



# City of Wheeling, West Virginia

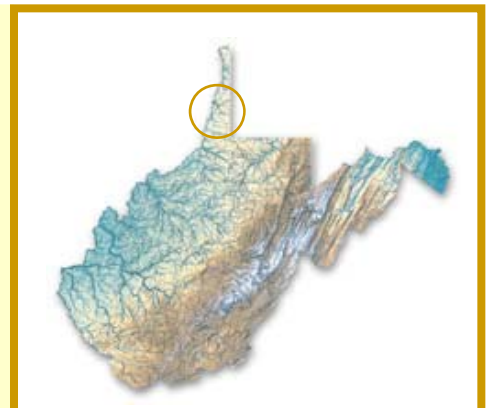
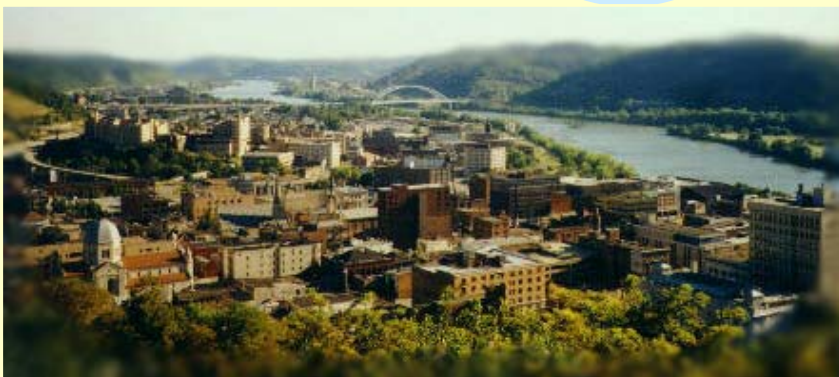
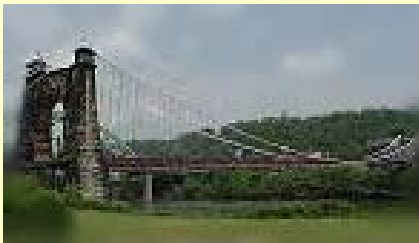
## Department of Economic & Community Development

City-County Building  
1500 Chapline Street  
Wheeling, WV 26003  
304-234-3701

## FY 2019 Annual Action Plan

For Submission to H.U.D.

Community Development Block Grant  
&  
HOME Investment Partnerships Program



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## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Wheeling, West Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In addition, the City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium of West Virginia. In compliance with the HUD regulations, the City of Wheeling has prepared this FY 2019 Annual Action Plan for the period of July 1, 2019 through June 30, 2020. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Wheeling. In addition, as the PJ for the HOME Consortium, this Annual Action Plan includes the HOME Program for the City of Weirton, Hancock County, Brooke County, Ohio County, and Marshall County that comprise the Northern Panhandle HOME Consortium.

The Annual Action Plan establishes the City's and HOME Consortium's goals for the next year and outlines the specific initiatives the City will undertake to address the needs and goals by promoting the rehabilitation and construction of decent, safe, and sanitary housing, creating a suitable living environment, removing slums and blighting conditions, promoting fair housing, promoting homeownership, improving public services, expanding economic opportunities, and principally benefitting low- and moderate-income persons.

The FY 2019 Annual Action Plan does not incorporate the Wheeling Housing Authority's Comprehensive Grant process into this consolidated planning and application process, but does require the participation of the public housing authority in the development of this plan.

**Available Funds:**

The following financial resources are included in the FY 2019 Annual Action Plan which anticipates funding to be received to address the priority needs and goals identified in the City of Wheeling's FY 2015-2019 Five Year Consolidated Plan. The City of Wheeling will receive the following Federal funds during the FY 2019 program year:

- FY 2019 CDBG Allocation - \$1,163,231.00
- Prior Year CDBG Funds - \$175,056.71
- FY 2019 HOME Allocation - \$318,343.00
- **Total Funds: \$1,656,630.70**

**FY 2019 CDBG and HOME Budget:**

The City of Wheeling and the Northern Panhandle HOME Consortium propose to undertake the following activities with the FY 2019 CDBG, FY 2019 HOME, and prior year funds:

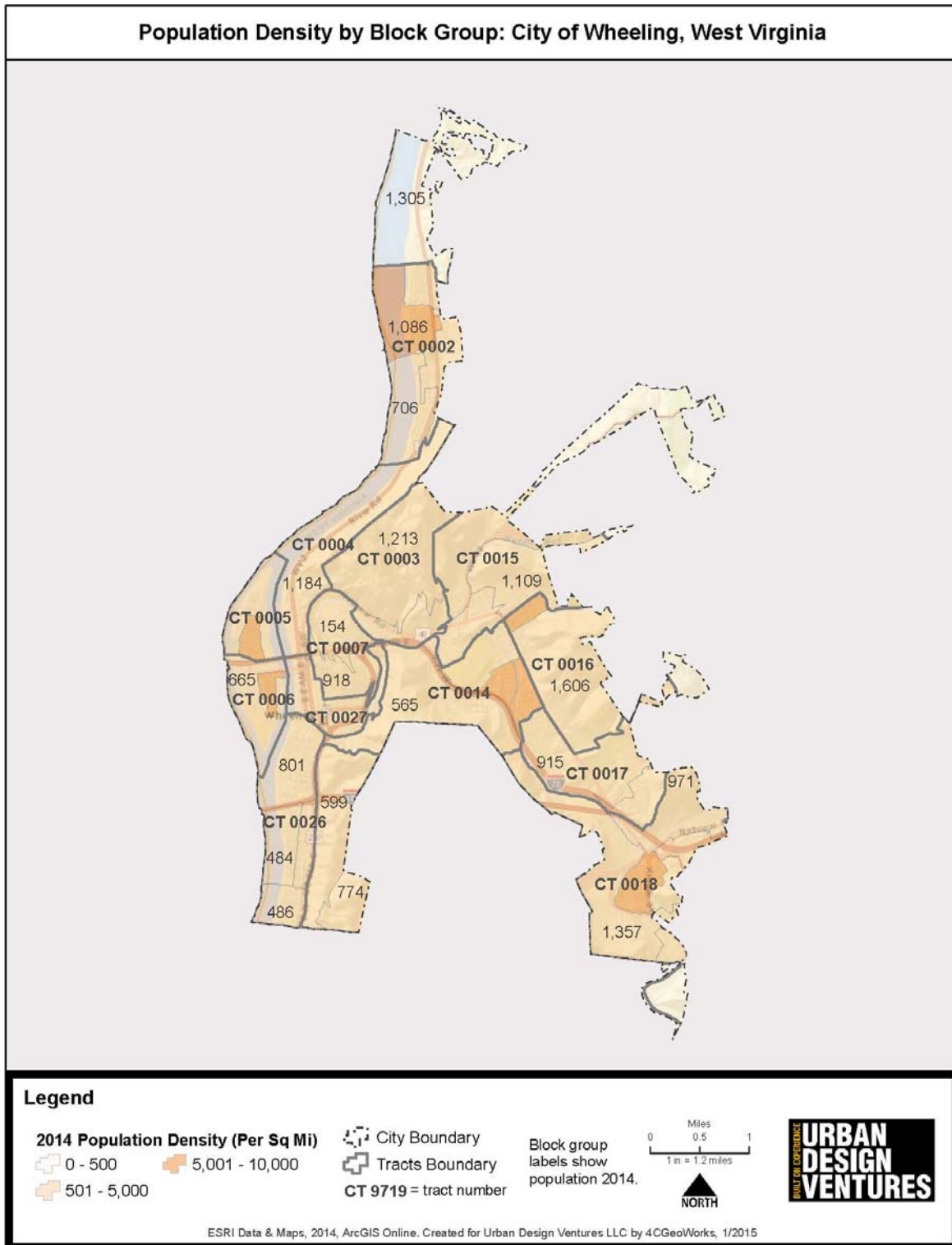
- **CD-19-01 Administration** - \$232,646.00
- **CD-19-02 Section 108 Loan Payment** - \$200,000.00
- **CD-19-03 Street Paving** - \$385,141.71
- **CD-19-04 Thermal Imaging Cameras Fire Department** - \$78,000.00
- **CD-19-05 Ladder Truck 1** - \$250,000.00
- **CD-19-06 Catholic Charities Center** - \$5,000.00
- **CD-19-07 Greater Wheeling Coalition for the Homeless** - \$8,500.00
- **CD-19-08 Seeing Hand Association** - \$5,000.00
- **CD-19-09 Soup Kitchen of Greater Wheeling** - \$8,500.00
- **CD-19-10 Wheeling Health Right** - \$22,500.00
- **CD-19-11 Human Rights Commission** - \$5,000.00
- **CD-19-12 East Wheeling Pool Operations** - \$15,000.00
- **CD-19-13 Nelson Jordan Center** - \$33,000.00
- **CD-19-14 Citywide Playgrounds - Belle Isle and Grandview** - \$90,000
- **HOME-19-15 HOME Administration** - \$31,834.00
- **HOME-19-16 CHDO Set-Aside** - \$47,752.00
- **HOME-19-17 Northern Panhandle HOME Consortium - First Time Homebuyer Program** - \$238,757.00

**Total Funds: \$1,656,630.70**

**Maps:**

Below are the following maps which illustrate the demographic characteristics of the City of Wheeling:

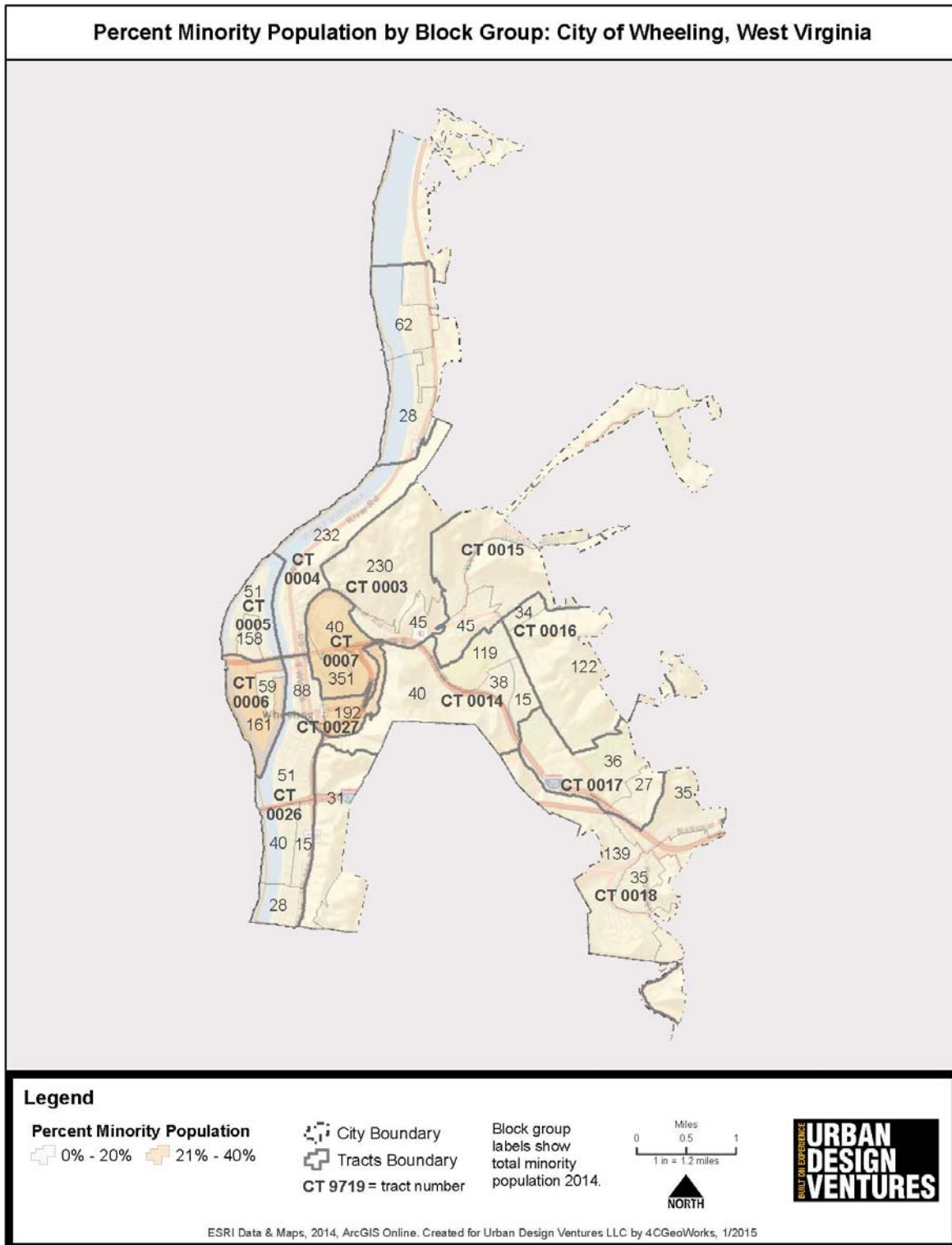
- Population Density by Block Group
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Percent Population Age 65+ by Block Group
- Total Housing Units by Block Points & Census Tracts
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Commercial Hot Spots



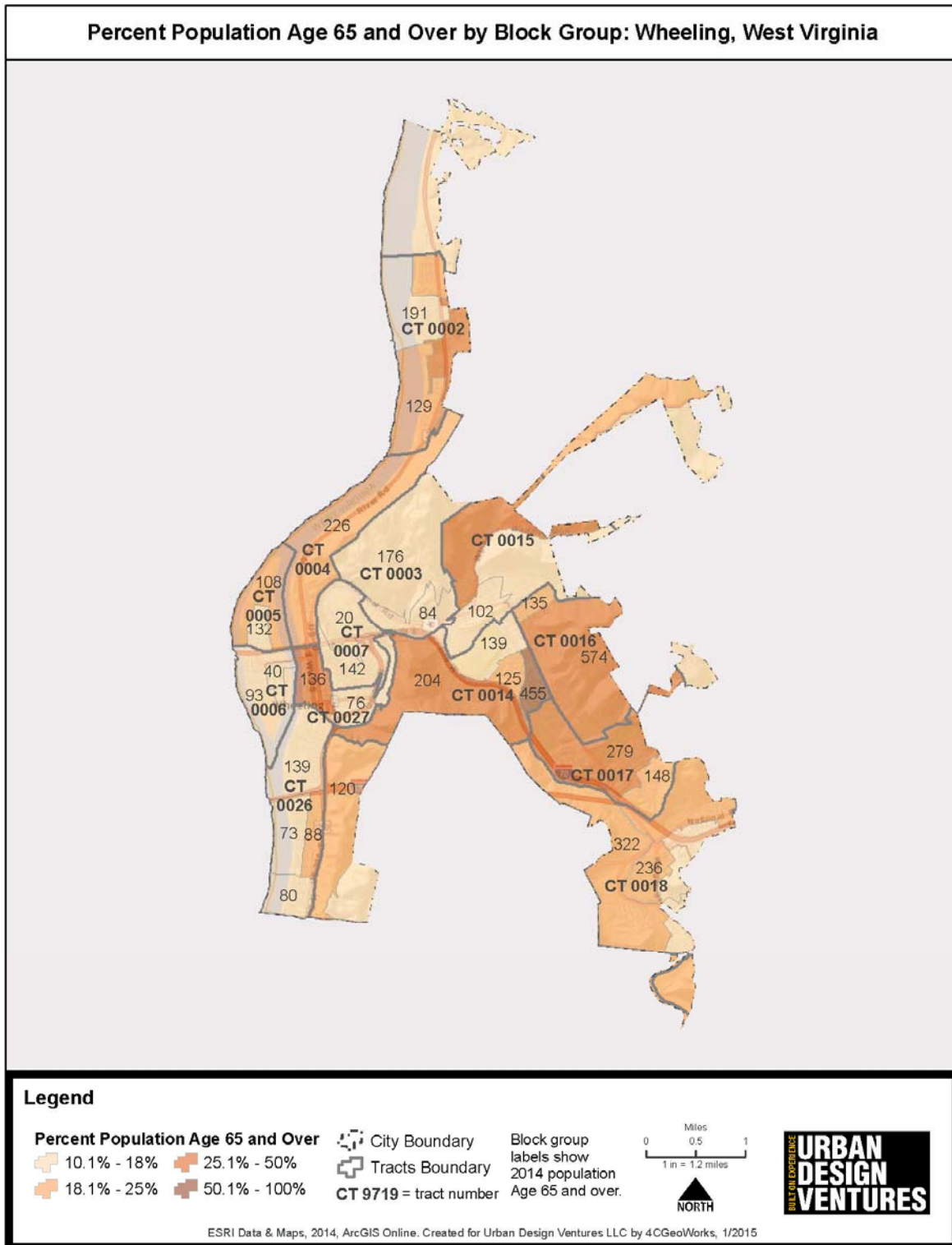
**Population Density by Block Group**



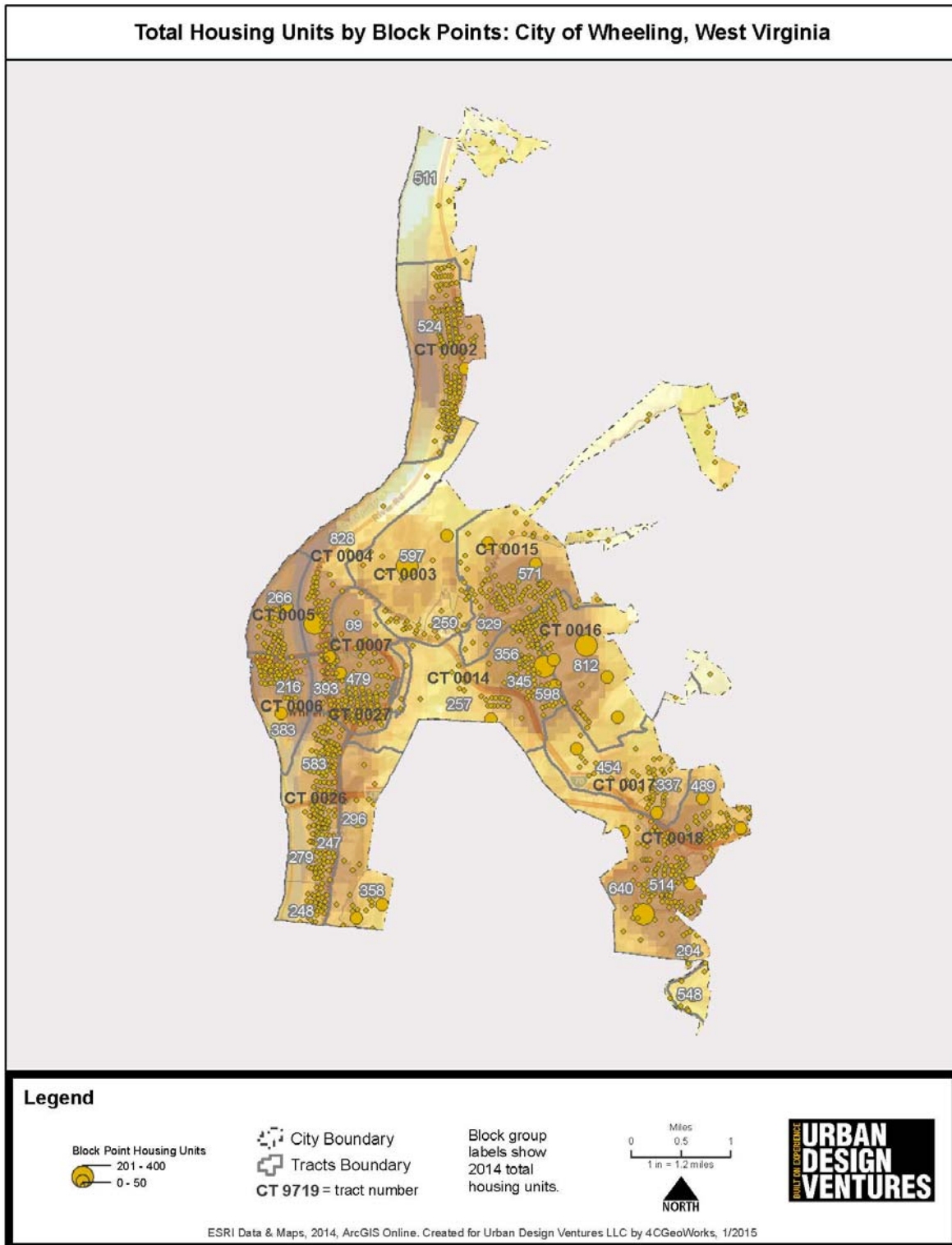
**Percent White Population by Block Group**



