authority** – administers the Section 8 Housing Choice Vouchers, public housing communities, and scattered site housing.
- **Social Services Agencies** – provide services to low- and moderate-income persons.
- **Housing Providers** – administer housing rehabilitation and develops affordable housing to improve housing options for low- and moderate-income families and individuals.
- **Greater Wheeling Coalition for the Homeless** – oversees the Continuum of Care for the Northern Panhandle Region. More than 40 non-profits and service providers belong to the Northern Panhandle CoC (NPCoC), helping to design the local strategic plan by contributing ideas such as regional committees representing the entire geographic area. Members include Salvation Army-Wheeling, the YWCA Wheeling, Northwood Health Systems and Catholic Charities.

As part of the CDBG and HOME application planning process, local agencies and organizations are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups participate in the planning process by attending the public hearings and informational meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Greater Wheeling Coalition for the Homeless (Coalition) is the lead agency of the Northern Panhandle Continuum of Care (NPCoC), operating three projects under the CoC Program including Permanent Supportive Housing (PSH), Supportive Services Only (SSO), and a CoC Planning grant. Chronically homeless individuals are prioritized for PSH, an 18-bed facility providing intensive supportive services to resolve homelessness. SSO promotes connection to employment, mainstream benefits, and other community resources to secure sufficient income and skills for

independent housing. The Coalition also operates a variety of behavioral health grants that assist clients from the point of outreach and engagement to post-housing placement.

Four organizations operate Emergency Solutions Grant (ESG) programs in the NPCoC, including the Coalition, YWCA Wheeling, CHANGE, Inc., and Youth Services System. ESG programs serve individuals and families who are homeless or at imminent risk with temporary financial assistance and case management. The Coalition serves all homeless subpopulations, while the YWCA and CHANGE, Inc. serve domestic violence victims and Youth Services System (YSS) serves homeless youth. CHANGE, Inc. also operates a Housing Opportunities for People with HIV/AIDS (HOPWA) Program.

There are three Supportive Service for Veteran Families (SSVF) programs in the NPCoC, including the Coalition, Helping Heroes, and CHANGE, Inc. SSVF programs offer case management, referral to community resources, and temporary rental assistance for Veterans homeless or at imminent risk. Helping Heroes recently began operating a Transitional Housing program as a grant per diem project, offering transitional housing to Veteran individuals and families.

The Coalition formally repurposed its Transitional Housing program in October 2020 after temporarily operating as an emergency shelter for over a year with no dedicated funding. Under its new title, Transitional Shelter has filled a gap in available shelter for families with children after the only emergency shelter facility offering family beds renovated their facility in 2019 and, upon reopening, returned to their roots of providing male beds only.

Prior to its transition, Transitional Housing served 304 people since its inception in 2001 with only 7% returning for additional homeless services – an incredible 93% success rate at ending homelessness permanently. The Transitional Housing model is no longer supported through the CoC and ESG programs and the Coalition has exhausted all known resources to support the project as an emergency shelter. Transitional Shelter prioritizes individuals and families, unaccompanied youth ages of 18-24, and Veterans ineligible for SSVF. As a recipient of CDBG funding from the City of Wheeling, the Coalition reports on the outcomes of Transitional Shelter annually. For homeless youth, YSS is the recipient of Runaway Homeless Youth funds and reported serving fourteen (14) homeless youth during the annual 2022 Point In Time Count (PITC) and Housing Inventory Count (HIC), which lists the available shelter beds on an annual basis.

The Coalition works with the City of Wheeling to develop the Consolidated Plan, Annual Action Plans, and the annual Consolidated Annual Performance and Evaluation Reports (CAPERs). As part of the CoC application process, the NPCoC obtains a signed HUD 2991 Form certifying consistency with the consolidated plans developed by the State and each of the two jurisdictions in their region: West Virginia Statewide, and the cities of Wheeling and Weirton.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As required by the ESG program, the NPCoC consults with the ESG recipient, the West Virginia Community Advancement and Development Office (WVCAD), in the planning and allocation of ESG funds. This is accomplished by certifying each ESG applicant's participation in the NPCoC via meeting attendance and the annual PITC. The NPCoC certifies whether applicant's proposal aligns with the Consolidated Plan goals, such as providing economic opportunity and decent, accessible, and affordable housing opportunities for special needs populations.

In 2021, WVCAD awarded ESG funding to the Coalition, YWCA Wheeling, Youth Services System, and CHANGE, Inc. The Coalition uses ESG funding to provide Street Outreach, Rapid Re-Housing, and Homelessness Prevention. YSS provides Street Outreach, Emergency Shelter, Rapid Re-Housing and Homelessness Prevention for homeless youth. CHANGE, Inc. provides emergency shelter for victims of domestic violence, while YWCA provides Street Outreach, Emergency Shelter, Rapid Re-Housing, and Homelessness Prevention assistance for victims of domestic violence. Additional ESG funds were awarded under the CARES Act to the Coalition, CHANGE, Inc., YWCA, Helping Heroes, and Catholic Charities.

State programming decisions require all ESG-funded programs have a source of referral to Rapid Re-Housing and have active participation in the NPCoC. The NPCoC participates in the evaluation and reporting performance of ESG program subrecipients by analyzing CoC-wide homeless data reports, such as the System Performance Measures (SPM) report. The NPCoC shares data from the SPM report with local emergency shelters and homeless service providers to evaluate the progress in achieving program outcomes and shares SPM reports with the NPCoC BOD at semiannual meetings.

During bi-annual meetings of the NPCoC general membership, each of the HUD-, ESG- and VA-funded programs provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. The NPCoC's Provider subcommittee meets monthly with direct service providers, emergency shelters, drop-in centers, and VA medical centers to prioritize clients for placement into permanent housing. In addition to required reporting, these meetings provide ESG-funded organizations the opportunity to update the NPCoC on the efforts in ending homelessness and how these efforts align with the NPCoC's Community Strategic Plan to End Homelessness.

The Homeless Management Information System (HMIS) project was eliminated during the FY 2015 CoC Competition and continues to be a significant hardship, as this was the only dedicated source of HUD funding for the federally mandated reporting system which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. In 2012, the state funding agency for ESG agreed to support the increase in HMIS expenses after the Coalition agreed to switch HMIS providers and join the statewide system.

In 2021, ESG provided the Coalition with \$30,000 in HMIS funding, which is a \$5,000 decrease from the previous year. Funding for the HMIS is also supported through end-user agreements with other NPCoC organizations participating in the statewide HMIS, as well as cost-allocation amongst other Coalition funding. The Coalition is an active member of the WV Statewide HMIS Steering Committee. As the HMIS lead for the NPCoC, the Coalition also employs the HMIS Specialist for the region, who supports all end-users in trainings, reporting requirements, and updates to the system.

1. During bi-annual meetings of the NPCoC general membership, each of the HUD-, ESG- and VA-funded programs provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. The NPCoC’s Provider subcommittee meets monthly with direct service providers, emergency shelters, drop-in centers, and VA medical centers to prioritize clients for placement into permanent housing. In addition to required reporting, these meetings provide **Agencies, groups, organizations and others who participated in the process and consultations**

1.	Agency/Group/Organization	Greater Wheeling Coalition for the Homeless
1.	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization Correctional Institutions
1.	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Community Development Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Greater Wheeling Coalition for the Homeless (GWCH) was contacted and the agency presented the homeless needs in the region, Point-In-Time Survey results, and 2021 CoC funding amounts. They also provided input from the Continuum of Care's consultation with health service agencies, publicly funded institutions that may discharge persons into homelessness, such as health-care facilities, mental health facilities, foster care and other youth facilities, and along with corrections programs and institutional discharge.</p> <p>Greater Wheeling Coalition for the Homeless submitted a funding request to assist with utility expenses for the transitional living facility operated by the GWCH, and they will be funded in FY 2022.</p>
<p>2.</p>	<p>Agency/Group/Organization</p> <hr/> <p>Agency/Group/Organization Type</p>	<p>CHANGE, Inc.</p> <p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Publicly Funded Institution/System of Care Regional organization Civic Leaders</p>

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs.
3.	Agency/Group/Organization	Wheeling Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs and the amount of their Capital Fund Grant.
4.	Agency/Group/Organization	Wheeling Human Rights Commission
	Agency/Group/Organization Type	Service-Fair Housing Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Fair Housing