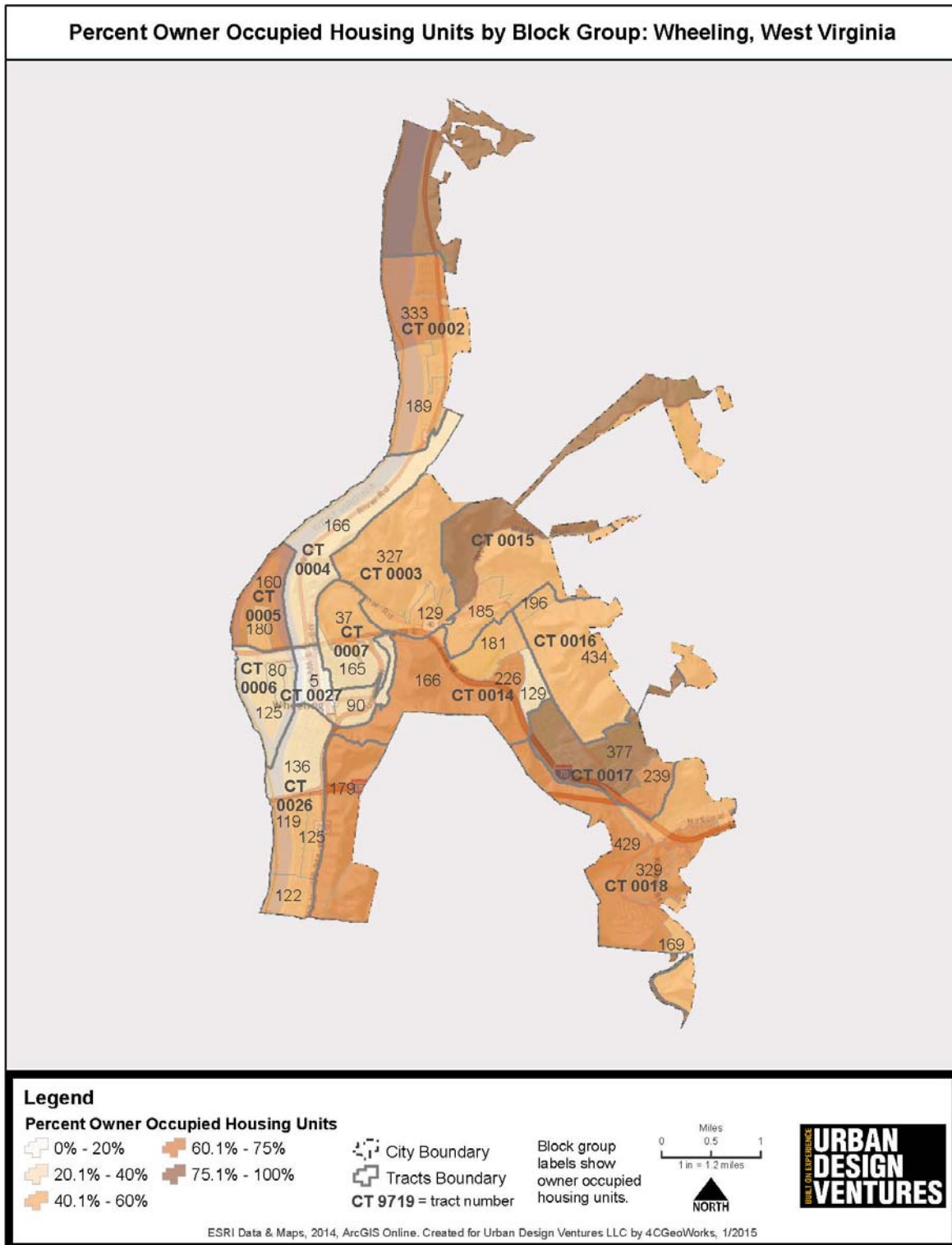
**Percent Minority Population by Block Group**



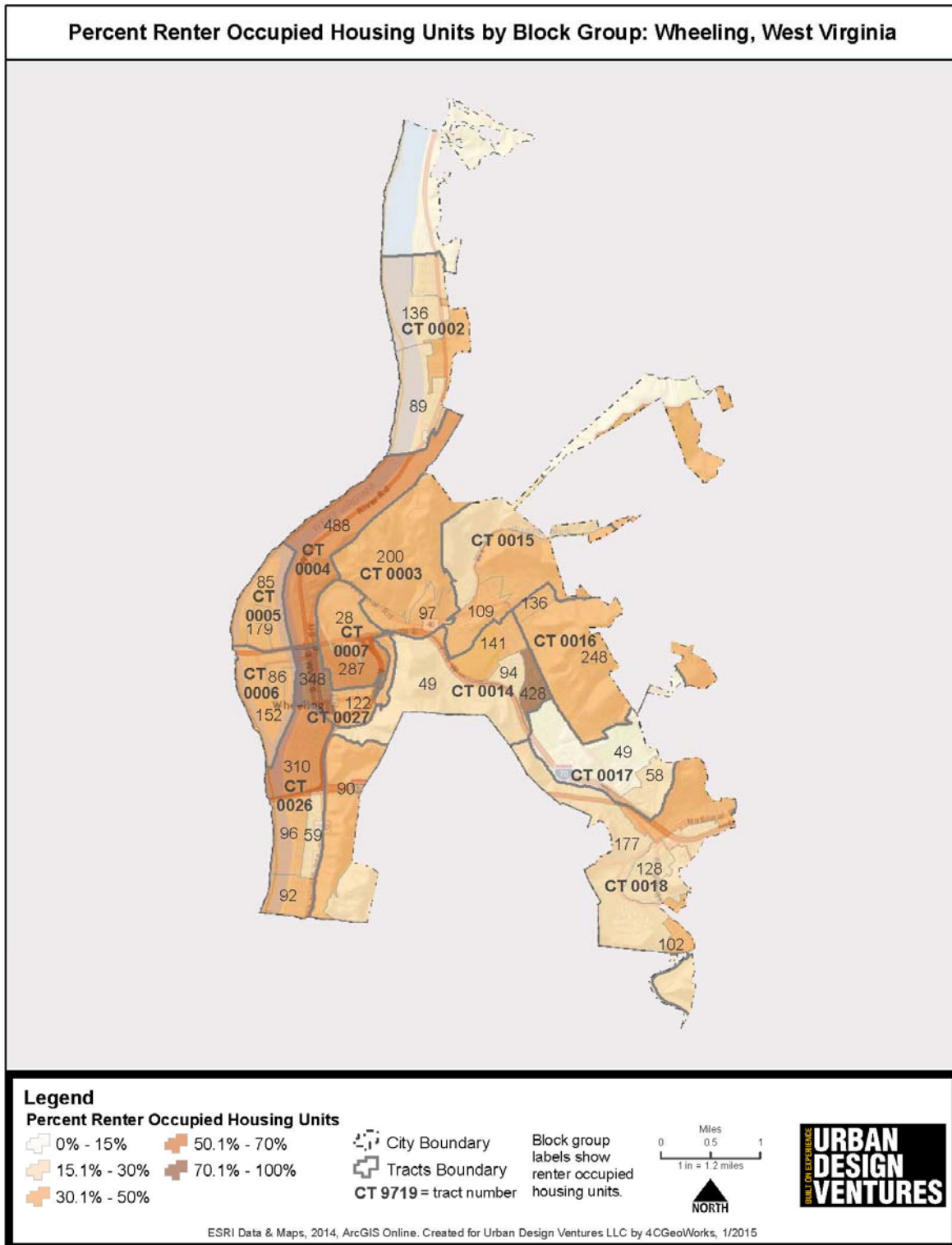
**Percent Population Age 65+ by Block Group**



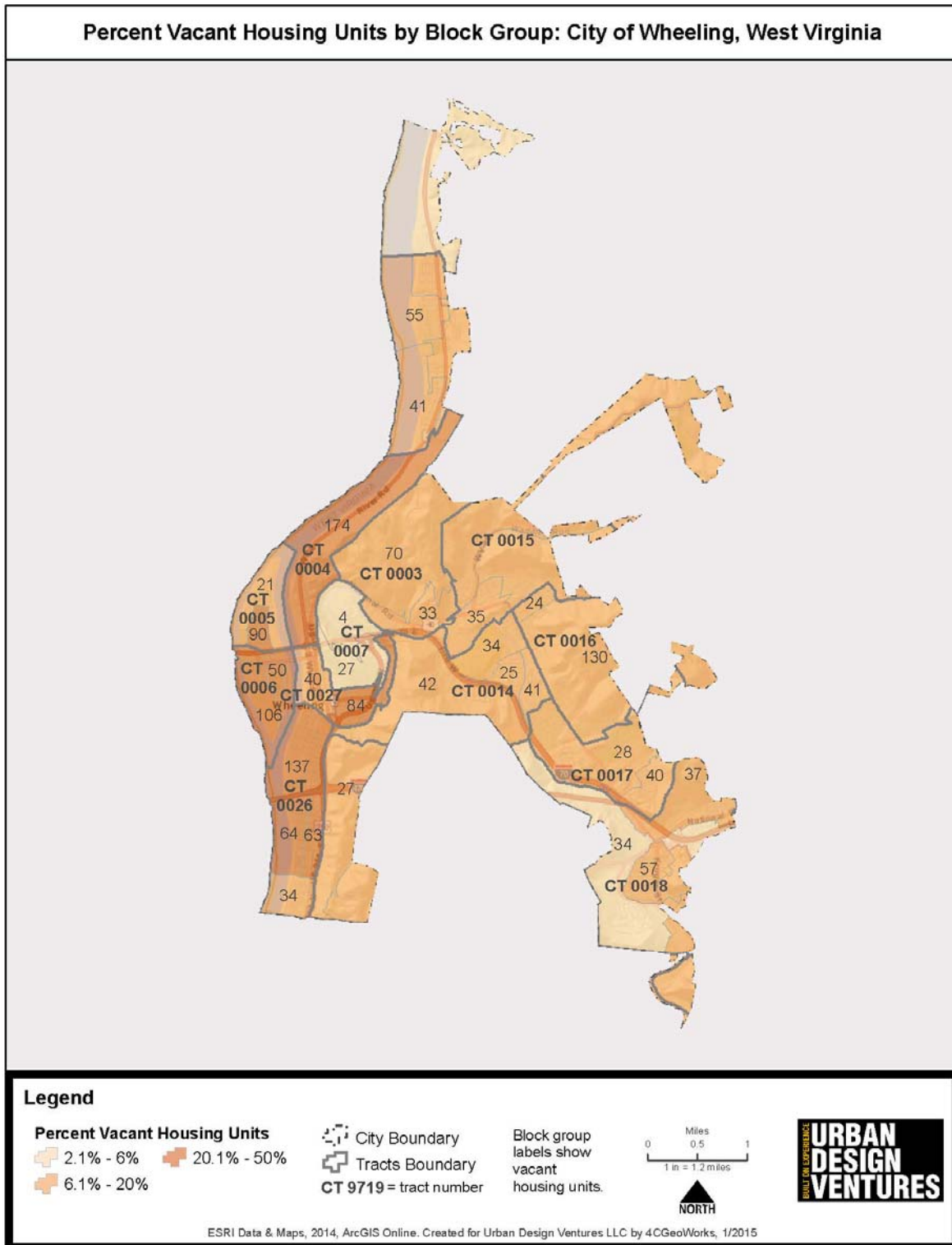
### Total Housing Units by Block Points



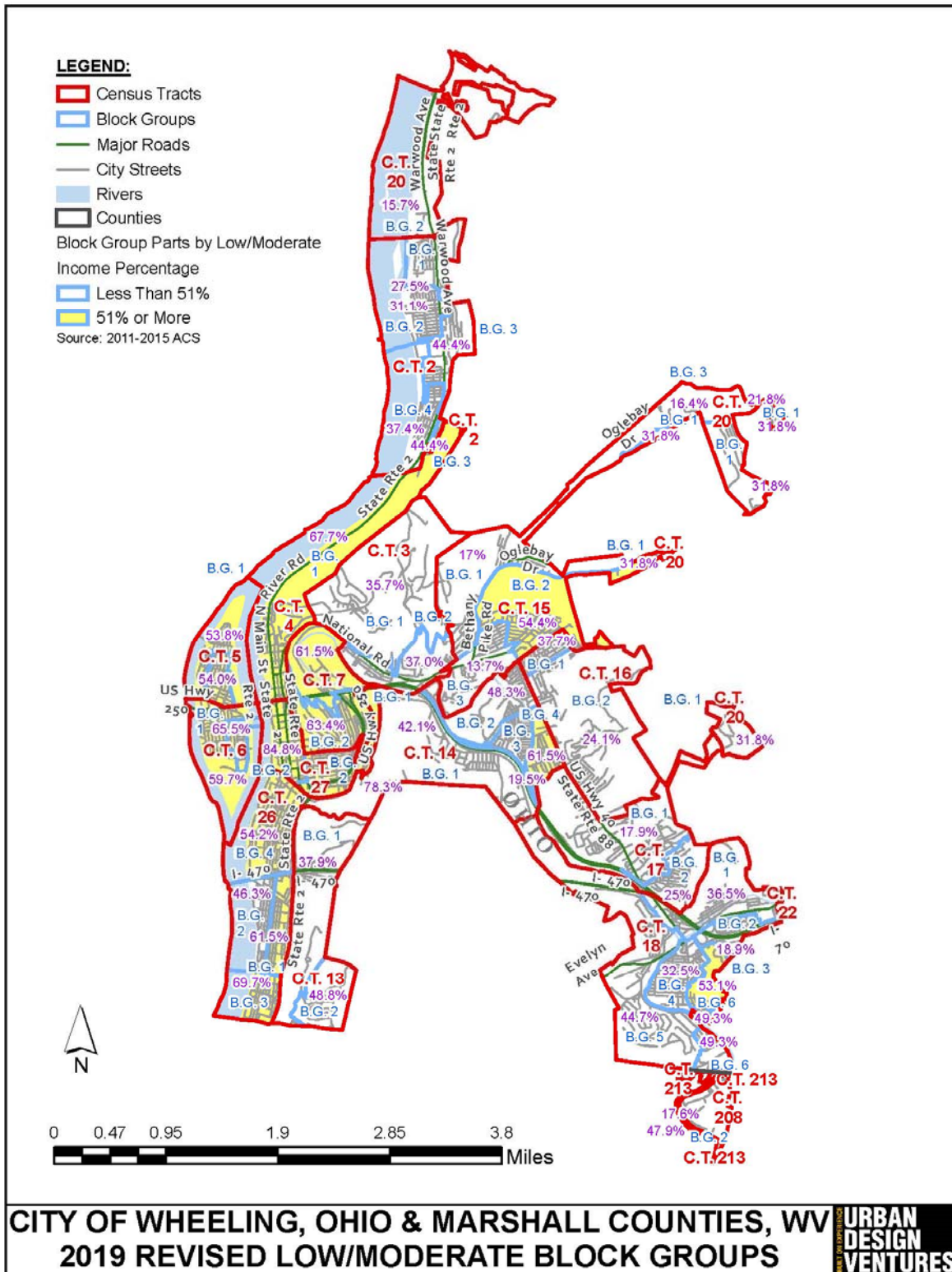
**Percent Owner-Occupied Housing Units by Block Group**



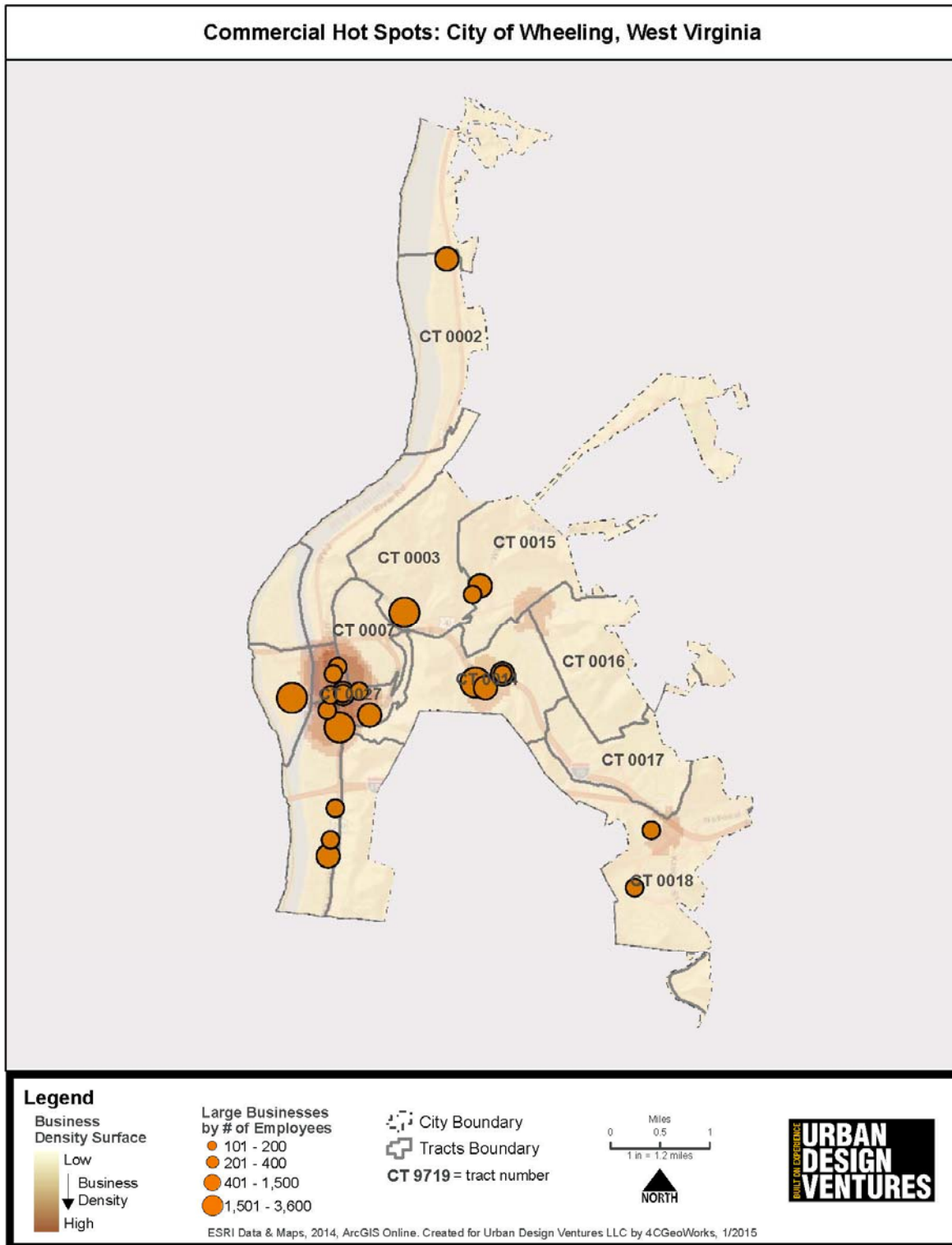
**Percent Renter-Occupied Housing Units by Block Group**



### Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



### Commercial Hotspots

## 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The goal of the City of Wheeling is to improve the quality of life for City residents by funding infrastructure improvements, economic development, public services, and housing. During the FY 2019 Program Year, the City proposes to address the following priority need categories identified in its FY 2015-2019 Five Year Consolidated Plan:

### **HOUSING PRIORITY - (High priority)**

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

#### **Goals/Strategies:**

**HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$238,757 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

**HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2019. Funds to be used for construction or rehabilitation of affordable housing.

**HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.

- **Human Rights Commission** – CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.

**HOMELESS PRIORITY - (Low priority)**

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

**Goals/Strategies:**

**HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

- **Catholic Charities** – CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.

**HO-2 Housing** - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

- **Greater Wheeling Coalition for the Homeless** – CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).

**COMMUNITY DEVELOPMENT PRIORITY - (High Priority)**

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

**Goals/Strategies:**

**CD-1 Infrastructure** - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.

- **Street Reconstruction** – CDBG funds will be used to pave streets in low and moderate income neighborhoods throughout the City.

**CD-2 Community Facilities** - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

- **Citywide Playgrounds - Belle Isle and Grandview** – CDBG funds will be used for playground improvements at Belle Isle and Grandview parks.

**CD-3 Public Services** - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.

- **Seeing Hand Association** – CDBG funds will be used for workshop and activity expenses for the visually impaired.
- **Soup Kitchen of Greater Wheeling** - CDBG funding to acquire food for preparation for the homeless, and for the very low-income.
- **Wheeling Health Right** – CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
- **Nelson Jordan Center** – CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
- **East Wheeling Pool Operations** – CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.

**CD-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.

- **Thermal Imaging Cameras Fire Department** – CDBG funds will be used to purchase thermal imaging cameras to serve low and moderate income neighborhoods to be housed in fire station #1.
- **Ladder Truck 1** – CDBG funds will be used to purchase a ladder truck to serve low and moderate income neighborhoods to be housed in fire station #1.

#### **ECONOMIC DEVELOPMENT PRIORITY – (Low Priority)**

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment for residents of the City of Wheeling.

#### **Goals/Strategies:**

**ED-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.

- **Section 108 Loan Payment** – CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.

**ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)**

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

**Goals/Strategies:**

**AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **Administration** – CDBG funds will be used for administration, management, planning, and office expenses.
- **HOME Administration** – HOME funds will be used for the staff and administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.

**3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

The City of Wheeling has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Wheeling's Department of Economic and Community Development.

The most recent CAPER is the FY 2017 CAPER which is the third CAPER for the FY 2015-2019 Five Year Consolidated Plan. In the FY 2017 CAPER, the City of Wheeling expended 100.00% of its CDBG funds to benefit low- and moderate-income persons. The City expended 8.12% of its funds during the FY 2016 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 19.94% of its funds during that CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The City has met the required 1.5 maximum drawdown ratio with a drawdown ratio of 1.26. The City will begin to prepare its FY 2018 CAPER, which will be completed after submission of this FY 2019 Annual Action Plan. The FY 2018 CAPER will be submitted to HUD on or before September 30, 2019.

The HOME program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The Northern Panhandle HOME Consortium during the FY 2017 CAPER period generated \$151,278.23 in match funding, which brings the total excess match to \$1,700,891.65 for the HOME Program as of the end of June 2018.

#### 4. Summary of Citizen Participation Process and consultation process

*Summary from citizen participation section of plan.*

The City of Wheeling has followed its Citizen Participation Plan in the planning and preparation of the FY 2019 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on January 30, 2019. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG and HOME Programs and to provide suggestions for priorities and activities for future CDBG and HOME Programs.

The City's Economic and Community Development Department advertises that applications for CDBG and HOME funds are available, and sends out application packets upon request. The City also publishes public hearing notices concerning the CDBG and HOME Programs. HOME Program RFPs were sent to agencies that have participated in the HOME Program in the past, and other potentially interested parties and CHDOs.

A copy of the "Draft FY 2019 Annual Action Plan" was placed on public display for review by the general public, agencies, and organizations in the community. A newspaper notice announcing that this document was placed on public display was published in the "Wheeling Intelligencer" and "News-Register," the newspapers of general circulation in the area on Thursday, May 16, 2019. The "Draft FY 2019 Annual Action Plan" was on public display on the City's website, [www.wheelingwv.gov](http://www.wheelingwv.gov), and at the following locations:

- **Economic and Community Development Department** - City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003
- **Ohio County Public Library** - 52-16th Street, Wheeling, West Virginia 26003

The Second Public Hearing was scheduled for Tuesday, June 4, 2019. Citizen Participation, including the newspaper notices, the sign-in sheets, and the summary of the minutes from the public hearings, are included in the Citizen Participation Section.

The following schedule was used in the preparation of the Annual Action Plan:

- **Publish a Notice that States FY 2019 CDBG Applications are Available** – January 16, 2019
- **Publish First Public Hearing in the Newspaper** – January 16, 2019
- **First Public Hearing for CDBG/HOME** – January 30, 2019
- **FY 2019 CDBG Funding Applications Due** – February 1, 2019
- **Publish Second Public Hearing Notice and that the Draft Plan is on Display** – May 16, 2019
- **Annual Action Plan goes on Display** – May 17, 2019
- **Second Public Hearing for CDBG/HOME** – June 4, 2019
- **End of Annual Action Plan on Display** – June 17, 2019
- **City Council Adoption of the FY 2019 Annual Action Plan** – June 18, 2019
- **Annual Action Plan submitted to HUD Pittsburgh Office** – July 12, 2019

- **Program Year Begins** – July 1, 2019

A more detailed analysis and description of the citizen participation process is contained in the Citizen Participation Section of this Plan.

## **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

The City of Wheeling held its First Public Hearing on January 30, 2019 at 5:30 PM. There were no citizens in attendance and no comments were received at the first public hearing.

The FY 2019 Annual Action Plan was placed on public display, and a Second Public Hearing was scheduled for Tuesday, June 4, 2019.

The Citizen Participation Section of the Plan includes the newspaper ads, sign-in sheets, and the summary of the minutes from the public hearings.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.

## **7. Summary**

The main goals of the FY 2019 Annual Action Plan are to improve the living conditions of the residents of the City of Wheeling and the Northern Panhandle HOME Consortium through improving the housing conditions in the City and the Consortium, creating a suitable and sustainable living environment for all residents, and addressing the community and economic development needs of the City residents.

The Annual Action Plan process requires that the City and the Northern Panhandle HOME Consortium prepare in a single document its priorities, goals, and strategies to address the needs for housing, homeless, other special needs, community development, economic development, and administration and planning. The City and the Northern Panhandle HOME Consortium is using the Five Year Consolidated Plan priorities to allocate its CDBG and HOME funds over the five (5) year period to provide direction to its partners, participating agencies, and stakeholder organizations to address the housing/community development needs of the low- and moderate-income residents. HUD will continue to evaluate the City's and the HOME Consortium's performance based on the goals established in the Five Year Consolidated Plan.

During the FY 2019 Program Year, the City of Wheeling will receive the following Federal financial resources:

- FY 2019 CDBG Allocation - \$1,163,231.00
- Prior Year CDBG Funds - \$175,056.71
- FY 2019 HOME Allocation - \$318,343.00
- **Total Funds: \$1,656,630.70**

During the FY 2019 CDBG Program Year, the City of Wheeling proposes to address the following goals and strategies from its Five Year Consolidated Plan:

- HS-1 Homeownership
- HS-2 Housing Construction/Rehabilitation
- HS-3 Fair Housing
- HO-1 Operation/Support
- HO-2 Housing
- CD-1 Infrastructure
- CD-2 Community Facilities
- CD-3 Public Services
- CD-7 Public Safety
- ED-2 Financial Assistance
- AM-1 Overall Coordination

A “draft” of the FY 2019 Annual Action Plan was placed on public display in: the Economic and Community Development Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003; and the Ohio County Public Library, 52 - 16th Street, Wheeling, West Virginia, 26003. The display period started on Friday, May 17, 2019 through Monday, June 17, 2019 for a 30-day display period. A second public hearing was held on Tuesday, June 4, 2019 to discuss the proposed activities and solicit citizen comments on the “draft” FY 2019 Annual Action Plan. City Council held a regular meeting on June 18, 2019, during which they reviewed and approved the FY 2019 Annual Action Plan. The City of Wheeling will submit the FY 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development’s Pittsburgh Office on or before Friday, July 12, 2019.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

*The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

Agency Role	Name	Department/Agency
CDBG Administrator	Wheeling	Economic and Community Development Department
HOME Administrator	Wheeling	Economic and Community Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The administering lead agency is the City of Wheeling’s Economic and Community Development Department for the CDBG and HOME Programs. The Economic and Community Development Department of Wheeling prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Performance and Annual Evaluation Reports (CAPER), processes pay requests, prepares sub-recipient contracts, and monitors sub-recipients, and performs oversight of the programs on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

**Consolidated Plan Public Contact Information**

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 Director of Economic & Community Development  
 City of Wheeling  
 1500 Chapline Street  
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 Phone: (304) 234-3701  
 Fax: (304) 234-3899  
 Email: [nprager@wheelingwv.gov](mailto:nprager@wheelingwv.gov)  
 Website: <http://www.wheelingwv.gov>

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

While preparing the FY 2019 Annual Action Plan, the City of Wheeling consulted with the Wheeling Housing Authority, social services and housing agencies, and the Greater Wheeling Coalition for the Homeless. Input from public hearings and funding requests were used to develop the FY 2018 Annual Action Plan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Wheeling consults and works with the following agencies to enhance coordination:

- **Wheeling Housing Authority** – administers the Section 8 Housing Choice Vouchers, public housing communities, and scattered site housing.
- **Social Services Agencies** – provides services to low- and moderate-income persons.
- **Housing Providers** – administers housing rehabilitation, and develops affordable housing to improve housing options for low- and moderate-income families and individuals.
- **Greater Wheeling Coalition for the Homeless** - oversees the Continuum of Care for the Northern Panhandle Region. More than 40 non-profits and service providers belong to the Northern Panhandle CoC (NPCoC), helping to design the local strategic plan by contributing ideas such as regional committees representing the entire geographic area. Members include Salvation Army-Wheeling, the YWCA, Northwood Health Systems and Catholic Charities.

As part of the CDBG and HOME application planning process, local agencies and organizations are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups participate in the planning process by attending the public hearings and informational meetings.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Greater Wheeling Coalition for the Homeless (Coalition) is the lead agency of the Northern Panhandle Continuum of Care (NPCoC). Since 1996, the Coalition has successfully applied and been awarded funding through the U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) Program. Currently, CoC program funding supports the Coalition's Permanent Supportive Housing program (also known as Residential Housing) and the Supportive Services Only program. Supportive Services Only directly supports Centralized Intake and

Assessment (Intake), allowing case management staff to determine the best housing and supportive service options for people who are at imminent risk or experiencing homelessness.

Individuals experiencing chronic homelessness in the community are prioritized for the Coalition's Permanent Supportive Housing program, an 18-bed facility providing intensive supportive services to resolve homelessness. As defined by HUD, a person is chronically homeless when they have a disability and have experienced literal homelessness for 12 consecutive months, or have experienced literal homelessness on four or more occasions, equaling 12 months, in a three-year period. Supportive services include assisting individuals with obtaining employment or mainstream benefits to secure sufficient income to afford independent housing either in the private market or through public housing. In addition to Permanent Supportive Housing, the Coalition also operates a variety of behavioral health grants that assist this population in obtaining and sustaining permanent housing. These behavioral health grants support this population from the point of outreach and engagement clear through to post-housing placement.

The Coalition also administers an Emergency Solutions Grant (ESG) program, targeted to serve individuals and families who are at imminent risk of homelessness or experiencing literal homelessness with temporary financial assistance and case management services. In addition to the Coalition's ESG program, there are three Supportive Service for Veteran Families (SSVF) programs in the NPCoC, which offer case management support, referral to community resources, and temporary rental assistance for people who are at imminent risk or experiencing homelessness. While there are no per diem or VA supportive housing programs available in the NPCoC, the SSVF program has facilitated engagement with other VA resources in the area, such as the Pittsburgh and Clarksburg VA Medical Centers.

While no longer supported through HUD's CoC Program and ESG funding, the Coalition's Transitional Housing program is still operational through various community grants, prioritizing services and housing to individuals and families, unaccompanied youth between the ages of 18-24, and Veterans who are ineligible for the SSVF program. As a recipient of CDBG funding from the City of Wheeling, the Coalition provides information as part of an annual request for support of the Transitional Housing program. Despite funding eliminations in 2014 and 2015, Transitional Housing remains to be an extremely successful model for assisting people in permanently ending their homelessness. The Coalition's Transitional Housing facilities include one, four-unit building for individuals or couples without children and one, four-unit building for families with children.

Youth Services System (YSS), the recipient of Homeless Runaway Youth funds, once again reported identifying no homeless youth during the annual 2019 Point In Time Count (PITC) and Housing Inventory Count (HIC), which surveys and lists the available shelter beds.

To ensure the continued availability of these programs and services, the Coalition works with the City of Wheeling on the development of the Consolidated Plan, Annual Action Plans, and the annual Consolidated Annual Performance and Evaluation Reports (CAPERs). The Coalition provides HIC and PITC data as lead agency of the NPCoC, as well as quarterly Longitudinal Systems Analysis (LSA) report, documenting the availability of existing shelter beds in the NPCoC on four

nights throughout the year. As a part of both statewide planning activities and local planning for HUD Entitlement funds, the HIC and PITC data is compiled by an independent consulting firm. Information provided by the Coalition covers the entire geographic area and is used to support several sections of state and local Consolidated Plans including the homelessness strategy and housing/homeless needs. As part of the CoC application process, the NPCoC requests and is provided a signed HUD 2991 Form certifying consistency with the consolidated plans developed by the State and each of the two jurisdictions in their region: West Virginia Statewide, and the cities of Wheeling and Weirton.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

During the most recent ESG funding competition in 2018, the Coalition received ESG funding to provide Rapid Re-Housing and Homelessness Prevention programs while CHANGE, Inc. received ESG funding to provide a domestic violence emergency shelter program. In previous years, three agencies in the NPCoC were successfully awarded ESG funds: CHANGE, Inc., YWCA of Wheeling's domestic violence programs, and the Coalition. This year, the Coalition continues to use ESG funding to provide temporary rental assistance for individuals and families who are at imminent risk or experiencing homelessness.

Due to the distinct geographic areas and service populations, the West Virginia Community Action Development Office (WVCAD) annually requests for organizations to develop and submit an individual proposal for ESG funding. As part of the ESG application process, reporting and evaluation of performance standards are compiled by the lead agency for all applicants and are submitted to the state for review.

State programming decisions require all ESG-funded programs have a source of referral to Rapid Re-Housing (RRH), which the Coalition provides. State funding decisions also require all ESG-funded programs to have active participation in the NPCoC. As lead agency of the NPCoC, the Coalition is able to meet these requirements.

During bi-annual meetings of the NPCoC, each of the HUD-, ESG- and VA-funded programs are given an opportunity to provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. The Provider Committee (a sub-committee of the NPCoC) meets monthly with direct service providers, emergency shelters, and drop-in centers to prioritize clients for placement into permanent housing. In addition to required reporting, these meetings provide ESG-funded organizations the opportunity to update the NPCoC on the efforts in ending homelessness and how these efforts align with the NPCoC's Community Strategic Plan to End Homelessness.

During the FY2015 CoC Program Competition, the Transitional Housing Program and Homeless Management Information System (HMIS) projects both lost funding and are no longer eligible for renewal. The loss of HUD’s HMIS funding represents a significant hardship, as it was the only source of HUD funding for the federally-mandated reporting system which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. In 2012, when the Coalition agreed to switch HMIS providers and join the statewide HMIS, state funding agencies agreed to support the increase in HMIS expenses associated with this change. Currently, ESG provides the Coalition with \$28,000 in HMIS funding, which represents an increase from the previous year. Funding for the HMIS are also covered through end-user agreements with other NPCoC organizations participating in the statewide HMIS, as well as cost-allocated amongst other Coalition funding.

Policies and procedures for the statewide HMIS have been developed and implemented by the WV Statewide HMIS Steering Committee. The Coalition is an active member of the WV Statewide HMIS Steering Committee. As the HMIS lead for the NPCoC, the Coalition also employs the HMIS Specialist for the region, who supports all end-users in trainings, reporting requirements, and updates to the system.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

1.	Agency/Group/Organization	Greater Wheeling Coalition for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization Correctional Institutions

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment                  Homeless Needs - Chronically homeless                  Homeless Needs - Families with children                  Homelessness Needs - Veterans                  Homelessness Needs - Unaccompanied youth                  Homelessness Strategy                  Anti-poverty Strategy</p>
	<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Greater Wheeling Coalition for the Homeless (GWCH) was contacted and the agency presented the homeless needs in the region, Point In Time Survey results, and 2018 CoC funding amounts. They also provided input from the Continuum of Care's consultation with health service agencies, publicly funded institutions that may discharge persons into homelessness, such as health-care facilities, mental health facilities, foster care and other youth facilities, and along with corrections programs and institutional discharge.</p>
<p>2.</p>	<p><b>Agency/Group/Organization</b></p>	<p><b>CHANGE, Inc.</b></p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing                  Services-Children                  Services-Elderly Persons                  Services-Persons with Disabilities                  Services-Persons with HIV/AIDS                  Services-Victims of Domestic Violence                  Services-homeless                  Services-Health                  Services-Education                  Services-Employment                  Service-Fair Housing                  Services - Victims                  Health Agency                  Publicly Funded Institution/System of Care                  Regional organization                  Business and Civic Leaders</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided information on housing and community development needs.
<b>3.</b>	<b>Agency/Group/Organization</b>	<b>Wheeling Housing Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided information on housing and community development needs and the amount of their Capital Fund Grant.
<b>4.</b>	<b>Agency/Group/Organization</b>	<b>Wheeling Human Rights Commission</b>
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Fair Housing

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Wheeling Human Rights Commission (HRC) contributed information about fair housing needs in the City of Wheeling, and they will be funded in FY 2019.
5.	Agency/Group/Organization	<b>Catholic Charities</b>
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities submitted a funding request for a meal service for the homeless, and they were funded in FY 2019.
6.	Agency/Group/Organization	<b>City of Wheeling</b>
	Agency/Group/Organization Type	Service-Fair Housing Other government - Local Planning organization Grantee Department

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Wheeling Recreation Department submitted a funding request for salaries for summer youth employees at the East Wheeling Pool and playground improvements, which were all funded in FY 2019.
<b>7.</b>	<b>Agency/Group/Organization</b>	<b>Seeing Hand Association</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Seeing Hand Association submitted a funding request for operations, and they were funded in FY 2019.
<b>8.</b>	<b>Agency/Group/Organization</b>	<b>Wheeling Health Right</b>
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Wheeling Health Right submitted a funding request for pharmaceuticals, and they were funded in FY 2019.