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Wheeling Human Rights Commission (HRC) contributed information about fair housing needs in the City of Wheeling, and they will be funded in FY 2022.</p>
<p>5.</p>	<p>Agency/Group/Organization</p>	<p>Catholic Charities</p>
<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Regional organization</p>	
<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-Poverty Strategy Community Development Strategy</p>	
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Catholic Charities submitted a funding request to provide meals to low income and homeless persons, and they will be funded in FY 2022.</p>	

6.	Agency/Group/Organization	City of Wheeling
	Agency/Group/Organization Type	Housing Services-Housing Services-Health Services-Employment Services-Fair Housing Agency – Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Planning organization Civic Leaders Grantee Department Recreational Programs
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Lead-based Paint Strategy Anti-poverty Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs.
7.	Agency/Group/Organization	Seeing Hand Association
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development Strategy Economic Development Anti-poverty strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Seeing Hand Association did not submit a funding request for FY 2022.
8.	Agency/Group/Organization	Wheeling Health Right
	Agency/Group/Organization Type	Services-Health Health Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wheeling Health Right submitted a funding request to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless, and they will be funded in FY 2022.
9.	Agency/Group/Organization	Soup Kitchen
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-Poverty Strategy Community Development Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Soup Kitchen of Greater Wheeling submitted a funding request to purchase food, food containers, personal protective equipment (PPE), and cleaning products to prepare and provide meals for the homeless and very low-income, and they will be funded in FY 2022.
10.	Agency/Group/Organization	Nelson Jordan Center
	Agency/Group/Organization Type	Services-Children Services-Health Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on youth and health services and community development needs.
11.	Agency/Group/Organization	Northern Panhandle HOME Consortium
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Other government - County Other government - Local Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Northern Panhandle HOME Consortium requested funds for the City of Wheeling’s and the City of Weirton’s, and Hancock, Brooke, Ohio, and Marshall Counties’ First Time Homebuyer Programs, and they will be funded in FY 2022.

12.	Agency/Group/Organization	West Virginia Department of Health and Human Resources
	Agency/Group/Organization Type	Services-Health Health Agency Other government - State Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Anti-Poverty Strategy Lead-Based Paint Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Wheeling reviewed the Blood Lead Level Screening Plan provided through the West Virginia Department of Health and Human Resources - West Virginia Childhood Lead Poisoning Prevention Program (CLPPP).
13.	Agency/Group/Organization	U.S. Centers for Disease Control and Prevention
	Agency/Group/Organization Type	Services - Health Health Agency Other Government - Federal Planning Organization
	What section of the Plan was addressed by Consultation?	Lead-Based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Wheeling reviewed the Blood Lead Level testing data provided through the Centers for Disease Control and Prevention - Childhood Lead Poisoning Prevention Program.
14.	Agency/Group/Organization	Xfinity/Comcast
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy

	Briefly describe how the Agency/Group/Organization was consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Xfinity/Comcast was consulted to discuss the City's broadband needs.
15.	Agency/Group/Organization	CityNet
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CityNet was consulted to discuss the City's broadband needs
16.	Agency/Group/Organization	Zayo
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy
	Briefly describe how the Agency/Group/Organization was consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Zayo was consulted to discuss the City's broadband needs

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted during the planning process. Agencies and organizations attended the public hearings or were contacted by telephone or email for interviews or additional input.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Wheeling Coalition for the Homeless	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
Public Housing Five-Year Plan and Annual Action Plan	Wheeling Housing Authority	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
City of Wheeling Comprehensive Plan	City of Wheeling Building and Planning Department	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
Analysis of Impediments to Fair Housing Choice	City of Wheeling Economic and Community Development	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
City of Weirton Five-Year Consolidated Plan	City of Weirton	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
City of Weirton FY 2021 Annual Action Plan	City of Weirton	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
Blood Lead Level Screening Plan	West Virginia Department of Health and Human Resources	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.
West Virginia State Broadband Plan 2020-2025	West Virginia Broadband Enhancement Council	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Wheeling has consulted and coordinated with various agencies and organizations, city-wide, county-wide, and state-wide. A culmination of these efforts has resulted in the development of the City’s FY 2022 Annual Action Plan.

The Economic and Community Development Department coordinates with the other City departments and commissions. CDBG projects are coordinated with the Planning Commission, the Board of Zoning Appeals, Building and Planning Department, the Public Works Department, the Park Commission, the Recreation Department, the Police Department, the Fire Department, and various social service organizations. Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works closely with the City

of Weirton and the Ohio, Hancock, Brooke, and Marshall County Commissioners and County staff to address projects and activities that extend beyond the City limits through the HOME Program. The cities and the counties have a good working relationship.

The City of Wheeling is a member of the Northern Panhandle Continuum of Care (NPCoC), which is administered by the Greater Wheeling Coalition for the Homeless. As part of the Northern Panhandle HOME Consortium and the Northern Panhandle Continuum of Care, the City of Wheeling ensures the needs of the area are adequately addressed through the regional approach of these partnerships.

In addition, the City has worked with and received funding from the State of West Virginia Economic Development Council for community and economic development projects.

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AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The FY 2022 Annual Action Plan has many components which try to reach out and encourage citizen participation. These components are the following: request for funding proposals (RFPs) from agencies/organizations; meetings with agencies/organizations on how to complete the RFP; and a needs hearing and a hearing to gather public comments on the draft plan when it was on public display were held. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five-Year Consolidated Plan.

The City has followed its approved Citizens Participation Plan to develop its Annual Action Plan.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The needs public hearing was published on Wednesday, February 23, 2022 in the "Intelligencer" and the "Wheeling News-Register."	None.	None.	Not Applicable.

<p>2.</p>	<p>Public Meeting #1</p>	<p>Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations</p>	<p>The City had its First Public Hearing on March 10, 2022 to discuss the needs over the next year and the FY 2022 Budget. Representatives from YWCA Wheeling, Helping Heroes, and CASA were present and provided comments.</p>	<p>Representatives from YWCA Wheeling, Helping Heroes, and CASA were present and provided comments.</p>	<p>None.</p>	<p>Not Applicable.</p>
<p>3.</p>	<p>Non-profit Funding Requests</p>	<p>Agencies / Organizations</p>	<p>The City published a notice in the local newspaper on Wednesday, February 23, 2022, that non-profit funding applications were available for pickup at the Economic and Community Development Office starting Wednesday, February 23, 2022. The notice advised the public that funding applications were due by 4:00 p.m. on Thursday, March 24, 2022.</p>	<p>The City received eleven (11) funding requests of which nine (9) were funded.</p>	<p>The City staff reviewed the funding requests, determined eligibility, and submitted their recommendations to Council for final approval.</p>	<p>Not Applicable.</p>

4.	Newspaper Ad #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The second public hearing was published on Wednesday, June 22, 2022 in the "Intelligencer" and the "Wheeling News-Register."	None.	None.	Not Applicable.
5.	Public Meeting #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The City had its Second Public Hearing on Tuesday, July 19, 2022 to discuss the Draft FY 2022 Annual Action Plan. NOTE ATTENDANCE AND COMMENTS	NOTE ATTENDANCE AND COMMENTS	None.	Not Applicable.
6.	Internet Outreach	Non-targeted/broad community	None.	None.	None.	http://www.wheelingwv.gov/

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Wheeling will receive \$1,153,109.00 in FY 2022 CDBG and \$346,427.00 in FY 2022 HOME funds.

The program year begins July 1, 2022 through June 30, 2023. These funds will be used to address the following priority needs:

- Housing
- Homeless
- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - Federal	Acquisition	\$1,153,109	\$0	\$0	\$1,153,109	\$2,306,218	During the FY 2022 CDBG Program Year, the City will fund 13 projects/activities.
		Admin and Planning						
		Economic Development						
		Housing						
		Public Improvements						
Public Services								
HOME	public - Federal	Acquisition	\$346,427	\$0	\$0	\$346,427	\$692,854	During the FY 2022 HOME Program Year, the Northern Panhandle HOME Consortium will fund 3 projects.
		Homebuyer assistance						
		Homeowner rehab						
		Multifamily rental new construction						
		Multifamily rental rehab						
		New construction for ownership						
TBRA								

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The following financial resources may be available for FY 2022, including anticipated funds to address the priority needs and specific objectives identified in the City of Wheeling's Five-Year Consolidated Plan and Strategy.