9.	<b>Agency/Group/Organization</b>	<b>Nelson Jordan Center</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Nelson Jordan Center submitted a funding request for operations, and they were funded in FY 2019.
10.	<b>Agency/Group/Organization</b>	<b>Northern Panhandle HOME Consortium</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Other government - County Other government - Local Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Northern Panhandle HOME Consortium requested funds for the City of Wheeling's and the City of Weirton's, and Hancock, Brooke, Ohio, and Marshall Counties' First Time Homebuyer Programs, which were funded in FY 2019.
11.	<b>Agency/Group/Organization</b>	<b>West Virginia Department of Health and Human Resources</b>
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - State Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-Based Paint Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Wheeling reviewed the Blood Lead Level Screening Plan provided through the West Virginia Department of Health and Human Resources - West Virginia Childhood Lead Poisoning Prevention Program (CLPPP).
12.	<b>Agency/Group/Organization</b>	<b>U.S. Centers for Disease Control and Prevention</b>
	<b>Agency/Group/Organization Type</b>	Services - Health Health Agency Other Government - Federal Planning Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-Based Paint Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Wheeling reviewed the Blood Lead Level testing data provided through the Centers for Disease Control and Prevention - Childhood Lead Poisoning Prevention Program.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted during the planning process. Agencies and organizations attended the public hearings or were contacted by telephone or email for interviews or additional input.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
<b>Continuum of Care</b>	Greater Wheeling Coalition for the Homeless	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
<b>Public Housing Five Year Plan and Annual Action Plan</b>	Wheeling Housing Authority	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
<b>City of Wheeling Comprehensive Plan</b>	City of Wheeling Economic and Community Development Department	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
<b>Analysis of Impediments to Fair Housing Choice</b>	City of Wheeling Economic and Community Development	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
<b>City of Weirton Five Year Consolidated Plan</b>	City of Weirton	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
<b>City of Weirton FY 2019 Annual Action Plan</b>	City of Weirton	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
<b>Blood Lead Level Screening Plan</b>	West Virginia Department of Health and Human Resources	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

The City of Wheeling has consulted and coordinated with various agencies and organizations, city-wide, county-wide, and state-wide. A culmination of these efforts has resulted in the development of the City’s FY 2019 Annual Action Plan.

The Economic and Community Development Department coordinates with the other City departments and commissions. CDBG projects are coordinated with the Planning Commission, the Board of Zoning Appeals, Inspection Department, the Public Works Department, the Park Commission, the Recreation Department, the Police Department, the Fire Department, and various social service organizations. Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works closely with the City of Weirton and the Ohio, Brooke, Marshall and Hancock County Commissioners and County staff to address projects and activities that extend beyond the City limits through the HOME Program. The Cities and the Counties have a good working relationship.

The City of Wheeling is a member of the Northern Panhandle County Continuum of Care (NPCoC), which is administered by the Greater Wheeling Coalition for the Homeless. As part of the Northern Panhandle HOME Consortium and the Northern Panhandle Continuum of Care, the City of Wheeling ensures the needs of the area are adequately addressed through the regional approach of these partnerships.

In addition, the City has worked with and received funding from the State of West Virginia Economic Development Council for community and economic development projects.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

*Summarize citizen participation process and how it impacted goal-setting*

The FY 2019 Annual Action Plan has many components which try to reach out and encourage citizen participation. These components are the following: request for funding proposals (RFPs) from agencies/organizations; meetings with agencies/organizations on how to complete the RFP; and a needs hearing and a hearing to gather public comments on the draft plan when it was on public display were held. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

The City has followed its approved Citizens Participation Plan to develop its Annual Action Plan.

**Citizen Participation Outreach**

#	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The needs public hearing was published on Wednesday, January 16, 2019 in the "Intelligencer".	None.	None.	Not Applicable.
2.	Public Meeting #1	Minorities	The City had its First Public Hearing on January	No one attended the first public hearing, and	None.	Not Applicable.

		<p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Agencies / Organizations</p>	<p>30, 2019 to discuss the needs over the next year and the FY 2019 Budget. No one attended the first public hearing, and there were no comments.</p>	<p>there were no comments.</p>		
3.	<b>Non-profit Funding Requests</b>	<p>Agencies / Organizations</p>	<p>The City published a notice in the local newspaper on January 16, 2019, that non-profit funding applications were available for pickup at the Economic and Community Development Office starting January 16, 2019. The notice advised the public that funding applications were due by 4:00 PM on Friday, February 1, 2019.</p>	<p>The City received five (5) funding requests of which five (5) were funded.</p>	<p>The City staff reviewed the funding requests, determined eligibility, and submitted their recommendations to Council for final approval.</p>	<p>Not Applicable.</p>
4.	<b>Newspaper Ad #2</b>	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>The second public hearing was published on Thursday, May 16, 2019 in the "Intelligencer" and the "News-Register."</p>	<p>None.</p>	<p>None.</p>	<p>Not Applicable.</p>

		Residents of Public and Assisted Housing Agencies / Organizations				
5.	<b>Public Meeting #2</b>	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The City had its Second Public Hearing on June 4, 2019 to discuss the Draft FY 2019 Annual Action Plan.	Comments from the second public hearing will be included in the Final FY 2019 Annual Action Plan.	None.	Not Applicable.
6.	<b>Internet Outreach</b>	Non-targeted/broad community	None.	None.	None.	<a href="http://www.wheelingwv.gov/">http://www.wheelingwv.gov/</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Wheeling will receive \$1,163,231 in FY 2019 CDBG and \$318,343 in FY 2019 HOME funds. In addition, the City is reallocating \$175,056.71 in prior year CDBG funds.

The program year begins July 1, 2019 through June 30, 2020. These funds will be used to address the following priority needs:

- Housing
- Homeless
- Community Development
- Economic Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
<b>CDBG</b>	public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,163,231	\$0	\$175,056.71	\$1,338,287.70	\$0	During the FY 2019 CDBG Program Year, the City will fund 14 projects/activities.
<b>HOME</b>	public - Federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$318,343	\$0	\$0	\$318,343	\$0	During the FY 2019 HOME Program Year, the Northern Panhandle HOME Consortium will fund 3 projects.

**Table 1 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The following financial resources may be available for FY 2019, including anticipated funds to address the priority needs and specific objectives identified in the City of Wheeling's Five Year Consolidated Plan and Strategy.

**Wheeling Housing Authority:** The Wheeling Housing Authority (WHA) receives funds for the Section 8 Housing Choice Voucher Program and Public Housing Capital funds to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority anticipates that it will receive approximately \$1,110,368 under their HUD Capital Fund grant for FY 2019, although the contracts have not been issued yet. Wheeling Housing Authority proposed various activities to improve the overall living environment in the Authority's public housing communities, including funds for: resurfacing a parking lot, replacing a roof, replacing windows, cleaning exteriors, and repairing concrete.

**Northern Panhandle HOME Consortium:** The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$318,343 in FY 2019 HOME funds. HOME funds will be used to provide deferred, forgivable loans to qualified first-time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$238,757 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions. There will be \$47,752 available for CHDO activities and the balance will be used for administration.

**SuperNOFA:** The Northern Panhandle Continuum of Care successfully applied for funding under the HUD SuperNOFA for FY 2018 for supportive housing services, and new housing for both the homeless and very low-income population. The NPCoC received a total of \$403,829 in funding from the FY 2018 CoC Program NOFA.

**Other Resources:** The City of Wheeling will leverage public and private financial resources to address the needs identified in the City's Five Year Consolidated Plan, some of which will be implemented under the FY 2019 Annual Action Plan. The State of West Virginia Community Partnership has allocated funds to the City of Wheeling in the past, but has not allocated any funds for July 1, 2019 - June 30, 2020 as of yet.

In addition to the entitlement funds, the City of Wheeling anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Home Equity Conversion Mortgage (HECM) Program

- FHA Title I
- FHA 203(k) Mortgage Insurance Program
- Low Income Housing Preservation Program
- Supportive Housing Program
- Housing Opportunities for Persons with AIDS Program (HOPWA)
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Shelter Plus Care
- Supplemental Assistance to Facilities to Assist the Homeless (SAFAH)
- Safe Havens Demonstration Program
- Land or Property Resources
- Public Housing Development
- EPA Brownfields Assessment and/or Cleanup grants

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable. The City has not acquired or improved any land, property, or buildings with CDBG funds that are available for sale.

**Discussion**

Private and non-federal resources that may be available to the City of Wheeling in FY 2019 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. To date, the Housing Development Fund has issued more than \$4.3 billion in bonds and has financed more than

120,000 housing units since it began operation in 1969. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.

- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.
- **West Virginia Division of Rehabilitation Services** – The Division of Rehabilitation Services will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank of Pittsburgh – First Front Door Program** – Through participating lenders in their network, the FHLBank Pittsburgh provides grants up to \$5,000 for downpayment and closing costs to first time homebuyers that are at or below 80% of AMI.
- **The Laughlin Plan** – WesBanco Trust and Investment Services administers the late philanthropist's gift, The Laughlin Plan, which offers interest-free mortgage loans to qualifying families with one or more dependent children in Ohio County, West Virginia.
- **Financial Institutions** – Several local financial institutions have developed flexible underwriting criteria to encourage homeownership.

### Annual Goals and Objectives

#### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

##### Goals Summary Information

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HS-1 Homeownership	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$238,757	Direct Financial Assistance to Homebuyers: 24 Households Assisted.
2.	HS-2 Housing Construction/Rehabilitation	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$47,752	Rental units rehabilitated: 1 Household Housing Unit.
3.	HS-3 Fair Housing	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$5,000	Other: 1 Other.
4.	HO-1 Operating/Support	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: 1,000 Persons Assisted.
5.	HO-2 Housing	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$8,500	Homeless Person Overnight Shelter: 31 Persons Assisted.
6.	CD-1 Infrastructure	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$385,141.71	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3,450 Persons Assisted.

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7.	<b>CD-2 Community Facilities</b>	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$90,000	Other: 2 Other.
8.	<b>CD-3 Public Services</b>	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$84,000	Public service activities other than Low/Moderate Income Housing Benefit: 5,570 Persons Assisted.
9.	<b>CD-7 Public Safety</b>	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$328,000	Other: 2 Other.
10.	<b>ED-2 Financial Assistance</b>	2015	2019	Economic Development	Citywide	Economic Development Priority	CDBG: \$200,000	Businesses assisted: 1 Businesses Assisted.
11.	<b>AM-1 Overall Coordination</b>	2015	2019	Administration, Planning, and Management	Citywide; Northern Panhandle HOME Consortium	Administration, Planning, and Management Priority	CDBG: \$232,646 HOME: \$31,834	Other: 2 Other.

**Table 2 – Goals Summary**

**Goal Descriptions**

1.	<b>Goal Name</b>	<b>HS-1 Homeownership</b>
	<b>Goal Description</b>	Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
2.	<b>Goal Name</b>	<b>HS-2 Housing Construction/Rehabilitation</b>
	<b>Goal Description</b>	Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
3.	<b>Goal Name</b>	<b>HS-3 Fair Housing</b>
	<b>Goal Description</b>	Promote fair housing choice through monitoring, education, and outreach.
4.	<b>Goal Name</b>	<b>HO-1 Operating/Support</b>
	<b>Goal Description</b>	Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
5.	<b>Goal Name</b>	<b>HO-2 Housing</b>
	<b>Goal Description</b>	Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
6.	<b>Goal Name</b>	<b>CD-1 Infrastructure</b>
	<b>Goal Description</b>	Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
7.	<b>Goal Name</b>	<b>CD-2 Community Facilities</b>
	<b>Goal Description</b>	Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.
8.	<b>Goal Name</b>	<b>CD-3 Public Services</b>
	<b>Goal Description</b>	Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.

9.	<b>Goal Name</b>	<b>CD-7 Public Safety</b>
	<b>Goal Description</b>	Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.
10.	<b>Goal Name</b>	<b>ED-2 Financial Assistance</b>
	<b>Goal Description</b>	Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
11.	<b>Goal Name</b>	<b>AM-1 Overall Coordination</b>
	<b>Goal Description</b>	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

**Table 3 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City of Wheeling proposes to assist the following:

- **Extremely Low-Income** - 1 family
- **Low-Income** - 9 families
- **Moderate-Income** - 15 families

**AP-35 Projects - 91.420, 91.220(d)**

**Introduction**

The City of Wheeling proposes to undertake the following activities with the FY 2019 CDBG, FY 2019 HOME, and prior year funds:

#	Project Name
1.	Administration
2.	Section 108 Loan Payment
3.	Street Paving
4.	Thermal Imaging Cameras Fire Department
5.	Ladder Truck 1
6.	Catholic Charities Center
7.	Greater Wheeling Coalition for the Homeless
8.	Seeing Hand Association
9.	Soup Kitchen of Greater Wheeling
10.	Wheeling Health Right
11.	Human Rights Commission
12.	East Wheeling Pool Operations
13.	Nelson Jordan Center
14.	Citywide Playground – Belle Isle and Grandview
15.	HOME Administration
16.	CHDO Set-Aside
17.	Northern Panhandle HOME Consortium - First Time Homebuyer Program

**Table 3 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Wheeling and the Northern Panhandle HOME Consortium has allocated its CDBG and HOME funds for FY 2019 to principally benefit low- and moderate-income persons.

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.

- The First Time Homebuyer Program has an income eligibility criterion; therefore, the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.
- CHDO set aside funds for the development of affordable housing.

The proposed activities under the FY 2019 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low- and moderate-income persons and projects designed to provide affordable housing to low- and moderate-income persons.

## AP-38 Project Summary

### Project Summary Information

1.	<b>Project Name</b>	<b>Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AM-1 Overall Coordination
	<b>Needs Addressed</b>	Administration, Planning, and Management Priority
	<b>Funding</b>	CDBG: \$232,646
	<b>Description</b>	CDBG funds will be used for administration, management, planning, and office expenses.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	28,486 People.
	<b>Location Description</b>	1500 Chapline Street, Wheeling, WV 26003.
	<b>Planned Activities</b>	The project matrix code is 21A – General Program Administration 570.206.
2.	<b>Project Name</b>	<b>Section 108 Loan Payment</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	ED-2 Financial Assistance
	<b>Needs Addressed</b>	Economic Development Priority
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 Business.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	The national objective is Low/Mod Jobs Benefit (LMJ). The matrix code is 19F – Planned Repayment of Section 108 Loan Principal.
<b>3.</b>	<b>Project Name</b>	<b>Street Reconstruction</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Infrastructure
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$300,085
	<b>Description</b>	CDBG funds will be used for milling and paving of CDBG eligible streets.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	14,285 people.
	<b>Location Description</b>	The following streets will be reconstructed: East 4th Street (Wilbert to Kenny); Pike Street (Wheeling Hill to Main Street); Georgia Street (N. Wabash to N. Front); Zane Street (S. Broadway to Virginia) Wetzel (45th to 47th); 32nd Street (Jacob to McCullough); Chapline Street (33rd to 37th); and Bow Street (National Road to Peninsula Street).
	<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03K – Street Improvements.

4.	<b>Project Name</b>	<b>Thermal Imaging Cameras Fire Department</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-7 Public Safety
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$78,000
	<b>Description</b>	CDBG funds will be used to purchase thermal imaging cameras to serve low and moderate income neighborhoods to be housed in fire station #1.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5,325 people.
	<b>Location Description</b>	2126 Market Street, Wheeling WV, 26003; Service Area: C.T. 6; C.T. 4; C.T. 26, B.G. 1, 3, & 4; and C.T. 27
	<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).
5.	<b>Project Name</b>	<b>Ladder Truck 1</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-7 Public Safety
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	CDBG funds will be used to purchase a ladder truck to serve low and moderate income neighborhoods to be housed in fire station #1.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5,325 people.
	<b>Location Description</b>	2126 Market Street, Wheeling WV, 26003; Service Area: C.T. 6; C.T. 4; C.T. 26, B.G. 1, 3, & 4; and C.T. 27
	<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).
6.	<b>Project Name</b>	<b>Catholic Charities Center</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HO-1 Operating/Support
	<b>Needs Addressed</b>	Other Special Needs Priority
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 people.
	<b>Location Description</b>	125 18th Street Wheeling, WV 26003.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
7.	<b>Project Name</b>	<b>Greater Wheeling Coalition for the Homeless</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HO-2 Housing

	<b>Needs Addressed</b>	Homeless Priority
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	31 people.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03T - Operating Costs of Homeless/AIDS Patients Programs.
<b>8.</b>	<b>Project Name</b>	<b>Seeing Hand Association</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Other Special Needs Priority
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	CDBG funds will be used for workshop and activity expenses for the visually impaired.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	170 people.
	<b>Location Description</b>	750 Main St., Wheeling, WV 26003.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).

<b>9.</b>	<b>Project Name</b>	<b>Soup Kitchen of Greater Wheeling</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	CDBG funding to acquire food for preparation for the homeless, and for the very low-income.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400 people.
	<b>Location Description</b>	Citywide - Soup Kitchen, Inc. is located at 1610 Eoff St., Wheeling, WV 26003.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
<b>10.</b>	<b>Project Name</b>	<b>Wheeling Health Right</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$22,500
	<b>Description</b>	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will</b>	5,000 people.

	<b>benefit from the proposed activities</b>	
	<b>Location Description</b>	99 Main St., Wheeling, WV 26003.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05M - Health Services.
11.	<b>Project Name</b>	<b>Human Rights Commission</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-3 Fair Housing
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 organization.
	<b>Location Description</b>	1500 Chapline St., Wheeling, WV 26003.
	<b>Planned Activities</b>	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
12.	<b>Project Name</b>	<b>East Wheeling Pool Operations</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 people.
	<b>Location Description</b>	East Wheeling; C.T. 7.
	<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F - Parks, Recreational Facilities.
<b>13.</b>	<b>Project Name</b>	<b>Nelson Jordan Center</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$33,000
	<b>Description</b>	CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 people.
	<b>Location Description</b>	12th & Jacob Streets, Wheeling, WV, 26003; C.T. 27, B.G. 1.
	<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 05 Public Services (General).
	<b>Project Name</b>	<b>Citywide Playground – Belle Isle and Grandview</b>

14.	Target Area	Citywide
	Goals Supported	CD-2 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$90,000
	Description	CDBG funds will be used for playground improvements at Belle Isle and Grandview parks.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	2 public facilities
	Location Description	Belle Isle and Grandview Parks
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F Parks, Recreational Facilities.
15.	Project Name	<b>HOME Administration</b>
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	HOME: \$31,834
	Description	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.
	Target Date	6/30/2020
	Estimate the number/type of families that will benefit from the proposed activities	1 organization.

	<b>Location Description</b>	Consortium wide.
	<b>Planned Activities</b>	The matrix code is 19A - Admin/Planning Costs of PJ (not part of 5% Admin cap).
16.	<b>Project Name</b>	<b>CHDO Set-Aside</b>
	<b>Target Area</b>	Northern Panhandle HOME Consortium
	<b>Goals Supported</b>	HS-2 Housing Construction/Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	HOME: \$47,752
	<b>Description</b>	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2019. Funds to be used for construction or rehabilitation of affordable housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number/type of families that will benefit from the proposed activities</b>	1 Organization.
	<b>Location Description</b>	Consortium wide.
	<b>Planned Activities</b>	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 12 - Construction of Housing.
17.	<b>Project Name</b>	<b>Northern Panhandle HOME Consortium - First Time Homebuyer Program</b>
	<b>Target Area</b>	Northern Panhandle HOME Consortium
	<b>Goals Supported</b>	HS-1 Homeownership
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	HOME: \$238,757

<b>Description</b>	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$238,757 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.
<b>Target Date</b>	6/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	24 Households.
<b>Location Description</b>	Consortium wide.
<b>Planned Activities</b>	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 13 - Direct Homeownership Assistance.

**Table 4 – Project Summary**

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population age, and racial/ethnic composition of the City of Wheeling. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2013-2017 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Wheeling. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

#### **Population:**

- The 2013-2017 American Community Survey 5-Year Estimates report a population of 27,521 people, or a decrease of 965 people since the 2010 Census (population 28,486).
- In 2017, the City's male population was 13,209, or 48.0% of the total population and the City's female population was 14,312, or 52.0% of the population.

#### **Age:**

- Median age in the City of Wheeling was 45 years, compared to 43.5 years in Ohio County and 42.2 years for West Virginia.
- Youth under the age of 18 accounted for 19.3% of the City's population.
- Seniors age 65 or over make up 22.5% of the City's population. This is above Ohio County's percentage of 20.2% of the population and the State's 18.3% of the population.