Wheeling Housing Authority: The Wheeling Housing Authority (WHA) receives funds for the Section 8 Housing Choice Voucher Program and Public Housing Capital funds to undertake physical improvements. In addition, the WHA receives \$628,739 in operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority anticipates that it will receive approximately \$1,194,428 under their HUD Capital Fund grant for FY 2022, although the contracts have not been issued yet. Wheeling Housing Authority proposed various activities to improve the overall living environment in the Authority's public housing communities.

Northern Panhandle HOME Consortium: The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$346,427 in FY 2022 HOME funds. HOME funds will be used to provide deferred, forgivable loans to qualified first-time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$259,820 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions. There will be \$51,965 available for CHDO activities and the balance will be used for administration.

Other Resources: The City of Wheeling will leverage public and private financial resources to address the needs identified in the City's Five-Year Consolidated Plan, some of which will be implemented under the FY 2022 Annual Action Plan.

In addition to the entitlement funds, the City of Wheeling anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five-Year Consolidated Plan.

- Home Equity Conversion Mortgage (HECM) Program
- FHA Title I
- FHA 203(k) Mortgage Insurance Program
- Low Income Housing Preservation Program
- Supportive Housing Program
- Housing Opportunities for Persons with AIDS Program (HOPWA)
- Low-Income Housing Tax Credit Program (LIHTC)

- Section 8 Rental Assistance Program
- Shelter Plus Care
- Supplemental Assistance to Facilities to Assist the Homeless (SAFAH)
- Safe Havens Demonstration Program
- Land or Property Resources
- Public Housing Development
- EPA Brownfields Assessment and/or cleanup grants

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable. The City has not acquired or improved any land, property, or buildings with CDBG funds that are available for sale.

Discussion

Private and non-federal resources that may be available to the City of Wheeling in FY 2022 to address needs identified in the FY 2020-2024 Five Year Consolidated Plan are listed below.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. Since 1968, the Housing Development Fund has provided assistance for more than 124,000 housing units and has issued over \$4.5 billion in bonds. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.
- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.

- **West Virginia Division of Rehabilitation Services** – The Division of Rehabilitation Services will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank of Pittsburgh – First Front Door Program** – Through participating lenders in their network, the FHLBank Pittsburgh provides grants up to \$5,000 for downpayment and closing costs to first time homebuyers that are at or below 80% of AMI.
- **The Laughlin Plan** – WesBanco Trust and Investment Services administers the late philanthropist’s gift, The Laughlin Plan, which offers interest-free mortgage loans to qualifying families with one or more dependent children in Ohio County, West Virginia.
- **Financial Institutions** – Several local financial institutions have developed flexible underwriting criteria to encourage homeownership.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HS-1 Homeownership	2020	2024	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$259,820	Direct Financial Assistance to Homebuyers: 25 households assisted.
2.	HS-2 Housing Construction/Rehabilitation	2020	2024	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$51,965	Rental units rehabilitated: 1 household housing unit.
3.	HMS-2 Housing	2020	2024	Homeless	Citywide	Homeless Priority	CDBG: \$508,988	2 public facilities 2,530 persons assisted
4.	HMS-3 Prevention and Re-Housing	2020	2024	Homeless	Citywide	Homeless Priority	CDBG: \$5,000	250 persons assisted
5.	CDS-2 Community Facilities	2020	2024	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$100,000	1 public facility 125 persons assisted
6.	CDS-3 Public Services	2020	2024	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 5,000 people.
7.	CDS-5 Food Programs	2020	2024	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$28,500	1,850 persons assisted

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8.	CDS-7 Public Safety	2020	2024	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$250,000	Public service activities other than Low/Moderate Income Housing Benefit: 5,325 persons assisted.
9.	AMS-1 Overall Coordination	2020	2024	Administration, Planning, and Management	Citywide; Northern Panhandle HOME Consortium	Administration, Planning, and Management Priority	CDBG: \$230,621 HOME: \$34,642	Other: 2 Other
10.	AMS-3 Fair Housing	2020	2024	Administration, Planning, and Management	Citywide; Northern Panhandle HOME Consortium	Administration, Planning, and Management Priority	CDBG: \$5,000	Other: 1 Other

Table 2 – Goals Summary

Goal Descriptions

1.	Goal Name	HS-1 Homeownership
	Goal Description	Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.
2.	Goal Name	HS-2 Housing Construction/Rehabilitation
	Goal Description	Support and promote the development of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City and the HOME Consortium through new construction and rehabilitation.
3.	Goal Name	HMS-2 Housing
	Goal Description	Support the local agencies’ efforts to provide emergency shelter, transitional housing, and permanent supportive housing to persons experiencing homelessness.

4.	Goal Name	HMS-3 Prevention and Re-Housing
	Goal Description	Support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.
5.	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, bike trails, green infrastructure, as well as public and community facilities through rehabilitation and new construction.
6.	Goal Name	CDS-3 Public Services
	Goal Description	Improve and increase public safety, provide programs for the youth, the elderly, disabled, and low- and moderate-income persons, recreational passes, transportation services, and social/welfare programs throughout the City.
7.	Goal Name	CDS-5 Food Programs
	Goal Description	Provide assistance for food and nutritional programs to address the needs of the unemployed, underemployed, and homeless.
8.	Goal Name	CDS-7 Public Safety
	Goal Description	Improve public safety through upgrades to facilities, purchase of new equipment, fire equipment, crime prevention, community policing, and ability to quickly respond to emergency situations.
9.	Goal Name	AMS-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, annual action plans, five-year consolidated plans, substantial amendments, consolidated annual performance and evaluation reports, environmental reviews and clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.
10.	Goal Name	AMS-3 Fair Housing
	Goal Description	Provide funds for training, education, outreach, testing, and monitoring to affirmatively further fair housing in the City of Wheeling and the HOME Consortium.

Table 3 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Wheeling proposes to assist the following:

- **Extremely Low-Income** - 1 family
- **Low-Income** - 7 families
- **Moderate-Income** - 14 families

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AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Wheeling proposes to undertake the following activities with the FY 2021 CDBG and HOME funds:

#	Project Name
1.	CDBG Administration
2.	Ladder Truck 1
3.	Helping Heroes
4.	Laughlin Community Center
5.	YWCA Wheeling
6.	Catholic Charities
7.	Family Service
8.	Greater Wheeling Coalition for the Homeless
9.	Information Helpline
10.	Soup Kitchen of Greater Wheeling
11.	Wheeling Health Right
12.	Human Rights Commission
13.	HOME Administration
14.	HOME CHDO Set Aside
15.	Northern Panhandle HOME Consortium - First Time Homebuyer Program

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Wheeling and the Northern Panhandle HOME Consortium has allocated its CDBG and HOME funds for FY 2022 to principally benefit low- and moderate-income persons.

- The public facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore, the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.
- CHDO set aside funds for the development of affordable housing.

The proposed activities under the FY 2022 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low- and moderate-income persons and projects designed to provide affordable housing to low- and moderate-income persons.

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AP-38 Project Summary

Project Summary Information

1.	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	AMS-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Strategy
	Funding	CDBG: \$230,621
	Description	CDBG funds will be used for administration, management, planning, and office expenses.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	26,568 People
	Location Description	1500 Chapline Street, Wheeling, WV 26003
	Planned Activities	The project matrix code is 21A – General Program Administration 570.206.
2.	Project Name	Ladder Truck 1
	Target Area	Citywide
	Goals Supported	CDS-7 Public Safety
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$250,000

	Description	CDBG funds will be used to purchase a ladder truck to serve low- and moderate-income neighborhoods to be housed in fire station # 1. This is the 4 th of 5 payments for the ladder trucks. (Multi-year Activity)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	5,325 people
	Location Description	2126 Market Street, Wheeling WV, 26003; Service Area: C.T. 6; C.T. 4; C.T. 26, B.G. 1, 3, & 4; and C.T. 27
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 030 – Fire Station/Equipment 570.201(c).
3.	Project Name	Helping Heroes
	Target Area	Citywide
	Goals Supported	HMS-2 Housing
	Needs Addressed	Homeless Strategy
	Funding	CDBG: \$253,988
	Description	CDBG funds will be used to assist in the development of a new center for veteran resources where the following types of public services and temporary housing opportunities will be provided: emergency shelter, transitional housing, rent and utility assistance, assistance securing permanent housing, intensive case management, assistance in accessing Veterans Affairs (VA) benefits, employment counseling, case management and referrals, food assistance, and clothing assistance. CDBG funded renovations will include the installation of an exterior wheelchair ramp, installation of an elevator, and renovations to provide accessible bathroom and common area facilities.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility 300 people
	Location Description	44 16 th Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03C – Homeless Facilities (not operating costs).
4.	Project Name	Laughlin Community Center
	Target Area	Citywide
	Goals Supported	CDS-2 Community Facilities
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$100,000
	Description	CDBG funds will be used for the development of a vacant overgrown lot between Lane 15 and 17 th Street into an outdoor recreation and education space as an extension of existing after-school and summer programming for low-income children. Improvements will include cleanup of the site and the development of a pavilion, raised gardening beds, multi-use half-court basketball sized surface, interior accessible ramp, perimeter fencing, security cameras and related monitoring equipment, etc.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility 125 people
	Location Description	129 ½ Eighteenth Street, Wheeling, WV 26003