#### **Race/Ethnicity:**

- 90.9% are White
- 5.9% are Black or African American
- 1.1% are Hispanic or Latino

#### **Income Profile:**

The Median Family Household Income for a family of four is \$65,200 in the Wheeling, WV-OH Metropolitan Statistical Area, which includes Ohio and Marshall Counties in West Virginia and Belmont County in Ohio, according to HUD's FY 2019 Income Limits. The following is a summary of income statistics for the City of Wheeling alone:

- According to the 2013-2017 American Community Survey, median household income in the City of Wheeling was \$41,171 which was lower than Ohio County (\$45,777) and the State of West Virginia (\$44,061).
- 43.8% of households with earnings received Social Security income.

- 3.6% received public assistance.
- 22.5% received retirement income.
- 43.3% of female-headed households with children under 18 years of age were living in poverty.
- 20.5% of all youth under 18 years of age were living in poverty.

**Low/Mod Income Profile:**

The low- and moderate-income profile for the City of Wheeling is a measurement of the area’s needs. Wheeling has an overall low- and moderate-income percentage of 43.45%.

**Economic Profile:**

- 35.4% of the employed civilian population had occupations classified as management, business, science, and arts.
- 25.1 % of the employed civilian population had occupations classified as sales and office.
- 21.4% were in the service sector.
- The education, health, and social service industry represented 28.6% of those employed.
- 81.1% of workers were considered in private wage and salary workers class.
- 3.7% of workers were considered in the self-employed workers in own not incorporated business.

According to the U.S. Labor Department, the preliminary unemployment rate for Wheeling, WV-OH in March 2019 was 5.0%, compared to a seasonally adjusted preliminary rate of 5.1% for the State of West Virginia, and a national unemployment rate of 3.8% for the same time period.

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	81%
Northern Panhandle HOME Consortium	19%

Table 5 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

The City of Wheeling has allocated its CDBG funds to those geographic areas whose populations are over 51% low and moderate income. At least 70% of all the City’s CDBG funds that are budgeted for activities will principally benefit low and moderate income persons.

The following guidelines for allocating CDBG and HOME funds will be used by the City for the FY 2019 Program Year:

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.

The proposed activities under the FY 2019 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. The HOME Consortium funds will be allocated to income eligible households to purchase an affordable house. CHDO Set-Aside funds are also reserved for income eligible households. All of the funds will principally benefit low and moderate income persons (100%).

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 4, B.G. 1 (67.73% Low/Mod Population)
- C.T. 5, B.G. 1 & 2 (53.85% and 54.05% Low/Mod Population)
- C.T. 6, B.G. 1 & 2 (59.72% and 65.52% Low/Mod Population)
- C.T. 7, B.G. 1 & 2 (61.54% and 63.48% Low/Mod Population)
- C.T. 14, B.G. 4 (61.54% Low/Mod Population)
- C.T. 26, B.G. 1,3 & 4 (61.54%, 69.75%, and 54.23% Low/Mod Population)
- C.T. 27, B.G. 1 & 2 (84.85% and 73.31% Low/Mod Population)

Under the FY 2019 CDBG Program, the City of Wheeling will receive a grant in the amount of \$1,163,231. The City will budget \$232,646 for planning and administration. The balance of funds (\$930,585) will be allocated to activities which principally benefit low- and moderate-income persons (100%). The City will not allocate CDBG funds for the removal of slums and blight in FY 2019.

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing
- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse
- High percentage of households with earnings receive SSI

## Discussion

The geographic locations and the public benefit for the FY 2019 CDBG and HOME Activities/Projects are as follows:

- **CD-19-01 Administration** - Citywide
- **CD-19-02 Section 108 Loan Payment** - Low/Mod Jobs Benefit (LMJ)
- **CD-19-03 Street Paving** - Low/Mod Area Benefit (LMA)
- **CD-19-04 Thermal Imaging Cameras Fire Department** - Low/Mod Area Benefit (LMA)
- **CD-19-05 Ladder Truck 1** - Low/Mod Area Benefit (LMA)
- **CD-19-06 Catholic Charities Center** - Low/Mod Clientele Benefit (LMC)
- **CD-19-07 Greater Wheeling Coalition for the Homeless** - Low/Mod Clientele Benefit (LMC)
- **CD-19-08 Seeing Hand Association** - Low/Mod Clientele Benefit (LMC)
- **CD-19-09 Soup Kitchen of Greater Wheeling** - Low/Mod Clientele Benefit (LMC)
- **CD-19-10 Wheeling Health Right** - Low/Mod Clientele Benefit (LMC)
- **CD-19-11 Human Rights Commission** - Low/Mod Clientele Benefit (LMC)
- **CD-19-12 East Wheeling Pool Operations** - Low/Mod Area Benefit (LMA)
- **CD-19-13 Nelson Jordan Center** - Low/Mod Area Benefit (LMA)
- **CD-19-14 Citywide Playground – Bell Isle and Grandview** - Low/Mod Area Benefit (LMA)
- **HOME-19-15 HOME Administration** - Consortium-wide
- **HOME-19-16 CHDO Set-Aside** - Low/Mod Housing Benefit (LMH)
- **HOME-19-17 Northern Panhandle HOME Consortium - First Time Homebuyer Program** - Low/Mod Housing Benefit (LMH)

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

The one year goals for affordable housing in the City of Wheeling and the Northern Panhandle HOME Consortium for FY 2019 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	25
Special-Needs	0
<b>Total</b>	<b>25</b>

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households to be Supported	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	24
<b>Total</b>	<b>25</b>

**Table 7 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

During the FY 2019 CDBG program year, the City of Wheeling does not plan to fund any projects that will construct new units, the acquisition of existing units or provide any rental assistance with CDBG funds. All the affordable housing projects are open to the residents of the Consortium and will use HOME funds.

The City of Wheeling will fund the following projects with 2019 HOME funds:

- Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$238,757 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions. The HOME Consortium plans to assist twenty-four (24) households in the Consortium in FY 2019.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2019. The HOME Consortium plans to assist one (1) household in the Consortium in FY 2019.

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

The Wheeling Housing Authority (WHA) is the only municipal housing authority in Ohio County that is designated to oversee public housing. Wheeling Housing Authority has eight (8) public housing communities located in the City of Wheeling and consisting of a total of 631 public housing assisted units. There is a total of 94 units for family occupancy, 557 units for mixed populations (elderly or disabled), and 74 units for elderly occupancy. The Wheeling Housing Authority has a 98% overall occupancy rate for its housing developments. There are 333 individuals on the Public Housing waiting list. The Housing Choice Voucher Program has a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers is 569 vouchers, and there are 495 in use. There are 270 individuals on the Housing Choice Voucher waiting list.

### **Actions planned during the next year to address the needs to public housing**

Each year the Wheeling Housing Authority (WHA) receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority will receive \$1,110,368 under their HUD Capital Fund grant for FY 2019 and \$1,674,780 in operating subsidies in FY 2019.

Additionally, WHA is not required to convert to tenant-based assistance, nor are they using the project-based voucher program, but they are exploring the possibility of participating in the Rental Assistance Demonstration program due to funding cuts. WHA may solicit proposals from developers and owners for project-based vouchers. WHA does not have a homeownership program currently, and has not applied, nor has any plans to apply for a homeownership program.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Wheeling Housing Authority has an active Resident Advisory Board which provides feedback on the Housing Authority's plans and policies. The Housing Authority also appoints a public housing resident to the Housing Authority Board. Although the Housing Authority does not have a homeownership program, it refers interested tenants to the City of Wheeling for the First Time Homebuyer Program.

The Resident Services Department is important at the Wheeling Housing Authority. The department offers many activities and community services for the residents of the public housing communities. WHA contracts with local social service providers and community agencies to provide recreational and educational programs for their youth and families. They also provide recreational activities and health care service links for the elderly.

**Family Self-Sufficiency Program** - The Family Self-Sufficiency (FSS) Program is a voluntary program that helps families improve their economic situation, so they don't have to depend on public assistance. Each

FSS participant creates a five-year plan that includes employment goals and identifies training and educational needs. A case manager works with the family to identify and secure the services they need to accomplish these goals. Goals can include things like GED attainment, job training, higher education, and employment. The Family Self-Sufficiency (FSS) Program has approximately 24 participants on average per month.

**Youth Programs** - Educational and recreational activities are available to Wheeling Housing Authority children on-site in partnership with area agencies and organizations. The WHA has a summer youth program for children at the Hildar community.

**Senior Programs** - Recreational activities and health care service links are available at the elderly high rises, including a weekday lunch program at Garden Park Terrace Apartments in Warwood. The Wheeling Housing Authority received the ROSS Grant - Resident Opportunities and Supportive Services through the U.S. Department of Housing and Urban Development. The goal is to improve the quality of life in their high rises and to link residents with existing services in the community. A coordinator works to help residents get needed social services to maintain their independent living status. The coordinator also works with elected resident councils to plan activities and trips.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.**

Wheeling Housing Authority is not designated as "troubled" by HUD and is maintaining their "high performer" status according to HUD guidelines and standards.

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

Since inception in 1995, the Northern Panhandle Continuum of Care (NPCoC) has been a group comprised of local organizations, non-profits, social service providers, and community members working together to develop solutions to homelessness in the Northern Panhandle of West Virginia. The NPCoC's efforts focus on each stage of a homeless person's transition from life on the streets to stable, permanent housing. Since inception, the NPCoC has functioned as a grass-roots, proactive resolution body, as opposed to a fund-seeking entity.

The NPCoC has a total membership of more than 40 organizations, including representation from city governments, local law enforcement, hospitals, faith communities, mental health and substance abuse providers, affordable housing developers, advocates for youth, domestic violence and human trafficking survivors, LGBT populations, Veterans, public school homeless liaisons and street outreach teams. The diverse composition of the group allows members to leverage their unique strengths on behalf of the group's planning process by offering access to a wide array of factual data, expertise and varied perspectives on issues related to homelessness.

The Greater Wheeling Coalition for the Homeless (the Coalition) is the lead agency and administrative body of the NPCoC. As the lead agency, the Coalition is responsible for conducting all federally-required activities and reporting of the NPCoC. The Coalition is responsible for organizing and conducting the annual Point In Time Count of local homeless people, administering the regional Homelessness Management Information System (HMIS) required by state and Federal funding sources, participating in local street outreach efforts, and conducting presentations local community partners in an effort to highlight the services and shelter programs available in the region.

In addition to these responsibilities, the Coalition coordinates monthly Provider Committee meetings of the NPCoC. The Provider Committee is comprised of local provider organizations of homeless services, including emergency shelters, outreach committees, domestic violence providers, youth providers, and drop-in centers. The Provider Committee utilizes a community-wide list of all known persons experiencing homelessness to prioritize their placement into the best housing option available based on their level of need.

The Provider Committee meetings also offer an opportunity to share best practices and other techniques intended to improve efforts to engage homeless individuals and families. These include review of updates to Federal Regulations and evaluation of progress toward meeting established performance measures, such as reducing recidivism rates and the length of time of homelessness, working with clients and community resources to increase the income of people who are homeless, and achieving physical and mental health stability for people with disabilities or addictions.

While the NPCoC has a total membership of more than 40 organizations, the Coalition is currently the only agency which applies for funding through HUD's Continuum of Care Program. Being a sole applicant

enables the use of CoC-wide in-kind dollar match, which is solidified through the NPCoC Community Strategic Plan to End Homelessness. In January 2019, HUD released the results of the FY2018 Continuum of Care (CoC) Competition. The projects the NPCoC applied for in FY2018 CoC Competition will begin this year and will conclude in 2020.

In 2018, two renewal programs submitted to HUD were approved, along with a one-year planning grant. The FY2018 CoC Competition awarded \$135,796 in renewal funding for the existing Supportive Services Only program, which provides supportive services to homeless people living in emergency shelters and on the street. An additional \$268,033 was awarded to renew the existing Permanent Supportive Housing for People with Disabilities program, which provides 18 beds of residential housing targeted to the chronically homeless. The planning grant was awarded \$20,371 and is used to cover a portion of the costs associated with serving as lead agency for the NPCoC, which includes organization of NPCoC Committee meetings and federal reporting requirements. The FY2019 application process has not yet begun, but the FY2018 awards are projected to have 2019 start dates.

While no new permanent housing programs were added during the last year, the Coalition has consistently exceeded the number of clients expected to be rapidly re-housed through programs such as the state's Emergency Solutions Grant, the state's Housing Opportunities for People With HIV/AIDS, and the U.S. Department of Veterans Affairs' Supportive Services for Veteran Families program. Additionally, the NPCoC applied for additional funding under the FY2018 CoC Competition to increase the amount of local rapid re-housing assistance, which would have increased access to affordable permanent housing. Despite the ongoing need in this area, this funding request was not approved by HUD.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2014, the NPCoC held membership meetings to offer individuals and organizations the opportunity to provide comments and feedback to the draft of the NPCoC's five-year strategic plan for the Northern Panhandle of West Virginia. In 2015, the NPCoC formally adopted the NPCoC Community Strategic Plan to End Homelessness, which is a five-year plan detailing the strategies, objectives, and action steps geared to ensuring there is safe, affordable housing for everyone in the region. Specific goals identified for success in outreaching to individuals and families in the community and providing them with an assessment of their individual's needs were included in the NPCoC Community Strategic Plan to End Homelessness as: formalizing committee structures to ensure 100 percent of the region is covered by outreach; and defining the best Coordinated Entry System, covering the entire service area, so a homeless individuals or family can present at any provider using the Homeless Management Information System (HMIS) and is assessed with universal tools.

Based on long-standing experience serving the local homeless population, regular contact with people experiencing homelessness has been identified as one of the most successful methods for ensuring progress in stability and independence, as well as reducing recidivism. To carry out strategies and action

steps listed in the NPCoC Community Strategic Plan to End Homelessness related to outreach, members of the NPCoC have continued to work toward developing regional committees able to provide representation of both the northern and southern regions, which will provide regular updates on all five counties in the Northern Panhandle of West Virginia. By reporting on local needs and progress toward ending homelessness, the NPCoC is taking an active approach to better coordinate services and address unmet needs.

Additionally, the NPCoC has two major groups conducting outreach. The Coalition currently uses a three-pronged approach to outreach, connecting weekly with homeless clients, community partners, and landlords. Coalition case managers and community engagement specialists focus their street outreach efforts on connecting the unsheltered and sheltered homeless population to permanent housing through a referral to Centralized Intake and Assessment. Additionally, the Director of the Ohio County Health Department developed Project HOPE, a medical-based outreach team of nurses, community members, and volunteers who visit identified homeless campsites twice a month in an effort to engage unsheltered homeless persons and provide medical/mental health screenings. During winter months, both outreach teams conduct regular visits to the seasonal Winter Freeze Shelter, operated by Youth Services System in Wheeling. Regular referrals between these outreach groups occur to ensure the homeless population is connected to both their housing and medical needs, and all persons experiencing homelessness are referred to Centralized Intake and Assessment.

In 2017, HUD required CoCs to develop a local Coordinated Entry System to ensure assessments of an individual's needs for homeless services were standardized. In January 2018, formalized policies and procedures of the NPCoC's Coordinated Entry System were approved by the NPCoC Board of Directors. The Coalition is defined as the single access point of the NPCoC's Coordinated Entry System, providing daily Centralized Intake and Assessment with each household in the Northern Panhandle requesting homelessness assistance.

Coalition staff conduct Centralized Intake and Assessment using an HMIS assessment and evidence-based practices to determine the most appropriate program available to meet the needs of each applicant. This includes diversion to family and friends if possible, and screening for placement in local emergency shelters, as well as other supportive services and housing programs. Coalition staff develop Individual Service Plans and Housing Plans, which include assistance with housing search and placement. Prioritization of placement into housing occurs during monthly Provider Committee meetings.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Members of the NPCoC include several emergency shelter providers such as the Salvation Army of Wheeling, the YWCA, Northwood Health Systems, Catholic Charities, and Youth Services System. In addition, the Coalition operates two transitional housing facilities, one for families with children, and one for adults without children. The eight units available in this program are in high demand and are consistently utilized, with a remarkable rate of effectiveness in helping people to gain the stability needed

to achieve and maintain independent housing.

Since Transitional Housing's inception in 2002, only 7% of the households served have returned to homelessness, demonstrating a 93% success rate in ending homelessness permanently. Despite the successfulness of this project, the State of West Virginia decided to eliminate the funding of all Transitional Housing programs from the Emergency Solutions Grant program in 2014. Additionally, during the FY2015 CoC Competition, the Transitional Housing and HMIS projects both lost funding and are no longer eligible for renewal.

Transitional Housing units remain under covenant through 2020 to be used as housing for the homeless population. Despite these recent funding eliminations in 2014 and 2015, the Coalition has remained dedicated to operating Transitional Housing through community foundation grants and fundraising efforts. The Coalition has found Transitional Housing to be an extremely successful model for helping people to permanently end their homelessness.

The loss of HUD's HMIS funding also represents a significant hardship, as this was the only source of HUD funding for the federally-mandated reporting system which is a continued requirement of all CoC-, ESG- and VA-funded homeless assistance programs. When the Coalition agreed to switch HMIS providers and join the statewide Mediware Information Systems' HMIS ServicePoint in 2012, state funding agencies agreed to support the increase in HMIS expenses associated with this change. The Emergency Solutions Grant currently provides the Coalition \$28,000 in HMIS funding, which represents an increase from the previous year.

In addition to the Coalition's Emergency Solutions Grant HMIS funding, additional end user organizations of HMIS contribute to the costs of the HMIS system through annual agreements. The NPCoC's HMIS ServicePoint is utilized by two Supportive Services for Veterans Families programs and one Runaway Homeless Youth program. Annual agreements are set forth to support HMIS costs and adhere to the required HMIS component of all CoC-, ESG-, and VA-funded homeless assistance programs.

The Coalition also provides improved access and coverage to communities in the region aside from emergency shelter services and transitional housing by offering temporary rental assistance through the Emergency Solutions Grants and Supportive Services for Veteran Families programs. In addition to utilizing existing housing capacity, these programs allow people to remain in their home community where they are more likely to have the familiarity and support network necessary to reduce the likelihood of returning to homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

**recently homeless from becoming homeless again**

The Coalition has developed and offers twelve diverse supportive service and housing programs which allows individuals and families to present at Centralized Intake and Assessment and receive a wide-range of assistance under one roof, providing full continuity of care. These programs and services include: outreach and engagement; diversion; referrals to emergency shelter; placement in Transitional Housing for families and singles; Permanent Supportive Housing for single adults with disabilities; three distinct rental assistance programs for those at imminent risk or experiencing homelessness; post-housing supportive services; and, most recently, in-house clinical level services with a therapist. These programs and services provide assistance to all homeless populations, including those who are chronically homeless, individuals and families, Veterans and their families, and unaccompanied youth.

With access to a diverse group of supportive service, shelter, and housing programs, the Coalition can offer, through the NPCoC's Coordinated Entry System, tailored-housing solutions to meet the needs of individuals and families in ending their homelessness. For example, the Coalition offers a Housing Opportunities for People With HIV/AIDS (HOPWA) program which provides tailored housing and supportive service program components to those living with HIV/AIDS who are experiencing a housing crisis. Likewise, the SSVF program provides Veterans and their families with access to rapid re-housing and homelessness prevention programs tailored to their individual needs, including connection to VA benefits and health coverage. This system of programs, as evidenced in the NPCoC Community Strategic Plan to End Homelessness, works towards accelerating the process for referrals to housing and exit from emergency shelter or the streets. NPCoC Provider Committee meetings also assist in reducing the length of time homeless by prioritizing households' placement into the most appropriate housing solution available.

Assisting the homeless population in facilitating access to affordable housing is achieved through the Coalition's outreach of policy of connecting weekly with landlords. The Coalition has a contact list of roughly 60 landlords who are willing to participate in rental assistance programs offered by the Coalition. Additionally, the Coalition assists each household with an Individualized Service Plan and Housing Plan, which include assistance with housing search and placement. Public housing is often the most affordable, long-term housing available for the homeless population.