	Planned Activities	The national objective Low/Mod Clientele Benefit (LMC). The matrix code is 03M Childcare Centers.
5.	Project Name	YWCA Wheeling
	Target Area	Citywide
	Goals Supported	HMS-2 Housing
	Needs Addressed	Homeless Strategy
	Funding	CDBG: \$250,000
	Description	CDBG funds will be used to remove architectural barriers within the 116-year-old building occupied by the YWCA since 1912. CDBG funded renovations will include improving the secure accessibility of the entrance on the South side of the building, reconfiguring the basement hallway to improve accessibility to the existing elevator, and eliminating steps leading into the toilet room, shower, and laundry facilities on the fourth and fifth floors. YWCA provides emergency shelter, transitional housing, residence, and legal and case management services for single women over the age of 18 and for victims of all types of human trafficking; non-treatment recovery home for women that includes peer support and case management; domestic violence prevention programming; used women’s clothing boutique; and, cultural diversity and community outreach programming.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility 2,200 people
	Location Description	1100 Chapline Street, Wheeling, WV 26003

	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03C – Homeless Facilities (not operating costs).
6.	Project Name	Catholic Charities
	Target Area	Citywide
	Goals Supported	CDS-5 Food Programs
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$10,000
	Description	CDBG funds will be used to provide meals to low income and homeless persons
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1,000 people
	Location Description	125 18th Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05W – Food Banks.
7.	Project Name	Family Service
	Target Area	Citywide
	Goals Supported	CDS-5 Food Programs
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$8,500
	Description	CDBG funds will be used to purchase food, gasoline, paper products, and other disposable to prepare and provide meals for the homeless and very low-income.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	450 people
	Location Description	2200 Main Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05W – Food Banks.
8.	Project Name	Greater Wheeling Coalition for the Homeless
	Target Area	Citywide
	Goals Supported	HMS-2 Housing
	Needs Addressed	Homeless Strategy
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used for utility expenses for the transitional living facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	30 people
	Location Description	Citywide
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03T - Operating Costs of Homeless/AIDS Patients Programs.

9.	Project Name	Information Helpline
	Target Area	Citywide
	Goals Supported	HMS-3 Prevention and Re-Housing
	Needs Addressed	Homeless Strategy
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used to provide a rent and utility assistance.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	250 people
	Location Description	1035 Chapline Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05Q Subsistence Payments.
10.	Project Name	Soup Kitchen of Greater Wheeling
	Target Area	Citywide
	Goals Supported	CDS-5 Food Programs
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$10,000
	Description	CDBG funding to acquire food for preparation for the homeless, and for the very low-income.

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	400 people
	Location Description	1610 Eoff Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05W Food Banks.
11.	Project Name	Wheeling Health Right
	Target Area	Citywide
	Goals Supported	CDS-3 Public Services
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$25,000
	Description	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	5,000 people
	Location Description	99 Main Street, Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05M - Health Services.

12.	Project Name	Human Rights Commission
	Target Area	Citywide
	Goals Supported	AMS-3 Fair Housing
	Needs Addressed	Administration, Planning, and Management Strategy
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 organization
	Location Description	1500 Chapline Street, Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 21D Fair Housing Activities (Subject to Admin Cap).
13.	Project Name	HOME Administration
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Strategy
	Funding	HOME: \$34,642
	Description	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.
	Target Date	6/30/2023

	Estimate the number/type of families that will benefit from the proposed activities	1 organization
	Location Description	Consortium-wide
	Planned Activities	The matrix code is 19A - Admin/Planning Costs of PJ (not part of 5% Admin cap).
14.	Project Name	CHDO Set-Aside
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-2 Housing Construction/Rehabilitation
	Needs Addressed	Housing Strategy
	Funding	HOME: \$51,965
	Description	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2019. Funds to be used for construction or rehabilitation of affordable housing.
	Target Date	6/30/2023
	Estimate the number/type of families that will benefit from the proposed activities	1 Organization
	Location Description	Consortium-wide
	Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 12 - Construction of Housing.

15.	Project Name	Northern Panhandle HOME Consortium - First Time Homebuyer Program
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-1 Homeownership
	Needs Addressed	Housing Strategy
	Funding	HOME: \$259,820
	Description	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$259,820 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	25 Households
	Location Description	Consortium-wide
	Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 13 - Direct Homeownership Assistance.

Table 4 – Project Summary

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population age, and racial/ethnic composition of the City of Wheeling. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://data.census.gov>. The 2020 Decennial Census and the 2015-2020 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Wheeling. The 5-year estimates are the most recent data available for the city.

Population:

- The 2020 Census reports a population of 27,052 people, or a decrease of 1,434 people since the 2010 Census.
- In 2020, the City's male population was 12,898, or 47.6% of the total population and the City's female population was 14,148, or 52.3% of the population.

Age:

- Median age in the City of Wheeling was 43.9 years, compared to 43.2 years in Ohio County and 42.7 years for West Virginia.
- Youth under the age of 18 accounted for 19.6% of the City's population.
- Seniors aged 65 or over make up 23.8% of the City's population. This is above Ohio County's percentage of 21.8% of the population and the State's 19.9% of the population.

Race/Ethnicity:

- 86.5% are White
- 5.5% are Black or African American
- 1.1% are Asian
- 6.0% are Two or More Races
- 1.7% are Hispanic or Latino

Income Profile:

The Median Family Household Income for a family of four is \$68,900 in the Wheeling, WV-OH Metropolitan Statistical Area according to HUD's FY 2020 Income Limits. The following is a summary of income statistics for the City of Wheeling:

- According to the 2015-2020 American Community Survey, median household income in the City of Wheeling was \$41,171 which was lower than Ohio County (\$48,056) and the State of West Virginia (\$48,037).

- 46.3% of households with earnings received Social Security income.
- 2.8% received public assistance.
- 26.0% received retirement income.
- 23.1% of female-headed households were living in poverty.
- 14.3% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for the City of Wheeling is a measurement of the area’s needs. Wheeling has an overall low- and moderate-income percentage of 43.43%.

Economic Profile:

- 35.2% of the employed civilian population had occupations classified as management, professional, or related.
- 21.6% of the employed civilian population had occupations classified as sales and office.
- 22.4% were in the service sector.
- The education, health, and social service industry represented 28.0% of those employed.
- 81.8% of workers were considered in private wage and salary workers class.
- 2.5% of workers were considered in the self-employed workers in own not incorporated business.

According to the U.S. Labor Department, the preliminary unemployment rate for Wheeling, WV-OH in April 2022 was 3.7%, compared to 3.6% for the State of West Virginia, and a national unemployment rate of 3.6%.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	70%
Low/Mod Areas	30%
Northern Panhandle HOME Consortium	10%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Wheeling has allocated its CDBG funds to those geographic areas whose populations are over 51% low and moderate income. At least 70% of all the City’s CDBG funds that are budgeted for activities

will principally benefit low- and moderate-income persons.

The following guidelines for allocating CDBG and HOME funds will be used by the City for the FY 2022 Program Year:

- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The public facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- The housing activities have income eligibility criteria; therefore, the income requirement directs funds to low- and moderate-income households throughout the City.
- The First Time Homebuyer Program has an income eligibility criterion; therefore, the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.

The proposed activities under the FY 2022 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. The HOME Consortium funds will be allocated to income eligible households to purchase an affordable house. All of the HOME funds will principally benefit low- and moderate-income persons (100%).