To prevent individuals and families who were recently homeless from becoming homeless again, the Coalition offers community engagement and post-housing stabilization programs, including the Bureau of Behavioral Health and Human Resources' Community Engagement Specialist program and the state-wide Collaborative Agreements to Benefit Homeless Individuals (CABHI) program. The Coalition's CABHI program focuses on serving individuals who are chronically homeless, Veterans, families and children, and unaccompanied youth. The Coalition's Community Engagement Specialist program is one of three offered in the Northern Panhandle of West Virginia, focused specifically on serving the homeless population. Northwood Health Systems and Health Ways, who are NPCoC members, also offer the Community Engagement Specialist program, focusing on serving those who have mental health issues, substance use disorders, and co-occurring disorders not experiencing homelessness.

Once housing is secured, the Coalition uses these post-housing programs to ensure people with mental health issues, substance abuse disorders, and co-occurring disorders maintain housing and reduce hospitalization by providing a high level of direct care. This direct care includes case management and community engagement assistance with transportation to medical appointments, monitoring of medication, routine socialization, and connection to all necessary community resources for housing stability.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Since 2007, members of the NPCoC have regularly reviewed all discharge planning protocols and worked with specific stakeholders, including two local hospitals, to ensure there are adequate procedures for ensuring people who are institutionalized are not discharged and become homeless. According to the West Virginia Division of Health Legislative Rule, hospitals must have a discharge planning process for post-hospital services. Locally, most patients often return to their prior living situation upon discharge from hospitals and health care facilities. However, when Centralized Intake and Assessment identifies recently discharged clients who do not have access to shelter or a support network such as friends and family, Coalition staff contact the hospital discharge planner to learn if an individual plan was developed.

When no discharge plan is in place, or clients are unable to care for themselves, staff provide referral to resources such as personal care homes and assisted living facilities, in addition to direct support, including assistance with an application for public housing, searches for private market housing, and referral to local social service and mainstream benefit providers. Specific destinations for people discharged from health care facilities include private market apartments, the homes of family and friends, or state- and locally-funded housing options.

In lieu of a state plan for clients afflicted with a mental illness, the NPCoC independently addresses discharge planning procedures on a local level through member coordination with comprehensive behavioral health centers in the region. As NPCoC lead, the Coalition recently hosted its April 2019 general membership meeting which included a training focus on discharge planning standards. While most mental health patients return to the care of family and friends upon discharge, some clients of state hospitals or diversion facilities lack a support system capable or willing to provide even short-term shelter. The development and implementation of innovative service models, such as Community Engagement Specialists, allow Coalition staff to take an active role in discharge planning, the scheduling of medical appointments, assistance with housing placement, and on-going monitoring and maintenance care. When necessary, Coalition staff contact a mental health liaison, as well as family or friends to make shelter arrangements. Specific destinations when discharged from mental health facilities include: private market

rate apartments, family/friends' homes, or state/local-funded housing options such as Northwood Health Systems.

### **Discussion**

The Coalition, Northwood Health Systems, and Health Ways, Inc. all use state Behavioral Health funds to provide community engagement services to assist people with a serious mental illness who are frequently hospitalized. By providing targeted assistance to these clients, Community Engagement Specialists help them to maintain stability in the community by providing diversion from hospitalization, or upon release from a healthcare facility. The Coalition strictly focuses their services to homeless people who meet the eligibility for this program. Facilities or other organizations can refer a person to the Coalition for centralized intake and assessment. If the client is not homeless but meets the criteria for care, Northwood Health Systems and Health Ways, Inc. use their Community Engagement Specialist program to provide assistance in order to maintain housing via supportive care and homelessness prevention services.

During Centralized Intake and Assessment, the Coalition uses diversion techniques by asking potential clients to carefully consider whether there are any other housing options available, in order to help them avoid entering the homeless support system. For example, if there a family or a friend who can provide shelter until the person can get back on their feet. Diversion can successfully reduce the number of people who require assistance and reserve the use of scarce shelter resources for those who need them the most.

In addition to helping people avoid entering the shelter system, the Coalition has a modest amount of homelessness prevention assistance available through sources such as the state's Emergency Solutions Grants and the U.S. Department of Veterans Affairs' Supportive Services for Veteran Families programs to assist people who are at imminent risk of becoming homeless. Unfortunately, prevention funding from these sources is extremely limited. As a result, the Coalition uses a high scoring threshold to qualify for this assistance and targets people living in rural areas where no emergency shelter beds are available.

## **AP-75 Barriers to affordable housing - 91.420, 91.220(j)**

### **Introduction**

A review of the City's Zoning Ordinance resulted in recommendations, some of which relate to housing and residential zoning. One recommendation is to revise the nonresidential zoning districts to allow for more mixtures of uses (both within a building and within the district). Another is a recommendation for the City to consider incorporating standards for the clustering of homes or lots, especially in areas designated for conservation development. The plan also recommends incentives for certain innovative development approaches, such as green buildings, and ensuring that sustainable features are allowable in developments, as well as exploring live/work units as alternative housing options that do not fall under the City's existing list of permitted uses, such as garages and cottage homes.

The City of Wheeling codified as Chapter Three, Part Thirteen – Planning and Zoning Code, adopted by Ordinance 12225, and passed April 17, 2001. Recommendations include additions to:

#### Sub-Part 1323.03 Purpose:

*(j) To affirmatively further fair housing in accordance with the Fair Housing Act as amended.*

Implementation Strategy #2 outlined in the 2014 Comprehensive Plan for the City of Wheeling was to conduct a review of the City's 2002 Zoning Ordinance. The working group assigned that task has reviewed the recommendations listed above, as well as the findings from the 2014 Comprehensive Plan, and made recommendations on zoning changes to City Council for approval. The City Council has adopted these recommendations.

The City plans to further amend the Planning and Zoning code to simplify the "Reasonable Accommodation" request and review process. The Zoning Working Group meets consistently to identify areas of the code to review for updates.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Wheeling passed Ordinance 14898 on December 6, 2016, which added and/or amended the following definitions to Sub-Part 1327.02:

#### Definitions:

**Accessible/Accessibility** - areas of a building that can be approached, entered and used by individuals with physical impairments.

**American with Disabilities Act (ADA)** - prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation.

**Developmentally Disabled** - a person with a severe chronic disability that: is attributable to a mental or physical impairment or combination of mental and physical impairments, is manifested before the person attains the age of twenty-two, is likely to continue indefinitely, results in substantial functional limitation in three or more of the following activities of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity of independent living, economic self-sufficiency, and reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.

**Disability/Disabled** - a physical or mental impairment which substantially limits one or more of such person's major life activities or a record of having such an impairment. This term does not include the illegal use of or addiction to a controlled substance.

**Fair Housing Act (FHA)** - protects people from discrimination based upon race, color, religion, sex, national origin, disability, or familial status in most housing and housing related transactions.

**Family** - One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, marriage, or legal adoption, no such family shall contain over three unrelated persons. However, where disability requires, up to 5 unrelated disabled persons living together shall be permitted and considered a family and not a group home. Requests for reasonable accommodations to this requirement can be made to the Board of Zoning Appeals.

**Handicap** - (1) a physical or mental impairment which substantially limits one or more of such person's major life activities, (2) a record of having such an impairment, or (3) being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance.

**Homeless Persons** - Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.

**Protected Classes** - Demographic categories of persons established by civil rights statutes against whom discrimination is prohibited. This includes race, color, religion, sex, national origin, familial status, and disability.

**Visitability** - does not offer a completely accessible house, but rather the opportunity for a disabled person to visit the home of a friend without having to be lifted up the stairs, to enjoy a meal and be able to use the first-floor bathroom.

The Ordinance also amended Section 2. Section 1335.12(g) entitled "Residential Districts, Additional Residential Regulations, Group Homes" to read:

**Group Homes** – Under West Virginia State Law, group homes are an allowable use in all residential districts. A group home shall conform to the area and bulk requirements of the district in which it is proposed.

## Discussion

To promote Fair Housing, the City Council proclaimed April as "Fair Housing Month" in 2019 and will continue this practice in the coming years. A copy of the 2019 proclamation is included in the attachments to this Plan. The City will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability during this program year. In addition to the proclamation, the City has completed the following activities to promote fair housing:

- CHANGE, Inc. offers its Homebuyer Education Class on a monthly basis, throughout the Northern Panhandle HOME Consortium Area. Classes held in Wheeling are offered in various locations throughout Hancock, Brooke, Ohio, and Marshall Counties, and online. These classes are required as part of the West Virginia Northern Panhandle HOME Consortium's First Time Home Buyer Program (FTHB), which assists individuals and families to obtain affordable housing by providing down-payment and closing cost assistance.
- The Wheeling Human Rights Commission (HRC) sponsored in the City of Wheeling which promoted Fair Housing Month in April 2019.
- The Wheeling Human Rights Commission (HRC) partnered with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS) through a Fair Housing Education and Outreach Grant from HUD.
- The Wheeling HRC is disseminating the booklet "Tenants and Landlords in West Virginia: Rights and Responsibilities", among other various Fair Housing publications.
- The City of Wheeling Building Inspections office is now disseminating the pamphlet entitled "Before You Build: What you need to know about Fair Housing" to developers of multifamily housing. The Building Inspections Office is also making available the pamphlet entitled "Before You Build: What you need to know about Universal Design" to all contractors applying for building permits.

The City is fostering and maintaining affordable housing through the HOME Program - First Time Homebuyer Program and the CHDO Set-Aside Program. Through its ongoing code enforcement program, the City will ensure that decent, safe and sanitary housing will be available for all residents.

The City is fostering and maintaining affordable housing through the funding of the following activities:

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house

within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$238,757 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions.

- **CHDO Set-Aside** – HOME funds in the amount of \$47,752 will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2019.
- **Human Rights Commission** – CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Wheeling has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, sound, and affordable rental housing
- High cost of housing
- Aging population
- Low wages in the service and retail sectors
- Job training programs for the disabled
- Increase in the number of disabled persons needing housing
- Increase in the number of vacant and abandoned properties
- Lack of public transportation
- Increase in drug and alcohol abuse
- Accessibility improvements to properties
- Programs for the youth and the elderly

The City of Wheeling will work to address these obstacles through the agencies and programs to be funded in FY 2019. Some of the activities to address these obstacles include:

- CD-19-02 Section 108 Loan Payment
- CD-19-06 Catholic Charities Center
- CD-19-07 Greater Wheeling Coalition for the Homeless
- CD-19-08 Seeing Hand Association
- CD-19-09 Soup Kitchen of Greater Wheeling
- CD-19-10 Wheeling Health Right
- CD-19-11 Human Rights Commission
- CD-19-12 East Wheeling Pool Operations
- CD-19-13 Nelson Jordan Center

- HOME-19-15 CHDO Set-Aside
- HOME-19-16 Northern Panhandle HOME Consortium - First Time Homebuyer Program

### **Actions planned to foster and maintain affordable housing**

The City of Wheeling and the Northern Panhandle HOME Consortium are proposing the following goals and strategies to foster and maintain affordable housing:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.
- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.

The City of Wheeling and the Northern Panhandle HOME Consortium, during the FY 2019 program year propose to fund the following project to foster and maintain affordable housing:

- CD-19-07 Greater Wheeling Coalition for the Homeless
- CD-19-11 Human Rights Commission
- HOME-19-15 CHDO Set-Aside
- HOME-19-16 Northern Panhandle HOME Consortium - First Time Homebuyer Program

### **Actions planned to reduce lead-based paint hazards**

For the City's and the HOME Consortium First Time Homeownership Program, the City and the Consortium members will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.

- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soils.
- Prior to occupancy, properly qualified personnel perform paint stabilization if necessary, and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead based paint pamphlet and notices.

If the City or the HOME Consortium members fund any rehabilitation projects, the City and the HOME Consortium members will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint safety requirements.
- The level of Federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified contractors perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

### **Actions planned to reduce the number of poverty-level families**

According to the 2013-2017 American Community Survey, 15.5% of the residents of Wheeling are living in poverty, and 28.3% of female-headed households were living in poverty. Of female-headed households with children under the age of 18, 43.3% were living below the poverty level, and of the female-headed households with children under the age of 5, 52.7% are living in poverty. There were 9.0% of all families living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting work force development including job-training services for low-income residents. In addition, the City's strategy is to provide supportive services for low income residents.

The City of Wheeling, during FY 2019 program year will fund the following:

- CD-19-06 Catholic Charities Center

- CD-19-07 Greater Wheeling Coalition for the Homeless
- CD-19-08 Seeing Hand Association
- CD-19-09 Soup Kitchen of Greater Wheeling
- CD-19-10 Wheeling Health Right

### **Actions planned to develop institutional structure**

Effective implementation of the Five Year Consolidated Plan and Annual Action Plan involves a variety of agencies both in the community and in the region. Coordination and collaboration between agencies is important to ensuring that the needs in the community are addressed. The key agencies that are involved in the implementation of the Plan, as well as additional resources that may be available are described below.

#### **Public Sector:**

- **City of Wheeling** - The City's Department of Economic and Community Development (DECD) will be responsible for the administration of the City's community development programs, the HOME Investment Partnership Program, and local programs that assist Low/Moderate income residents. The Department's responsibilities will include managing and implementing the City's affordable housing policies, including the Consolidated Plan and related documents. Several other City Departments and Divisions will also be involved, including Planning, Code Enforcement, Public Works, Police, Fire, Recreation, Water, and Sewer.
- **The Wheeling Housing Authority** - The Wheeling Housing Authority is one of the primary owners of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing issues in Wheeling.

#### **Non-Profit Agencies:**

There are several non-profit agencies that serve target income households in the greater Wheeling area. The City will collaborate with these essential service providers. Some of them include:

- Greater Wheeling Coalition for the Homeless
- YWCA Wheeling
- CHANGE, Inc.
- Catholic Charities
- Family Services
- House of the Carpenter
- Wheeling Health Right
- Soup Kitchen of Greater Wheeling, Inc.
- Light House
- Wheeling Human Rights Commission

- Seeing Hands Association
- Northern West Virginia Center for Independent Living

**Private Sector:**

The private sector is an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The City will work closely with these agencies to meet Five Year Consolidated Plan goals and objectives. Funds for affordable housing are also provided through the Federal Home Loan Bank of Pittsburgh through its member banks.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Wheeling is committed to continuing its participation and coordination with the public housing authority and social service agencies. The City solicits applications for CDBG and HOME funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or have expressed an interest in submitting an application. The applications are reviewed by the Department of Economic and Community Development and the City Manager to discuss any questions with the applicant. The City provides help and assistance to its public and private agencies that they fund.

**Discussion****Monitoring:**

The City of Wheeling's Department of Economic and Community Development will have the primary responsibility for monitoring the City's Five Year Consolidated Plan. The Department of Economic and Community Development will maintain records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. The Community Development Department will be responsible for the on-going monitoring of sub-recipients. The Department of Economic and Community Development personnel will make on-site visits to inspect and monitor CDBG funded activities, including visits to sub-recipients.

For each activity authorized under the National Affordable Housing Act, the Department of Economic and Community Development has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department of Economic and Community Development will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate. The programs are subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the progress of the Consolidated Plan.

The City of Wheeling will provide citizens with reasonable notice of, and the opportunity to comment on its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Wheeling will respond within 15 days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This is enumerated in its Citizen Participation Plan.

The City of Wheeling and its sub-recipients shall comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition, the City will have written agreements with each of its subrecipients.

The City will monitor its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will make adjustments to its goals as needed.

The City does not have a timeliness of expenditures problem. The City abides by the Federal cost principles and expenditures.

In the expenditures of the CDBG funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to insure compliance with the local housing codes. The City also requires submittal of architectural drawings, a site plan, and specifications for this work. These will be reviewed prior to the issuance of building permits and the distribution of CDBG funds.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City of Wheeling and the Northern Panhandle HOME Consortium receive an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed, as they are applicable.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
<b>Total Program Income</b>	<b>\$0.00</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	<b>100%</b>

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Northern Panhandle HOME Consortium does not intend to use any other forms of investment other than those described in 24 CFR 92.205(b). Not Applicable.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 24 CFR 92.254, is as follows:**

See Resale/Recapture Policy in the Appendix.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

Not Applicable.

- 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The Northern Panhandle HOME Consortium does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not Applicable.

## **Discussion**

### **Northern Panhandle HOME Consortium:**

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$318,343 under FY 2019 HOME funds. Those funds are budgeted as follows:

- **Administration** - \$31,834.00 (10%)
- **CHDO Set-Aside** - \$47,752.00 (15%)
- **First Time Homebuyer Program** - \$238,757.00 (75%)

**Total: \$318,343.00**

### **HOME Program Income:**

The Northern Panhandle HOME Consortium does not expect to receive any additional HOME program income during this program year.

**HOME Match:**

The Northern Panhandle HOME Consortium has excess HOME Match funds from previous years in the amount of \$1,700,891.65. The Northern Panhandle HOME Consortium will have additional HOME Match from WVHDF bond funds, Federal Home Loan Bank, and other private funds during this program year.

**CHDO Organizations:**

The Northern Panhandle HOME Consortium currently has two (2) active CHDO organizations, which are: CHANGE, Inc. and the Greater Wheeling Coalition for the Homeless. They are eligible for recertification every time they submit an application for new funding.

**CDBG Program Income:**

The City of Wheeling does not anticipate that it will receive any Program Income during this program year.

**CDBG Percentage:**

- Administrative Percentage: 20.00%
- Public Service Percentage: 8.81%
- Low- and Moderate-Income Percentage: 100%
- No Slum and Blight Activities

**HOME Percentage:**

- Administrative Percentage: 10%
- CHDO Set-Aside: 15%

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# SF 424 FORM

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**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="B-19-MC-54-0005"/>
--	---

**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="55-6000271"/>	* c. Organizational DUNS: <input type="text" value="0845880110000"/>
--	---

**d. Address:**

* Street1:	<input type="text" value="1500 Chapline Street"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Wheeling"/>
County/Parish:	<input type="text" value="Marshall and Ohio Counties"/>
* State:	<input type="text" value="WV: West Virginia"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="26003-3553"/>

**e. Organizational Unit:**

Department Name: <input type="text" value="Economic and Community Devel."/>	Division Name: <input type="text"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Nancy"/>
Middle Name: <input type="text" value="M."/>	
* Last Name: <input type="text" value="Prager"/>	
Suffix: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="304-234-3701"/>	Fax Number: <input type="text" value="304-234-3899"/>
---	---

\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant (CDBG)/ Entitlement Grant

**\* 12. Funding Opportunity Number:**

CPD-19-01

\* Title:

Notice CPD-19-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2019

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2019 Annual Action Plan for the Community Development Block Grant Program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,163,231.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,163,231.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:

Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

### Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="M-19-DC-54-0204"/>
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**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
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Middle Name: <input type="text" value="M."/>	
* Last Name: <input type="text" value="Prager"/>	
Suffix: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="304-234-3701"/>	Fax Number: <input type="text" value="304-234-3899"/>
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\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnerships (HOME) Program

**\* 12. Funding Opportunity Number:**

CPD-19-01

\* Title:

Notice CPD-19-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2019

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2019 Annual Action Plan for the HOME Investment Partnerships (HOME) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

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View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="318,343.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
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Yes  No

If "Yes", provide explanation and attach

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View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

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Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE City Manager
APPLICANT ORGANIZATION City of Wheeling	DATE SUBMITTED 06/18/2019

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# CERTIFICATIONS

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

06/18/2019  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program years 2018, 2019, and 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

06/18/2019  
Date

City Manager  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

06/18/2019  
Date

City Manager  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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# FAIR HOUSING

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# CITY OF WHEELING



CITY COUNTY BUILDING, 1500 CHAPLINE STREET  
WHEELING, WEST VIRGINIA 26003

Glenn F. Elliott, Jr.  
*Mayor*

## *PROCLAMATION*

**WHEREAS**, the Fifty-First Anniversary of the adoption of the Fair Housing Law by the United States Congress will occur during the month of April 2019; and

**WHEREAS**, the Fair Housing Law prohibits discrimination in the sale, rental or financing of residential housing based on race, color, religion, national origin, sex, disability or familial status; and

**WHEREAS**, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

**WHEREAS**, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

**WHEREAS**, the City of Wheeling historically has proven its support for the concept of, and the right to, fair housing.

**NOW, THEREFORE I**, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, do hereby proclaim the month of April 2019 as

### "FAIR HOUSING MONTH"

in the City of Wheeling, West Virginia, and urge all our citizens to join in our efforts to affirm fair housing opportunities for all people.

**IN WITNESS WHEREOF**, I have set my hand and caused the seal of the City of Wheeling to be affixed hereto this 2<sup>nd</sup> day of April, 2019.



  
Glenn F. Elliott, Jr., Mayor

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# FIRST PUBLIC HEARING

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# SECOND PUBLIC HEARING

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# RESALE - RECAPTURE POLICY

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## *Northern Panhandle HOME Consortium* *Resale/Recapture Policy*

The Northern Panhandle HOME Consortium's Resale/Recapture Policy for Homeownership Activities is based on the HOME Program rules found in 24 CFR Part 92 and HUD Notice CPD 12-003.

The issue of resale/recapture arises when a homeowner that received homebuyer assistance under the HOME Program decides to sell the property. If the property is sold after the period of affordability has expired, there are no restrictions in terms of resale or recapture of HOME funds that apply to such a transaction. However, if the sale occurs before the period of affordability has expired, certain regulatory limitations apply.

- The regulations at 24 CFR 92.254(a)(5) give the participating jurisdiction two broad options relative to the treatment of properties that are sold before the period of affordability has expired:
  - The owner that received HOME assistance must sell the home to a low income family that will use the property as their principal residence, or
  - The participating jurisdiction must recapture some or all of the HOME investment that was initially extended to the homebuyer.
  
- It is the policy of the Consortium, wherever possible, to recapture the appropriate amount of the HOME investment. The Consortium will not use the "resale" provision which restricts the sale to a qualified low-income family. Since the Consortium is not using the "resale" provision, there is no need for a definition of "fair return on investment." The guidelines for recapture for the homebuyer program that the members of the Consortium have established are as follows:
  - The Consortium requires that a deed of trust will be placed on the property in its favor for the full amount of the HOME investment.
  - Upon sale or transfer of the home by the HOME assisted household, before the period of affordability expires, the Consortium will make every effort to recapture its pro rata share of the HOME investment from the net proceeds of the sale.
  - The Consortium will determine the net proceeds by subtracting loan repayments and closing costs from the gross sale price of the home.
  - The Consortium will allow the homeowner to recover the amount of the homeowner's investment in the property, which includes the down payment, principal payments, and the amount of any capital improvements made by the homeowner, from the net proceeds.
  - After calculating the amounts above, if the net proceeds are not sufficient to recapture the full HOME investment, the HOME investment amount may be reduced prorated based on the time the homeowner has owned and occupied the property measured against the required affordability period (5, 10, or 15 years).
  - If the net proceeds are not sufficient to recapture the full HOME investment, the homeowner may not recover more than the amount of the homeowner's down payment, principal payments, and any capital improvement investment.
  - The Consortium will use HOME funds that are recaptured to assist other income eligible homebuyers.

- ❑ In the event the mortgaged property is sold or otherwise transferred prior to the expiration of five (5) years from the date of the initial sale, then the pro rata share of the net proceeds from the sale or transfer shall be paid to the City of Wheeling (The Lead Agency for the administration of the Northern Panhandle HOME Consortium).
- ❑ The HOME Consortium may reduce the amount of the direct HOME subsidy on a pro rata basis for the time the homebuyer has owned and occupied the house, measured against the required affordability period.
- ❑ The resulting ratio would be used to determine how much of the direct HOME subsidy the Consortium would recapture. The pro rata amount recaptured by the Consortium cannot exceed what is available from net proceeds.

$$\frac{\text{Number of Years Homebuyer Occupied the Home}}{\text{Number of Years Period of Affordability}} \times \text{Total Direct HOME Subsidy} = \text{Recapture Amount}$$

- ❑ The total amount payable by borrower under the preceding paragraphs shall never exceed the face amount of the note.
- ❑ To the extent that the net proceeds are less than the outstanding principal balance of the note, the remainder shall be forgiven.
- ❑ Shared Net Proceeds. If the net proceeds are not sufficient to recapture the full HOME investment [or a reduced amount as provided for in CFR Sub-Part 92.254 (a)(5)(ii)(A)(2)] and enable the homeowner to recover the amount of his/her down payment and any capital improvement investment made by the owner since the purchase, the Consortium may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

$$\frac{\text{Direct HOME Subsidy Amount}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{HOME Recapture Amount}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{Amount to Homeowner}$$

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# RESOLUTION

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**A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING  
APPROVING THE FISCAL YEAR 2019 COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS  
(HOME) PROGRAMS, AND AUTHORIZING THE FILING OF THE  
FY 2019 ANNUAL ACTION PLAN WITH THE U.S. DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT (HUD).**

**WHEREAS**, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

**WHEREAS**, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990, as amended, the Secretary of HUD is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary, and affordable housing; and

**WHEREAS**, the City of Wheeling in cooperation with the City of Weirton and the Counties of Ohio, Marshall, Brooke, and Hancock, WV have joined together to form the Northern Panhandle HOME Consortium and the City of Wheeling was designated as the Representative Member to apply for funds as a participating jurisdiction; and

**WHEREAS**, the U.S. Department of Housing and Urban Development has advised the City of Wheeling that under Fiscal Year 2019, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$1,163,231, and \$318,343 under the HOME Investment Partnerships Program (HOME); and

**WHEREAS**, the City of Wheeling's Department of Economic and Community Development has prepared a FY 2019 Annual Action Plan, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

**WHEREAS**, a draft of the FY 2019 Annual Action Plan was on public display from Friday, May 17, 2019 through Monday, June 17, 2019, and the City held a series of public meetings and hearings on the said Plan, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY, WEST VIRGINIA, AS FOLLOWS:**

**SECTION 1.** That FY 2019 Annual Action Plan for the FY 2019 CDBG and HOME Programs is hereby in all respects APPROVED.

**SECTION 2.** That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and (c) other assurances as set forth under the certifications.

**SECTION 3.** That the City Manager, on behalf of the City of Wheeling, West Virginia, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$1,163,231; and the HOME Program in the amount of \$318,343; and is further AUTHORIZED to act as the representative of the City of Wheeling to sign any and all documents in regard to these programs.

**SECTION 4.** That the City Manager, on behalf the City of Wheeling, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

**ADOPTED INTO A RESOLUTION THIS 18<sup>TH</sup> DAY OF JUNE 2019 BY THE COUNCIL OF THE CITY OF WHEELING, WEST VIRGINIA.**

IN WITNESS WHEREOF, I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, West Virginia have hereunto set my hand and caused the official seal of the City of Wheeling to be affixed this 18<sup>th</sup> day of June 2019.

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Glenn F. Elliott, Jr., Mayor

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# CITIZEN PARTICIPATION

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## **PUBLIC NOTICE**

The City of Wheeling's Economic and Community Development (ECD) Department will hold a public hearing at 5:30 p.m. on **Wednesday, January 30, 2019** in City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003. Council Chambers and the City-County Building are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the Hearing, please contact the City's ECD Department at (304) 234-3701, or 711 for the hearing impaired.

The purpose of the Hearing is to encourage citizen comment on the needs of our community and how those needs may be addressed with financial resources available through the City's Community Development Block Grant (CDBG) Program and also through the HOME Investment Partnership (HOME) Program during Fiscal Year 2019, which begins July 1, 2019 and ends June 30, 2020.

Please note the Hearing is intended to obtain citizen recommendations on the allocation of CDBG and HOME funds. It is not a forum for public service agencies to apply for funds. Application packets for not-for-profit organizations seeking CDBG assistance for Fiscal Year 2019 are available at the City's ECD Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003. Hours of operation are 8:30 a.m. to 5 p.m. Monday through Friday, excluding legal holidays.

The deadline for submitting funding proposals for FY 2019 funds is **Friday, February 1, 2019 at 4 p.m.**

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*TheIntelligencer 1-16-2019*

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
HOME PROGRAM (HOME)**

**PUBLIC NEEDS HEARING  
Fiscal Year 2019  
Sign-In Sheet  
JANUARY 30, 2019**

**Name:**

**Address/Organization:**

Nancy Prager  
Melissa Thompson

City of Wheeling  
City of Wheeling

There was no one wishing to be  
heard.

Melissa A Thompson  
Community Devel. Specialist

# **PUBLIC NOTICE**

## **FY 2019 ANNUAL ACTION PLAN**

The Council of the City of Wheeling, West Virginia will hold a public hearing on Tuesday, June 4, 2019 at 7:00 PM-EST in the Wheeling City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia. The purpose for the hearing is to present the City's Fiscal Year 2019 Annual Action Plan for the use of the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME) funds. The City intends to submit its Fiscal Year 2019 Annual Action Plan in the amounts of \$1,163,231 for the CDBG Program and \$318,343 for the HOME Program to the U.S. Department of Housing and Urban Development (HUD).

In order to obtain the view of residents, public agencies and other interested parties, the City has placed the Fiscal Year 2019 Annual Action Plan on display for a period of thirty (30) days starting May 17, 2019 through June 17, 2019 during normal hours of operation, at the following locations:

The Ohio County Public Library  
52 – 16<sup>th</sup> St., Wheeling, WV 26003

City's Economic and Community  
Development (ECD) Department  
City-County Building, Room 305  
1500 Chapline St., Wheeling, WV 26003

Also, the Fiscal Year 2019 Annual Action Plan is on public display at the City's website: [www.wheelingwv.gov](http://www.wheelingwv.gov).

It is anticipated that at its June 18, 2019 Meeting, the City Council will approve and adopt the Fiscal Year 2019 Annual Action Plan and will authorize the proper City Officials to submit the application of grant funds to the U.S. Department of HUD for Fiscal Year 2019.

If the City were to undertake an activity that would result in the displacement of individuals or families, then the City would utilize its policy for minimizing such displacement. Also, the City is responsible for replacing all occupied low- and moderate-income housing units that may be demolished or converted as a result of the use of CDBG funds.

The City Council Chambers are accessible to persons with disabilities. However, if special arrangements are necessary to accommodate residents in order for them to participate in the public hearing, please contact the ECD Department at 304-234-3701. Fax: 304-234-3899. For the hearing impaired please call 7-1-1.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of CDBG and HOME funds under the Fiscal Year 2019 Annual Action Plan. Written comments may be addressed to Ms. Nancy Prager, Director of the City's Economic and Community (ECD) Department, City-County Building, 1500 Chapline Street, Wheeling, WV 26003 or via Fax: (304) 234-3899. Oral comments may also be made at the public hearing or by calling the ECD Department at (304) 234-3701.

**NOTE: Publish only one time as a Class 2 Block Ad on Thursday, May 16, 2019.  
Please provide a Certificate of Publication.**

## PUBLIC NOTICE FY 2019 ANNUAL ACTION PLAN

The Council of the City of Wheeling, West Virginia will hold a public hearing on Tuesday, June 4, 2019 at 12:00 PM-EST, in the Wheeling City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia. The purpose for the hearing is to present the City's Fiscal Year 2019 Annual Action Plan for the use of the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME) funds. The City intends to submit its Fiscal Year 2019 Annual Action Plan in the amounts of \$1,163,231 for the CDBG Program and \$318,343 for the HOME Program to the U.S. Department of Housing and Urban Development (HUD).

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If the City were to undertake an activity that would result in the displacement of individuals or families, then the City would utilize its policy for minimizing such displacement. Also, the City is responsible for replacing all occupied low- and moderate-income housing units that may be demolished or converted as a result of the use of CDBG funds.

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*The Intelligencer 5-16-2019*

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# NORTHERN PANHANDLE HOME CONSORTIUM


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Pick 5 (night): 0-0-0-0-0  
 Pick 2 (night): 9-3 Wild: 1  
 Pick 3 (night): 6-8-6  
 Pick 4 (night): 7-7-7-6  
 Pick 5 (night): 3-0-4-2-6  
 Match 6:  
 04-14-33-38-43-46  
 Cash 5: 02-08-21-30-41  
 Treasure Hunt:  
 06-08-10-24-28

**Thank You!** **Martna Oliver**  
 Weirton, W.Va.

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Compliments of  **Herald-Star** **Daily Times**  
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 with a New Vehicle and  
 a Great Low Rate of:**

**2.79% APR\***

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 When You Finance With Us**

**(304)748-8600 or 1-800-427-4835**  
[www.SwitchAndSave4U.org](http://www.SwitchAndSave4U.org)

**The Northern Panhandle  
 HOME Consortium**

will hold a public hearing for the HOME First Time Home Buyers program (closing cost and down payment assistance for new homeowners). The purpose of the hearing is to gather citizen comments relative to how HOME dollars should be spent for Fiscal Year 2017. The hearing is open to the public to listen to comments on how citizens would like to see HOME dollars used.

Public comments will be welcomed on or before the  
**Brooke County Commission Meeting:  
 February 26th 2019 @ 10:30am**

**Hancock County Commission Meeting:  
 February 28th 2019 @ 2:30pm**

**QUESTIONS?**  
 ur paper, call the circulation  
 '11 between 4 p.m. to 5:50 p.m.  
 1 a.m. Saturdays and Sundays.  
 ted in localities served by carriers.  
 butors are independent contractors,  
 nts free from control, therefore  
 nsible for advance payments  
 agents or representatives.  
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 345.80 per year.  
 ns are nonrefundable.  
 accept for publication any wedding,  
 s from studios or photographers which  
 a published credit. Parties which submit  
 uld ensure the price they pay includes the  
 s published without additional costs.

**FIRST CHOICE AMERICA**  
 COMMUNITY FEDERAL CREDIT UNION

\*All loans subject to credit approval. 2.79% APR is based on 2018-2019 vehicles financed for 36 months. Rates effective 1-1-19. Rates subject to changes without notice. Additional rates and terms available. A payment example of 2.79% APR for 36 months would be \$28.99 per \$1,000 financed. Contact the Credit Union for additional rate information. \$50 minimum payment. \$100 cash applies only to approved vehicle and motorcycle loan. Not applicable to commercial use vehicles. This \$100 cash offer is good for 2011-2019 vehicles on approved new loans or refinanced loans from other financial institutions. \$100 cash may be subject to income tax at reimbursement if the loan is paid off within the first 90 days. Please consult your tax advisor. Limited time offer; terms and conditions subject to change without notice. Federally insured by NCUA. Membership eligibility required.

Brooke County Commission Meeting Sign In & Comment Sheet for the Northern Panhandle HOME Consortium Public Hearing February 26<sup>th</sup> 2019 @ 10:30 am

1. Stacey Wise  
COMMENTS: Great Program! - Thank You!
2. Andrew J. Thomas  
COMMENTS: Wonderful program to help our local communities.
3. Tim Eason  
COMMENTS: \_\_\_\_\_
4. Barb Zimmerman  
COMMENTS: \_\_\_\_\_
5. Taryn Linder  
COMMENTS: \_\_\_\_\_
6. Sylvia J. Benzo  
COMMENTS: \_\_\_\_\_
7. John Handcock  
COMMENTS: \_\_\_\_\_
8. Brian Knight  
COMMENTS: \_\_\_\_\_
9. Bill Huff  
COMMENTS: \_\_\_\_\_
10. Corey Bove  
COMMENTS: \_\_\_\_\_
11. Angela G. Heston  
COMMENTS: Very Good Program
12. \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
13. \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
14. \_\_\_\_\_  
COMMENTS: \_\_\_\_\_
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18. \_\_\_\_\_  
COMMENTS: \_\_\_\_\_

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, FEBRUARY 26, 2019

-0-

The County Commission of Brooke County, West Virginia met in regular adjourned session this 26th day of February, 2019 at 10:30 a.m. at the Courthouse.

-0-

Present: Tim Ennis, President  
Stacey Wise and Andrew J. Thomas, Commissioners  
Sylvia J. Benzo, County Clerk

-0-

Commissioner Thomas made a correction to the minutes of February 19, 2018 which included clarification of the Business Development Corporation buying RG Steel which was not formerly Weirton Steel but was known as Wheeling Pittsburgh Steel Corporation. He also clarified that the BDC paid the second half of the 2012 property taxes pursuant to the Order of the Federal Bankruptcy Court. Furthermore, pursuant to the Federal Bankruptcy Court, the property was to be conveyed to the BDC free and clear of all liens and encumbrances. At the time of the Order, pursuant to West Virginia law, the 2013 property taxes constituted a lien against the property. Accordingly, the properties were conveyed to the Business Development Corporation free and clear of the 2013 property taxes.

The second correction was the name of Shirley Cuomo who thanked the Commission for all they do. The name was written as Sharon Cuomo and it should have been Shirley Cuomo.

-0-

The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

-0-

A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on February 19, 2019.

-0-

A copy of the following correspondence was ordered filed in the County Clerk's Office:

A letter was received from Andrew Locke, 510 Frederick Street, Follansbee requesting to be appointed to the 911 Advisory Board. A copy will be forwarded to the 911 Advisory Board.

A copy of the 911 Advisory Board minutes of their February 19, 2019 meeting was received.

A letter was received from Theo Keenan resigning his position on the Brooke County 911 Advisory Board. There are two openings on this board including Rob Carroll who previously resigned.

A letter was received from the State Tax Department requesting information on hearings that need scheduled for Board of Equalization in October.

A copy of the Brooke County Economic Development Authority minutes of their January 17, 2019 meeting was received.

A "Request for Revision to the Approved Budget" was received increasing Miscellaneous Revenue by \$2,499 and Refunds by \$25,000 and changing Expenditures in Law for an increase of \$27,499, decreasing County Commission by \$40,000 and increasing Courthouse by \$40,000. (\$2,499 accident check, \$40,000 Courthouse Improvements). Andrew Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the revisions being sent to the State Auditor.

A copy of the County Legislative Bulletin was received from the Association of Counties updating us on Legislative Action as of February 21, 2019.

A flyer was received from the EDA letting us know that February 27, 2019 beginning at 9:30 a.m. will be a seminar for anyone interested in starting a small business and at 1:30 p.m. a seminar on if financing is needed to start or run your business.

A letter was received from Tim Lucas, an heir to the estate of Kenneth Charles Lucas, requesting the Estate be reopened, however; his brother is the named executor. (He claims his brother failed to uphold his oath as executor). Stacey Wise made a motion, seconded by Tim Ennis to table this request until the Commission has a chance to talk with legal counsel. Andrew Thomas abstained from voting due to a conflict of interest.

A part-time contract was received from Jeremy T. Wagg which needs signed. Andrew Thomas made a motion, seconded by Stacey Wise and unanimously passed to authorize the signing of the contract.

The above correspondence was ordered filed in the County Clerk's Office.

-0-

Attorney Marc Chernenko had requested a Fiduciary Commissioner be assigned to the Estate of Mildred Main, however; the only commissioner the county currently has is Wayne Mielke who has a conflict of interest. The Clerk informed the Commission that there is a possibility that Attorney Bill Kiefer may be willing to serve as the fiduciary commissioner and she would be willing to contact him if the Commission approved. Andrew Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve William Kiefer as a Special Commissioner for said estate.

-0-

A copy of the Asbestos Building Materials Inspection Report was received from Liberty Environmental Services on the building at 600 Main Street, Wellsburg.

-0-

Barb Zimmox of BHJ asked the Commission to send a letter to the WV Infrastructure & Jobs Development Council asking that the remaining funds from the \$43,000 which was committed to the Hammond Public Service District Emergency Water Line Repair be committed to Hammond PSD. The funds will be used to stabilize the water line and repair the creek bank at the bore site. The cost is estimated to be \$27,000 for the work. Stacey Wise made a motion, seconded by Andrew Thomas and unanimously passed to approve the request.