The proposed activities and projects for FY 2022 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher-than-average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 4, B.G. 1 (67.73% Low/Mod Population)
- C.T. 5, B.G. 1 & 2 (53.85% and 54.05% Low/Mod Population)
- C.T. 6, B.G. 1 & 2 (59.72% and 65.52% Low/Mod Population)
- C.T. 7, B.G. 1 & 2 (61.54% and 63.48% Low/Mod Population)
- C.T. 14, B.G. 4 (61.54% Low/Mod Population)
- C.T. 26, B.G. 1,3 & 4 (61.54%, 69.75%, and 54.23% Low/Mod Population)
- C.T. 27, B.G. 1 & 2 (84.85% and 73.31% Low/Mod Population)

Under the FY 2022 CDBG Program, the City of Wheeling will receive a grant in the amount of \$1,153,109. The City will budget \$230,621 for planning and administration. One hundred percent (100%) of the remaining balance of CDBG funds (\$922,488) will be allocated to activities which principally benefit low- and moderate-income persons in FY 2022.

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing
- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse
- High percentage of households with earnings receive SSI
- Sharply rising consumer costs particularly in the areas of food, fuel, utilities, and housing
- Food insecurity due to the rising costs and supply chain challenges

Discussion

The geographic locations and the public benefit for the FY 2022 CDBG and HOME Activities/Projects are as follows:

- **CD-22-01 Administration** - Citywide
- **CD-22-02 Ladder Truck 1** - Low/Mod Area Benefit (LMA)
- **CD-22-03 Helping Heroes** - Low/Mod Clientele Benefit (LMC)
- **CD-22-04 Laughlin Community Center** - Low/Mod Clientele Benefit (LMC)
- **CD-22-05 YWCA Wheeling** - Low/Mod Clientele Benefit (LMC)
- **CD-22-06 Catholic Charities Center** - Low/Mod Clientele Benefit (LMC)
- **CD-22-07 Family Service** - Low/Mod Clientele Benefit (LMC)
- **CD-22-08 Greater Wheeling Coalition for the Homeless** - Low/Mod Clientele Benefit (LMC)
- **CD-22-09 Information Helpline** - Low/Mod Clientele Benefit (LMC)
- **CD-22-10 Soup Kitchen of Greater Wheeling** - Low/Mod Clientele Benefit (LMC)
- **CD-22-11 Wheeling Health Right** - Low/Mod Clientele Benefit (LMC)
- **CD-22-12 Human Rights Commission** - Low/Mod Clientele Benefit (LMC)
- **HOME-22-13 HOME Administration** - Consortium-wide
- **HOME-22-14 CHDO Set-Aside** - Low/Mod Housing Benefit (LMH)
- **HOME-22-15 Northern Panhandle HOME Consortium** - First Time Homebuyer Program - Low/Mod Housing Benefit (LMH)

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The one-year goals for affordable housing in the City of Wheeling and the Northern Panhandle HOME Consortium for FY 2022 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	26
Special-Needs	0
Total:	26

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	25
Total:	26

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

During the FY 2022 CDBG program year, the City of Wheeling does not plan to fund any projects that will construct new units, the acquisition of existing units, or provide any rental assistance with CDBG funds. All the affordable housing projects are open to the residents of the Consortium and will use HOME funds.

The City of Wheeling will fund the following projects with 2022 HOME funds:

- Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$259,820 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible

homeowners in the six (6) jurisdictions. The HOME Consortium plans to assist twenty-five (25) households in the Consortium in FY 2022.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2022. The HOME Consortium plans to assist one (1) household in the Consortium in FY 2022.

DRAFT

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Wheeling Housing Authority (WHA) is the only municipal housing authority in Ohio County that is designated to oversee public housing. Wheeling Housing Authority has eight (8) public housing communities located in the City of Wheeling and consisting of a total of 631 public housing assisted units. Of the 557 general occupancy / mixed population (elderly or disabled) units, 155 units are occupied by families (2 or more occupants) and 74 units are exclusively for elderly occupancy. The Wheeling Housing Authority has a 92% overall occupancy rate for its housing developments, and a 98% occupancy rate for its tax credit properties with Housing Assistance. There are 364 individuals on the Public Housing waiting list. The Housing Choice Voucher Program has a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers is 569 vouchers, and there are 538 in use. There are 50 individuals on the Housing Choice Voucher waiting list.

Actions planned during the next year to address the needs to public housing

Each year the Wheeling Housing Authority (WHA) receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority will receive \$1,194,428 under their HUD Capital Fund grant for FY 2022 and \$628,739 in operating subsidies in FY 2022. Wheeling Housing Authority proposed various activities to improve the overall living environment in the Authority's public housing communities.

Additionally, WHA is not required to convert to tenant-based assistance, nor are they using the project-based voucher program, but they are exploring the possibility of participating in the Rental Assistance Demonstration program due to funding cuts. WHA may solicit proposals from developers and owners for project-based vouchers. WHA does not have a homeownership program currently, and has not applied, nor has any plans to apply for a homeownership program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

The Wheeling Housing Authority has an active Resident Advisory Board which provides feedback on the Housing Authority's plans and policies. The Housing Authority also appoints a public housing resident to the Housing Authority Board. WHA provides information to residents and solicits input into its Annual Plan development through local advertisements. Although the Housing Authority does not have a homeownership program, it refers interested tenants to the City of Wheeling for the First Time Homebuyer Program.

The Resident Services Department is important at the Wheeling Housing Authority. The department offers many activities and community services for the residents of the public housing communities. WHA

contracts with local social service providers and community agencies to provide recreational and educational programs for their youth and families. They also provide recreational activities and health care service links for the elderly.

Family Self-Sufficiency Program - The Family Self-Sufficiency (FSS) Program is a voluntary program that helps families improve their economic situation, so they don't have to depend on public assistance. Each FSS participant creates a five-year plan that includes employment goals and identifies training and educational needs. A case manager works with the family to identify and secure the services they need to accomplish these goals. Goals can include things like GED attainment, job training, higher education, and employment. The Family Self-Sufficiency (FSS) Program has approximately 24 participants on average per month. The FSS program is offered at the Hil-Dar community.

Youth Programs - Educational and recreational activities are available to Wheeling Housing Authority children on-site in partnership with area agencies and organizations. The WHA has a summer youth program for children at the Hil-Dar community.

Senior Programs - Recreational activities and health care service links are available at the elderly high rises, including a weekday lunch program at Garden Park Terrace Apartments, Booker T. Washington, and Luau Manor communities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

Wheeling Housing Authority is not designated as "troubled" by HUD and is maintaining their "high performer" status according to HUD guidelines and standards.

Discussion

Not Applicable.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Since inception in 1995, the Northern Panhandle Continuum of Care's (NPCoC) efforts have focused on each stage of a homeless person's transition from life on the streets to stable, permanent housing. The NPCoC has functioned as a grassroots, proactive resolution body and is recognized as the sole mechanism used by organizations to apply for and receive Federal funding for homeless programs, netting nearly \$14 million in Federal funding for homeless programs from its inception in 1995 until 2021. The NPCoC has a total membership of more than 30 organizations, including representation from city governments, local law enforcement, hospitals, faith communities, mental health and substance abuse providers, affordable housing developers, advocates for youth, domestic violence and human trafficking survivors, LGBTQ populations, Veterans, public school homeless liaisons and street outreach teams.

The Greater Wheeling Coalition for the Homeless (the Coalition) is the NPCoC's lead agency and administrative body. The Coalition is responsible for conducting all federally required activities, including: NPCoC reporting, organizing and conducting the annual Point In Time Count of local homeless people, administering the regional Homelessness Management Information System (HMIS) required by state and Federal funders, participating in local street outreach efforts, and conducting presentations to local community partners to highlight the available services and shelter programs. In addition to these responsibilities, the Coalition coordinates monthly NPCoC Provider Committee meetings comprised of local provider organizations of homeless services, including emergency shelters, outreach committees, domestic violence providers, youth providers, drop-in centers, and VA medical centers. The Provider Committee utilizes a community-wide list of all known persons experiencing homelessness to prioritize their placement into the best housing option available based on their level of need.

The Provider Committee meetings also offer opportunity to share best practices, including a review of updates to Federal Regulations and evaluation of progress toward meeting established performance measures. These efforts work towards reducing recidivism rates and the length of time of homelessness, working with clients and community resources to increase the income of people who are homeless, and achieving physical and mental health stability for people with disabilities or addictions.

While the NPCoC has a total membership of more than 30 organizations, the Coalition is currently the only agency which receives funding through HUD's Continuum of Care Program. Being a sole applicant enables the use of CoC-wide in-kind dollar match, which is solidified through the NPCoC Community Strategic Plan to End Homelessness. In 2022, HUD renewed two projects, along with a one-year planning grant. The existing Supportive Services Only program provides supportive services to homeless people living in emergency shelters and on the street. Also renewed was the Coalition's existing Permanent Supportive Housing program, providing 18 beds of residential housing targeted mostly to the chronically homeless.

The planning grant is used to cover a portion of the costs associated NPCoC lead agency activities, which includes convening NPCoC Committee meetings and conducting federal reporting requirements. While no new permanent housing programs were added during the last year, the Coalition has consistently exceeded the number of clients expected to be rapidly re-housed through programs such as the state's Emergency Solutions Grant and the U.S. Department of Veterans Affairs' Supportive Services for Veteran

Families program.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The NPCoC adheres to a five-year Community Strategic Plan to End Homelessness which describes how homelessness will be resolved throughout the region. While development of the new five-year plan has been delayed due to the effects of COVID-19 pandemic, the NPCoC has continued to meet goals and objectives of the 2014 plan. Strategy 4 of the NPCoC Strategic Plan seeks to improve health and housing stability, with Strategy 4.3 aiming to engage the hard-to-reach homeless population through a formalized outreach process.

The NPCoC has four outreach groups covering the geographic catchment area. The Coalition uses a four-pronged approach to outreach, connecting weekly with homeless clients, community partners, landlords, and employers. Street outreach focuses on connecting the unsheltered homeless population to permanent housing through a referral to the NPCoC's Coordinated Entry System. The Ohio County Health Department developed Project HOPE, a medical-based outreach team who visits identified homeless campsites to engage the unsheltered homeless population and offer medical/mental health screenings. Youth Services System operates a street outreach program to engage homeless youth while the YWCA Wheeling has an ESG funded Street Outreach program for domestic violence victims. All unsheltered persons are provided referral to the NPCoC's Coordinated Entry System and regular referrals between outreach groups are made to ensure households are connected to both their housing and medical needs.

Strategy 1 of the NPCoC Strategic Plan seeks to increase leadership, collaboration, and civic engagement. Strategy 1.4 designates the Coalition as the main access point of the Coordinated Entry System where persons must present for Centralized Intake and Assessment to be assessed for homeless services. In 2019, the YWCA was added as a second access point to the Coordinated Entry System, now classifying it as a "multisite, centralized access system." The Coalition remains the access point for adults without children, adults accompanied by children, unaccompanied youth, persons at risk of homelessness, and households who have a history of fleeing, or attempting to flee, domestic violence or other dangerous/life-threatening conditions when safety is no longer at imminent or immediate risk of danger. YWCA is the access point for households feeling, or attempting to flee, domestic violence when safety is at imminent or immediate risk of danger.

Strategy 2 of the NPCoC Strategic Plan increases access to stable and affordable housing, with Strategy 2.2, Objective a. focused on increasing the availability of subsidized housing units for the homeless by working with local Public Housing Authorities to implement waiting list preference points. In 2020, the Wheeling Housing Authority formally adopted a homeless preference point for individuals and families who have accessed Centralized Intake and Assessment at the Coalition and were verified to be experiencing homelessness.

Strategy 3 of the NPCoC Strategic Plan increases economic security, with Strategy 3.2 working towards easing client's access to employment. Under this Strategy, Objective c, Action Step 1 tasked a NPCoC Board of Directors member to serve on the Regional Transportation Planning Process committee. In 2021, the Ohio County Family Resource Network published the Ohio County Comprehensive Committee Needs

Assessment Report which summarized community barriers, including homelessness, housing, food security, emergency rent/mortgage/utility assistance, re-entry programs, transportation, and access to living wage employment.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter providers located in the NPCoC include the Salvation Army of Wheeling, the YWCA Wheeling, Northwood Health Systems, the Greater Wheeling Coalition for the Homeless, Catholic Charities, Helping Heroes, CHANGE, Inc., and Youth Services System's seasonal Winter Freeze Shelter. Each shelter serves a targeted segment of the population and includes: Salvation Army serving adult males; YWCA serving adult female survivors of domestic violence; Northwood Health Systems serving adult males and females; the Coalition serving individuals/couples (all genders) and families with children; Catholic Charities serving one family with children; Helping Heroes serving adult male and female Veterans; CHANGE, Inc. serving adult survivors of domestic violence; and YSS serving adult men and women seasonally. Available Transitional Housing programs in the region include Helping Heroes and Youth Services System for Veterans and youth, respectively.

In late 2019, the Salvation Army of Wheeling temporarily closed their shelter facility to complete necessary renovations. Upon reopening, the Salvation Army of Wheeling reduced their number of available beds and announced they would be returning to their roots of exclusively serving men since the facility was never physically structured to accommodate female adults and families with children. With the lack of any emergency shelter beds available for families with children, the Coalition temporarily repurposed its non-congregate shelter facility, Transitional Housing, to fill the community-wide need, with the intention to formally repurpose the facility to Transitional Shelter when funding became available under a successful ESG grant award in FY2020. During its original 20-year operation under a transitional housing model, Transitional Shelter was the Coalition's most successful program with only a 7% rate of return to homelessness for all participants served since its inception in 2001.

In 2021, the Coalition secured funding from the current ESG state recipient, WV Community Advancement and Development Office, to formally operate the project as an emergency shelter. During the first year of transition and implementation, WVCAD indicated concern with the terminology used in the project and visited the facilities in 2022 to determine if an emergency shelter model could be effectively achieved with the facilities' non-congregate layout. After conducting a walk-through of the facilities, WVCAD indicated they could not fund the facility, specifically at 80 Fifteenth Street, as an emergency shelter given their regulations and the facility's non-congregate layout which requires 24/7 staff and security.

The Coalition has exhausted all known resources to keep the project operational under an emergency shelter model, leaving two options for future use; closure of the 80 Fifteenth Street facility and offering the units at Fair Market Rent, or continue to locate alternative sources of funding to maintain its use for a vulnerable population who would otherwise be left with no shelter resource in the five-county region. Transitional Shelter is also the only emergency shelter facilities in the region that adhere to HUD's Equal Access Rule by not separating people based on their household composition or gender. This includes ensuring equal access for those at high risk of victimization at traditional emergency shelter settings, such as the LGBTQ+ and youth populations. Given its critical need, the Coalition is dedicated to identifying and securing all other available funding to support this program.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Facilitating access to affordable housing begins with the NPCoC's formalized outreach process. The NPCoC has four outreach groups covering the geographic catchment area who provide referral to the Coordinated Entry System. Once engagement is successful, individuals and families complete Centralized Intake and Assessment at the Greater Wheeling Coalition for the Homeless, or at YWCA Wheeling for domestic violence victims. Using assessment results, participants are connected to necessary shelter, housing, and supportive service programs, such as Permanent Supportive Housing for the chronically homeless and SSVF for Veterans and their families.

All ESG, SSVF, and HOPWA providers in the region serve individuals and families who are homeless or at risk with temporary financial assistance and comprehensive case management services. Each program is intended to assist highly vulnerable populations, many of whom are facing unique barriers, gain stable and permanent access to affordable housing. In 2020, CARES Act funding was largely infused into the region with the goal of creating more availability of affordable housing as a means to offset the negative impacts of the COVID-19 pandemic.

As one of several entities receiving CDBG-CV funding, the Coalition applied over a decade of experience in operating Rapid Re-Housing projects to create a CDBG-CV Rapid Re-Housing program, Street2Home. Street2Home targeted assistance to the unsheltered homeless population in the City of Wheeling regardless of their homelessness origination. Using this seasoned model, Street2Home netted higher outcomes related to permanent housing placement compared to other annual renewal projects. For example, CDBG-CV funding served 39 people, including those unsheltered, with 74% securing permanent housing compared to ESG-CV at 71%, ESG-RRH at 72%, and SSVF at 74%.

In addition to housing programs, the NPCoC utilizes community engagement services funded by the BBH's Community Engagement Specialist program to help prevent homelessness. Northwood Health Systems, Healthways, Inc., and the Coalition all operate CES programs, targeting assistance to persons with mental health issues, substance use disorders, and co-occurring disorders. Direct care includes transportation to medical appointments, monitoring of medication, clinical treatment, routine socialization, and connection to necessary community resources for housing stability. Peer recovery support services are also available for those living with opioid and stimulant use disorders. The Coalition, Northwood Health Systems, and Workforce WV assist the target population develop support networks, relapse plans, and crisis support. To further promote housing stability, the Coalition offers enrollment in AimHire, an employment program that offers connection to employment, work-in-training opportunities, and employment-skills development.

In September 2021, HUD announced the selection of 33 communities across the nation to serve as Youth Homeless Demonstration Program (YHSP) sites. In HUD's announcement, the NPCoC was selected as one of 11 rural communities. YHDP allows our five-county region to develop projects focused on preventing and ending youth homelessness, with the first phase focused on creating a Coordinated Community Plan which is currently underway.

Supportive services remain a critical component of homeless programs. Funding for supportive services has begun to dwindle with a larger focus placed on clinical treatment programs for substance use. Continued cuts to such programs offering post-housing and intensive support services impacts not only the availability of services, but the ability to offer an adequate level of positions to serve the population.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Institutions frequently release persons to the street or emergency shelter who do not meet the Federal definition of homelessness, thus placing them in a position where they do not qualify for homeless services upon presenting for Centralized Intake and Assessment. Institutions are tasked with developing a housing plan for proper discharge and, by not adhering to these standards, feed into the unsheltered homeless population by making persons ineligible for publicly funded homeless services when they are released to the streets or shelter.

The NPCoC has provided comprehensive education to its membership on proper discharge planning standards during regular NPCoC membership meetings using guidance from HUD and its partners. The Coalition consistently advocates for the adoption of proper discharge planning standards during all stakeholder and community planning meetings. In 2020, the Coalition met with the DHHR's Emergency Shelter Homeless Program subcontracting agency who is actively working with the National Alliance to End Homelessness to revise emergency shelter policies statewide. The NPCoC advocated for discharge planning during local planning meetings in 2020, including the Community Foundation for the Ohio Valley's community homelessness meeting, the Ohio County Family Resource Network's Ohio County Comprehensive Community Needs Assessment meetings. The NPCoC is working towards achievement of Strategy 5.2, Objective a. of the NPCoC Strategic Plan, which aims to develop and adopt discharge planning to reduce homelessness.

According to the West Virginia Division of Health Legislative Rule, hospitals must have a discharge planning process for post-hospital services. Locally, most patients often return to their prior living situation upon discharge. However, when Centralized Intake and Assessment identifies recently discharged clients who do not have access to shelter or family/friend supports, Coalition staff contact the hospital discharge planner to learn if an housing plan was developed.

When no discharge plan is in place, or clients are unable to care for themselves, staff provide referral to resources such as personal care homes and assisted living facilities, in addition to direct support, including assistance with an application for public housing, searches for private market housing, and referral to local social service and mainstream benefit providers. Specific destinations for people discharged from health care facilities include private market apartments, the homes of family and friends, or state- and locally funded housing options.

In lieu of a state plan for clients afflicted with a mental illness, the NPCoC independently addresses discharge planning procedures locally through member coordination with comprehensive behavioral health centers in the region. While most mental health patients return to the care of family and friends upon discharge, some clients of state hospitals or diversion facilities lack a support system capable or willing to provide even short-term shelter. The development and implementation of innovative service models, such as Community Engagement Specialists, allows the NPCoC to take an active role in discharge planning, the scheduling of medical appointments, assistance with housing placement, and on-going monitoring and maintenance care. When necessary, Coalition staff contact a mental health liaison, as well as family or friends to make shelter arrangements. Specific destinations when discharged from mental health facilities include private market rate apartments, family/friends' homes, or state/local-funded housing options such as Northwood Health Systems.

Discussion

The Coalition, Northwood Health Systems, and Health Ways, Inc. all use state Behavioral Health funds to provide community engagement services to assist people with a serious mental illness who are frequently hospitalized. Community Engagement Specialists help these individuals maintain stability in the community by providing diversion from hospitalization or upon release from a healthcare facility. The Coalition strictly focuses their services to homeless people who meet the eligibility for this program. Facilities or other organizations can refer a person to the Coalition for Centralized Intake and Assessment for homeless services. If the client is not homeless but meets the criteria for care, Northwood Health Systems and Health Ways, Inc. use their CES programs to assist the client maintain housing via supportive care and homelessness prevention services.

During Centralized Intake and Assessment, the Coalition uses diversion techniques by asking potential clients to carefully consider whether there are any other housing options available, in order to help them avoid entering the homeless support system. Diversion can successfully reduce the number of people who require assistance and reserve the use of scarce shelter resources for those who need them the most.

In addition to helping people avoid entering the shelter system, the Coalition has a modest amount of homelessness prevention assistance available through sources such as the state's ESG and the VA's SSVF programs to assist people who are at imminent risk of becoming homeless. Unfortunately, prevention funding from these sources is extremely limited. As a result, the Coalition and other SSVF providers must use a high scoring threshold to qualify households for assistance and targets people living in rural areas where no emergency shelter beds are available.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

The City of Wheeling prepared a new Analysis of Impediments to Fair Housing Choice (AI) for the five-year period of 2020-2024. The AI was submitted at the same time as the FY 2020-2024 Five-Year Consolidated Plan and FY 2020 Annual Action Plan in IDIS.

The Barriers to affordable housing in Wheeling can be categorized, primarily, as either public policy issues or economic issues. Public policies establish practices implemented by municipal agencies or departments that can impede housing choice, increase housing costs, severely limit housing opportunities, or a combination thereof. The impact of public policy on affordable housing in the City can be intentional or inadvertent. Recognition of the impact of public policy on affordable housing is required to ameliorate its negative results.

The FY 2020 Analysis of Impediments identified the following impediments to fair housing:

- **Impediment 1: Housing Affordability** - Decent, safe, sanitary, and affordable housing remains a problem in finding fair housing choice as well as the quality of life and attractive neighborhoods.
- **Impediment 2: Housing Accessibility** - There is a lack of housing that is accessible to the older population, and persons with disabilities which limits their choice of housing.
- **Impediment 3: Fair Housing Education, Advocacy, Monitoring, and Enforcement** - There is a lack of awareness of tenant rights and landlord responsibilities under the Fair Housing Act, and a need to continually monitor and enforce the Fair Housing Act.
- **Impediment 4: Cost Burden** - Both homeowners and renters are cost burdened by the monthly cost of housing which affects fair housing choice.
- **Impediment 5: Income vs. Housing Choice** - There is a lack of economic and job opportunities in the City of Wheeling and the HOME Consortium area which prevents low-income households from increasing their income and ability to choose to live outside areas of concentrated poverty.
- **Impediment 6: Impacted Areas** - There are specific areas in the City of Wheeling where there is a concentration of low-income households and minorities.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Wheeling in its most recent Analysis of Impediments to Fair Housing Choice did not identify any negative effects of its public policies that serve as barriers to affordable housing. The City had previously revised and updated its Zoning Ordinance and Land Development and Use Controls. These documents are consistent with the Fair Housing Act, Section 504, and the Americans with Disabilities Act.

There are no other public policies that restrict fair housing.

Discussion

The City has prepared a new Analysis of Impediments to Fair Housing Choice for 2020. The City is committed to affirmatively furthering fair housing.

During its FY 2022 CDBG and HOME Program Year, the City proposes to fund activities/projects that affirmatively further fair housing. This includes:

- Assistance with rehabilitation costs for lower income owner-occupied and renter-occupied housing through the support of the Northern Panhandle HOME Consortium's CHDOs.
- Funds for downpayment assistance and closing costs for low-income homebuyers.
- Funds for education, outreach, and trainings through the Human Rights Commission.

DRAFT

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Wheeling has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, sound, and affordable rental housing
- High cost of housing
- Aging population
- Low wages in the service and retail sectors
- Job training programs for the disabled
- Increase in the number of disabled persons needing housing
- Increase in the number of vacant and abandoned properties
- Lack of public transportation
- Increase in drug and alcohol abuse
- ADA improvement
- Programs for the youth and the elderly

The City of Wheeling will work to address these obstacles through the agencies and programs to be funded in FY 2021. Some of the activities to address these obstacles include:

- CD-22-03 Helping Heroes
- CD-22-04 Laughlin Community Center
- CD-22-05 YWCA Wheeling
- CD-22-06 Catholic Charities Center
- CD-22-07 Family Service
- CD-22-08 Greater Wheeling Coalition for the Homeless
- CD-22-09 Information Helpline
- CD-22-10 Soup Kitchen of Greater Wheeling

- CD-22-11 Wheeling Health Right
- CD-22-12 Human Rights Commission
- HOME-22-14 CHDO Set-Aside
- HOME-22-15 Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to foster and maintain affordable housing

The City of Wheeling and the Northern Panhandle HOME Consortium are proposing the following goals and strategies to foster and maintain affordable housing:

- **HS-1 Homeownership** – Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** – Support and promote the development of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City and the HOME Consortium through new construction and rehabilitation.
- **HMS-2 Housing** – Support the local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing to persons experiencing homelessness.
- **HMS-3 Prevention and Re-Housing** – Support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.
- **AMS-3 Fair Housing** – Provide funds for training, education, outreach, testing, and monitoring to affirmatively further fair housing in the City of Wheeling and the HOME Consortium.

The City of Wheeling and the Northern Panhandle HOME Consortium, during the FY 2022 program year propose to fund the following project to foster and maintain affordable housing:

- CD-22-03 Helping Heroes
- CD-22-05 YWCA Wheeling
- CD-22-08 Greater Wheeling Coalition for the Homeless
- CD-22-12 Human Rights Commission
- HOME-22-14 CHDO Set-Aside
- HOME-22-15 Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to reduce lead-based paint hazards

For the City's and the HOME Consortium First Time Homeownership Program, the City and the Consortium member will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.

- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soils.
- Prior to occupancy, properly qualified personnel perform paint stabilization, and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

If the City or the HOME Consortium members funds any rehabilitation projects, the City and the HOME Consortium members will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated, and the applicable lead-based paint requirements determined.
- Properly qualified contractors perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Actions planned to reduce the number of poverty-level families.

According to the American Community Survey 2020 ACS 5-Year Estimate, the following poverty status was identified over the past 12 months:

- 15.7% of Wheeling residents were living in poverty (Table S1701).
- 10.4% of all Wheeling families were living in poverty (Table S1702)
- 17.8% of all Wheeling families with related children of householder under 18 years of age were living in poverty (Table S1702)
- 23.6% of all Wheeling families received Supplemental Security Income (SSI) and/or cash public assistance income (Table S1702)
- 11.9% of all Wheeling families were female-headed households, 24.5% of which received food stamps/SNAP (Table S2201)

The City's anti-poverty strategy is based on attracting a range of businesses and supporting work force development including job-training services for low-income residents. In addition, the City's strategy is to provide supportive services for low-income residents.

The City of Wheeling, during FY 2022 program year will fund the following:

- CD-22-03 Helping Heroes
- CD-22-05 YWCA Wheeling
- CD-22-06 Catholic Charities Center
- CD-22-07 Family Service
- CD-22-08 Greater Wheeling Coalition for the Homeless
- CD-22-09 Information Helpline
- CD-22-10 Soup Kitchen of Greater Wheeling
- CD-22-11 Wheeling Health Right

Actions planned to develop institutional structure

Effective implementation of the Five-Year Consolidated Plan and Annual Action Plan involves a variety of agencies both in the community and in the region. Coordination and collaboration between agencies are important to ensuring that the needs in the community are addressed. The key agencies that are involved in the implementation of the Plan as well as additional resources that may be available are described below.

Public Sector:

- **City of Wheeling** - The City's Department of Economic and Community Development (DECD) will be responsible for the administration of the City's community development programs, including some of the local programs that assist target income residents. The Department's responsibilities will include managing and implementing the City's affordable housing policies, including the Consolidated Plan and related documents. Several other City Departments and Divisions will also be involved, including Planning, Code Enforcement, Public Works, Police, Fire, Recreation, Water, and Sewer.
- **The Wheeling Housing Authority** - The Wheeling Housing Authority is one of the primary owners of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing issues in Wheeling.

Non-Profit Agencies:

There are several non-profit agencies that serve target income households in the greater Wheeling area. The City will collaborate with these essential service providers. Some of them include:

- Greater Wheeling Coalition for the Homeless

- YWCA Wheeling
- CHANGE, Inc.
- Catholic Charities
- Family Services
- House of the Carpenter
- Laughlin Chapel
- Wheeling Health Right
- Soup Kitchen of Greater Wheeling, Inc.
- Light House
- Wheeling Human Rights Commission
- Seeing Hand Association
- Northern West Virginia Center for Independent Living
- Helping Heroes
- Information Helpline

Private Sector:

The private sector is an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as healthcare, small business assistance, home loan programs, and assisted housing, among others. The City will work closely with these agencies to meet Consolidated Plan goals and objectives. Funds for affordable housing are also provided through the Federal Home Loan Bank of Pittsburgh through its member banks.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Wheeling is committed to continuing its participation and coordination with public, housing, and social service agencies. The City solicits application for CDBG and HOME funds. Upon request, the City sends out applications to agencies, organizations, and housing providers that have expressed an interest in submitting an application. Additionally, the City solicits applications for recipients of CHDO funds. The public service applications are reviewed by the Department of Economic and Community Development and the City Manager to discuss any questions with the applicant. CHDO applications are reviewed by the Department, the Northern Panhandle HOME Consortium members, and the City's consultants. The City provides help and assistance to its public and private agencies that they fund.

Discussion**Monitoring:**

The City of Wheeling's Department of Economic and Community Development (DECD) will have the primary responsibility for monitoring the City's Five-Year Consolidated Plan. DECD will maintain records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. DECD will be responsible for the on-going monitoring of subrecipients. DECD personnel will make on-site visits to inspect and monitor CDBG funded activities, including visits to subrecipients.

For each activity authorized under the National Affordable Housing Act, DECD has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, DECD will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate. The programs are subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the progress of the Consolidated Plan.

The City of Wheeling will provide citizens with reasonable notice of, and the opportunity to comment on its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five-Year Consolidated Plan and Annual Action Plans. The City of Wheeling will respond within 15 days in writing to any written complaints or inquiries from citizens regarding the CDBG Program, its housing strategy, or CAPERs. This is enumerated in the City's Citizen Participation Plan.

The City of Wheeling and its subrecipients will comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition, the City will have written agreements with each of its subrecipients.

The City will monitor its performance with meeting its goals and objectives with its Five-Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will adjust its goals as needed.

The City does not have a timeliness of expenditures problem. The City abides by the Federal cost principles and expenditures.

In the expenditures of CDBG funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to ensure compliance with state and local housing codes. The City also requires submittal of architectural drawings, a site plan, and specifications for this work. These will be reviewed prior to the issuance of building permits and the distribution of CDBG funds.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Wheeling and the Northern Panhandle HOME Consortium receive an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Northern Panhandle HOME Consortium does not intend to use any other forms of investment other than those described in 24 CFR 92.205(b). Not Applicable.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 24 CFR 92.254, is as follows:**

See Resale/Recapture Policy in the Appendix.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

See Resale/Recapture Policy in the Appendix.

- 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The Northern Panhandle HOME Consortium does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not Applicable.

Discussion

Northern Panhandle HOME Consortium:

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$305,207 under FY 2021 HOME funds. Those funds are budgeted as follows:

- **Administration** - \$34,642.00 (10%)
- **CHDO Set-Aside** - \$51,965.00 (15%)
- **First Time Homebuyer Program** - \$259,820.00 (75%)

Total: \$346,427.00

HOME Program Income:

The Northern Panhandle HOME Consortium does not expect to receive any additional HOME program income during this program year.

HOME Match:

The Northern Panhandle HOME Consortium has excess HOME Match funds from previous years in the amount of \$1,843,252.47 as reported in the FY 2020 CAPER. The Northern Panhandle HOME Consortium will have additional HOME Match from WVHDF bond funds, Federal Home Loan Bank, and other private funds during this program year.

CHDO Organizations:

The Northern Panhandle HOME Consortium currently has two (2) active CHDO organizations, which are: CHANGE, Inc. and the Greater Wheeling Coalition for the Homeless. They are eligible for recertification every time they submit an application for new funding.

CDBG Program Income:

The City of Wheeling does not anticipate that it will receive any Program Income during this program year.

CDBG Percentage:

- Administrative Percentage: 20.0%
- Public Service Percentage: 2.2%
- Low- and Moderate-Income Percentage: 100%
- Slum and Blight Activities: 0.0%

HOME Percentage:

- Administrative Percentage: 10.0%
- CHDO Set-Aside: 15.0%