Ms. Zimmox also presented to the Commission three drawdown vouchers for the project which totaled \$26,460.60 which were approved by the Commission.

-0-

Deputy Darin Pizer reported that all roads in the county are open with a limited number of residents who still do not have power due to the recent weather conditions with the wind. He also reported that he talked with the Mon Power representative and was told that the DOH will be working on Pot Rock Road well as Harmon creek Bridge.

-0-

Ruby Greathouse reported that the Genealogy Society books on history have been moved to the Brooke County Museum for display. Commissioner Ennis was at a Library Board meeting and received the same information.

-0-

Joy Reese with Change, Inc. was present to provide the Commission with updates on the First Time Homebuyer Program. She asked for public comment and those present to sign in. Ms. Reese provided a 2019 Program Manual and a brochure on how the program was started. She explained that in 1996 there were six entities that joined to form the Northern Panhandle Home Consortium including the City of Wheeling, City of Weirton and the counties of Brooke, Hancock, Marshall and Ohio. The program has funds available to assist the qualified first-time homebuyer with down payment and closing cost assistance up to \$10,000. There are certain criteria that the purchaser must meet in order to qualify for the loan which is included in the brochure. Commissioner Wise felt the program was a great one and offers tools to educate the buyer.

-0-

Commissioner Ennis called the DOH in Moundsville concerning tractor-trailers using Rabbit Hill and getting stuck on the bend. There have been three tractor-trailers stuck on Rabbit Hill within the last few weeks. A letter is being written to the DOH to see if they can put signs up to warn driver's that the road is not accessible for larger vehicles.

Commissioner Ennis also would like to solicit residents to be active in the selection of a name for the new bridge at the south end of Wellsburg. He would like to see what the public would name the bridge and we would send these to our state legislators. He stated that he would prefer the bridge not be named for someone. The Commission will discuss this with the DOH and

thought we could have this put on a website to allow interested parties a chance to submit their recommendation.

-0-

The Board of Education had their Special Election on Saturday, February 23, 2019 and the election passed. The canvas will be held on Friday, March 1, 2019 beginning at 9:00 a.m.

-0-

Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings - Check Nos. 22409 through 22418 for \$3,189.26  
Poll Workers - Check Nos. 22297 through 22408 for \$17,250.00  
General County Fund - Check Nos. 22276 through 22296 for \$18,119.31  
Dog Fund - Check Nos. 1392 through Check Nos. 1393 for \$1,183.35  
Ambulance Fund - Check No. 4146 for \$543.53  
Fire Levy - Check No. 1573 through 1582 for \$6,030.05  
Shelter Levy - Check No. 824 for \$51.50  
Business Development Corporation - Check No. 163 for \$6,000

-0-

No further business to come before the Commission a motion was made by Stacey Wise made a motion, seconded by Andrew Thomas and unanimously passed to adjourn.

-0-

Timothy R. Ennis, President


Teste:

Sylvia J. Benzo, Clerk

Pick 5 (noon): 0-0-0-0-0  
 Pick 2 (night): 9-3 Wild: 1  
 Pick 3 (night): 6-8-6  
 Pick 4 (night): 7-7-7-6  
 Pick 5 (night): 3-0-4-2-6  
 Match 6:  
 04-14-33-38-43-46  
 Cash 5: 02-08-21-30-41  
 Treasure Hunt:  
 06-08-10-24-28

**Thank You!** **Martina Oliver**  
 Weirton, W.Va.

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**The Northern Panhandle  
 HOME Consortium**

will hold a public hearing for the HOME First Time Home Buyers program (closing cost and down payment assistance for new homeowners). The purpose of the hearing is to gather citizen comments relative to how HOME dollars should be spent for Fiscal Year 2017. The hearing is open to the public to listen to comments on how citizens would like to see HOME dollars used.

Public comments will be welcomed on or before the  
**Brooke County Commission Meeting:  
 February 26th 2019 @ 10:30am**

**Hancock County Commission Meeting:  
 February 28th 2019 @ 2:30pm**

**FIRST CHOICE AMERICA**  
COMMUNITY FEDERAL CREDIT UNION

\*All loans subject to credit approval. 2.79% APR is based on 2018-2019 vehicles financed for 36 months. Rates effective 1-1-19. Rates subject to change without notice. Additional rates and terms available. A payment example of 2.79% APR for 36 months would be \$28.99 per \$1,000 finance payment. \$100 cash applies only to approved vehicle and motorcycle loan. Not applicable to commercial use vehicles. This \$100 cash offer is good on 2011-2019 vehicles on approved new loans or refinanced loans from other financial institutions. \$100 cash may be subject to income tax reimbursement if the loan is paid off within the first 90 days. Please consult your tax advisor. Limited time offer; terms and conditions subject to change without notice. Federally insured by NCUA. Membership eligibility required.

**QUESTIONS?**  
 For paper, call the circulation department between 4 p.m. to 5:50 p.m. on weekdays and 1 a.m. Saturdays and Sundays. Rates vary in localities served by carriers. Contractors are independent contractors, not employees, and are free from control, therefore not eligible for advance payments or agents or representatives. Payment is due at the office. Payment for 13 weeks paid in advance. Payment is \$345.80 per year. Payments are nonrefundable. Payment is not accepted for publication any wedding, anniversary photos or photographers which are published credit. Parties which submit photos must ensure the price they pay includes the cost of photos published without additional costs.

... evidence. He told

**Hancock County Commission Meeting Sign In & Comment Sheet for the Northern Panhandle HOME Consortium Public Hearing February 28<sup>th</sup> 2019 @ 2:30 pm**

1. How can we make information more available

COMMENTS: Bob Vias

2. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

3. Michael W. Lucas

COMMENTS: \_\_\_\_\_

4. Jan Sadaida

COMMENTS: \_\_\_\_\_

5. Jeff Davis

COMMENTS: \_\_\_\_\_

6. Joe Barber

COMMENTS: \_\_\_\_\_

7. Paul R. Cowart

COMMENTS: Bob Vias

8. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

9. Stephen Whitley

COMMENTS: \_\_\_\_\_

10. Kathy A. D. G. G.

COMMENTS: \_\_\_\_\_

11. Craig Howell

COMMENTS: \_\_\_\_\_

12. Clark Wright

COMMENTS: \_\_\_\_\_

13. Rudt Rosnick

COMMENTS: \_\_\_\_\_

14. Britni Beanelta bprecelta@mail.wvnc.edu

COMMENTS: Interested in applying

15. Amey Alessi

COMMENTS: \_\_\_\_\_

16. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

17. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

18. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

February 28, 2019  
Hancock County Commission

The Hancock County Commission met in session the 28th day of February, 2019. The following persons were in attendance: Commission President Joe Barnabei, Commissioner Paul Cowey, Commissioner Jeff Davis, Sheriff Ralph Fletcher, County Clerk Chief Deputy Valerie Truax, Circuit Clerk Chuck Wright, Assessor Joe Alongi, Assistant Prosecuting Attorney Mike Lucas, Executive Director Bob Vidas, and Administrative Assistant-Finance Karen LaScola.

### **APPROVAL OF THE MINUTES**

Approval of Commission Meeting Minutes for February 14, 2019.  
On a motion by Commissioner Davis, the commission unanimously approved the motion.

### **GOVERNMENT AGENCY PRESENTATIONS**

Melissa Smith, Courthouse Facility Improvement Authority – Providing an update on grants awarded for improvement of the Hancock County Courthouse.

Joy Reese, Housing Counseling Program Manager, Change Inc. – Reporting and obtaining comments pertaining to the First Time Home Buyers Program, a program available to assist low-to-moderate income households purchase a home.

Donnie Tucker, US Census Bureau – Discussing upcoming census jobs available to local residents and the importance of the 2020 census.

### **CORRESPONDANCE**

Matt Cashdollar, Advisory Committee Chairperson, Montani Semper Liberi Music and Art – Requesting financial support for the 2019 Music and Art Festival.  
On a motion by Commissioner Cowey, the commission unanimously moved to approve \$5,000.

Norman Schwertfeger, Chairman, Brooke County Committee on Aging – Requesting assistance with the Brooke-Hancock Nutrition Program in the amount of \$15,000.  
On a motion by Commissioner Davis to table this matter, the commission unanimously approved the motion.

### **TABLED ITEMS**

Consideration of approval to purchase four (4) new cruisers and the equipment to outfit each cruiser.  
Item remained on the table.

### **NEW BUSINESS**

#### **County Commission**

Consideration to accept the bid from Pryor Construction for the Gas Valley Sports Complex on behalf of the Hancock County Parks and Recreation Board.

Commissioner Davis made a motion to accept the bid on the behalf of Hancock County Parks and Recreation Board; however, he then rescinded his motion until the exact bid amount could be determined, and the commission unanimously approved his motion to rescind.

Later in the meeting, Commissioner Davis made a motion to remove this item from the table, and the commission unanimously approved his motion to remove the item from the table.

Commissioner Davis made a motion to accept the bid of \$27,150 for the parking lot, \$37,500 for the dog park and the addendum of \$7,400 for upgraded fencing on the behalf of Hancock County Parks and Recreation Board, and the commission unanimously approved his motion.

Consideration of a Demolition Order for 504 Jefferson St., Newell, WV.

On a motion by Commissioner Cowey to demolish the property, the commission unanimously approved the motion.

Consideration to appoint an individual to fill an unexpired term on the Hancock County Parks and Recreation Board.

On a motion by Commissioner Cowey to appoint George Hines, the commission unanimously approved the motion.

Consideration of a Resolution to apply for the WV Justice Assistance Grant Program for FY 18/19 – Prevention Resource Officer (PRO).

On a motion by Commissioner Davis, the commission unanimously approved the motion.

Consideration of a Resolution to apply for the WV Justice Assistance Grant Program for FY 18/19 – Drug Task Force (DTF).

On a motion by Commissioner Cowey, the commission unanimously approved the motion.

Consideration of a Resolution to apply for the WV Victim Assistance Grant Program for FY 18/19 – Victims of Crime Act (VOCA).

On a motion by Commissioner Cowey, the commission unanimously approved the motion.

Consideration to advertise in local newspapers and on the county website for restroom and shower facilities at Tomlinson Run State Park Camp Ground Camp Area.

On a motion by Commissioner Davis, the commission unanimously approved the motion.

#### **Office of Technology and Communications**

Consideration of approval to advertise in local newspapers and on the county website for a contractor to upgrade the heating and cooling units in the original courthouse.

On a motion by Commissioner Cowey, the commission unanimously approved the motion.

#### **FINANCE**

Approval of Exoneration Orders.

There were none

Approval of General County Bills.

On a motion by Commissioner Davis, the commission moved to approve travel expenses in the amount of \$497.70 for Commissioner Cowey on a motion of 2-0. Commissioner Cowey recused himself and stepped out of the room for the vote.

On a motion by Commissioner Davis, the commission moved to approve travel expenses in the amount of \$237.80 for Commissioner Barnabei on a motion of 2-0. Commissioner Barnabei recused himself and stepped out of the room for the vote.

On a motion by Commissioner Cowey, the commission unanimously approved County Bills and Requisitions in the amount of \$45,851.35 and the P-Card amount of \$37,551.96.

Approval of Animal Shelter Levy Fund Bills and Requisitions.

On a motion by Commissioner Davis, the commission unanimously approved the motion.

Approval of Library Levy Fund Bills and Requisitions.

On a motion by Commissioner Cowey, the commission unanimously approved the motion.

Approval of Sheltered Workshop Levy Fund Bills and Requisitions.

On a motion by Commissioner Cowey, the commission unanimously approved the motion.

On a motion by Commissioner Cowey to adjourn until March 14, 2019, at 2:30 PM., the commission moved to approve.

It is hereby ORDERED and DECREED that the above be and are hereby declared to be the legal transactions of the Hancock County Commission this the 28th day of February, 2019.

---

Joe Barnabei, President

---

George Foley, County Clerk

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the County of Marshall will conduct a Public Hearing to discuss the housing needs in the County of Marshall. The U.S. Department of Housing & Urban Development will be providing funds under the HOME Investment Partnerships Program (HOME) to the Northern Panhandle Home Consortium.

This hearing will afford the residents of the County of Marshall the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2019 Program Year, and a timetable for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

The Public Hearing will be held on Tuesday, March 5, 2019 at 9:15 a.m. in the Marshall County Commission Chambers, located in the basement of the Marshall County Courthouse on 7th Street in Moundsville, WV 26041.

All persons and agencies, who are interested in the provision of affordable housing for low to moderate income persons and for persons with special needs, are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2019 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call Betsy Frohnapef, County Administrator at (304) 845-0482 to make such arrangements. The TDD number to make arrangements is (304) 843-1130.

Scott G. Varner, President  
Marshall County Commission

*The Intelligencer, Feb. 14th, 2019*

# Northern Panhandle HOME Consortium

## First Time Homebuyer Program

### MARSHALL COUNTY

#### Northern Panhandle Home Consortium Public Hearing Sign-in Sheet

March 5, 2019

9:15 a.m.

NAME

- |     |                         |     |       |
|-----|-------------------------|-----|-------|
| 1.  | <u>Tam Hart</u>         | 15. | _____ |
| 2.  | <u>John Taylor</u>      | 16. | _____ |
| 3.  | <u>Carol Robinson</u>   | 17. | _____ |
| 4.  | <u>Larry Newell</u>     | 18. | _____ |
| 5.  | <u>STEVE JENKINS</u>    | 19. | _____ |
| 6.  | <u>Jackie Moore</u>     | 20. | _____ |
| 7.  | <u>Sharon Kesseling</u> | 21. | _____ |
| 8.  | <u>Joelle Conner</u>    | 22. | _____ |
| 9.  | <u>Greg White</u>       | 23. | _____ |
| 10. | <u>Ken Caride</u>       | 24. | _____ |
| 11. | _____                   | 25. | _____ |
| 12. | _____                   | 26. | _____ |
| 13. | _____                   | 27. | _____ |
| 14. | _____                   | 28. | _____ |

MARSHALL COUNTY COMMISSION  
MARCH 5, 2019

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Scott G. Varner, President; John D. Gruzinskias, Commissioner; Michael T. Ferro, Commissioner; Jan Pest, County Clerk; Betsy Frohnapef, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, March 5, 2019, at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Scott G. Varner, President

Posted at the front door of the Courthouse on the 28th day of February, 2019.

S/Jan Pest, County Clerk

MINUTES – On motion of Commissioner Ferro, seconded by Commissioner Gruzinskias, the Commission approved the minutes of the Regular Session held Tuesday, February 26, 2019. Motion carried.

COMMISSIONER COMMENTS –

COMMISSIONER FERRO attended the Home & Garden Show Ribbon Cutting on Friday and attended the Home & Garden Show with his two grandsons, Saturday. COMMISSIONER GRUZINSKAS, attended Budget meetings, the Home & Garden Show Ribbon Cutting, an Oil & Gas Symposium at the Wheeling Island Casino, and had many phone calls about our road conditions.

COMMISSIONER VARNER attended Budget meetings, an Airport Authority Board meeting, attended the Chamber Expo & Ribbon Cutting Friday, and attended the Expo event on Saturday, and dealt with constituent phone calls.

MARSHALL COUNTY COMMISSION  
MARCH 5, 2019

Note: Joelle Conner, AEP Representative, appeared before the Commission with an update on last week's high wind storm. Mrs. Conner thanked the community for patience during the restoration process and thanked all first responders.

**GRAND VUE PARK UPDATES** – Craig White, General Manager, appeared before the Commission with updates and upcoming events at Grand Vue Park.

**CORRESPONDENCE** –

**PSD#4 BOARD RE-APPOINTMENT** -

The Commission received a letter from Dean Pettit, Secretary, and Fred Reynolds, General Manager, recommending the re-appointment of Donna Crawford, to serve another six-year term as Chairman of the Board, Public Service District #4.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission approved the recommendation of Mr. Pettit and Mr. Reynolds to re-appoint Donna Crawford as PSD #4, Chairman of the Board. Motion carried.

Night to Shine – Thank you for donation.

Marshall County Special Olympics – Thank you for donation and support.

Ladies League of Marshall County – Thank you for continued support.

**MARSHALL COUNTY EMS** – Betsy Frohnapfel, County Administrator, appeared before the Commission requesting to hire Kevin Kimple as a part time paramedic. His start date would be March 23, 2019 at the starting rate of \$18 an hour.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission accepted and approved the hiring of Kevin Kimple and a part time paramedic, with a rate of \$18 an hour, beginning March 23, 2019. Motion carried.

**RED CROSS UPDATE & PROCLAMATION** – Sharon Kesselring, Executive Director, Red Cross, appeared before the Commission. Mrs. Kesselring gave an update on the many services the American Red Cross provides in West Virginia. Mrs. Kesselring read a Proclamation declaring the month of March as American Red Cross Month.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission approved the Proclamation and the President was authorized to sign the same. Motion carried.

MARSHALL COUNTY COMMISSION  
MARCH 5, 2019





American Red Cross  
West Virginia Region

AMERICAN RED CROSS MONTH 2019

Proclamation

- Whereas, During the past year, the American Red Cross responded to mudslides in California, a volcano in Hawaii, wildfires in Colorado and California, destructive hurricanes in Florida and the Carolinas, and a devastating typhoon in U.S. territories. Thousands of American Red Cross volunteers provided around-the-clock shelter for disaster victims, served millions of meals and snacks with partners, and distributed millions of relief items.
- Whereas, In West Virginia, the Red Cross has a long history of helping our neighbors in need. In the past year, they assisted 1,057 families who experienced a local disaster, over 800 of which were devastating home fires. Since the Red Cross Home Fire Campaign launched in October 2014, the American Red Cross, along with community partners, has installed over 22,000 free smoke alarms and made more than 8,000 West Virginia households safer; through this Sound the Alarm work, 511 lives have been saved nationally, including 25 lives in West Virginia; and the Red Cross has educated approximately 5,000 West Virginia youth about preparedness and coping skills through the Pillowcase Project.
- Whereas, In the past year, the Red Cross assisted 1,000 military members, veterans and their families; trained more than 21,000 people in lifesaving skills such as CPR and first aid; and collected 36,000 units of lifesaving blood.
- Whereas, March is Red Cross Month a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in West Virginia who give of themselves to assist their neighbors when they need a helping hand.
- Therefore, Now, We dedicate the month of March as Red Cross Month to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.

ADOPTED on the 5<sup>th</sup> day of March, 2019

  
Commission Chair  
  
Secretary

MARSHALL COUNTY COMMISSION  
MARCH 5, 2019

**NORTHERN PANHANDLE HOME CONSORTIUM PUBLIC HEARING** – Jennifer Kordack, Program Administrator, Marshall County, appeared before the Commission. Mrs. Kordack stated the First Time Homebuyer Program is designed to provide down payment and closing cost assistance of up to \$10,000 toward the purchase of a home. You must be a first-time homebuyer, have a total annual household income that falls at or below the income limit set by HUD based on your household size, and the house you wish to purchase passes the building code inspection. Mrs. Kordack thanked the Commission for continued support.

**KATHY'S HOUSE FOUNDATION** – Kathy's Foundation was created by Kenn (P.I.) Criswell and Jane Criswell-Rickman after the sudden passing of their sister, Kathy Martin, in 2016. Jane stated the organization's mission is to continue Kathy's legacy of caring and sharing throughout the community. A long-term goal is to open Kathy's House, (a hospitality home) in Glen Dale, to provide families in need a place to stay while a loved one is in the hospital. Jane thanked the Commission for support and would like to give back a little by making a donation of 120 Mickey & Minnie Mouse stuffed animals to Marshall County EMS squads to give to children who have to be transported by ambulance.

**JOHNSON CONTROL SERVICE AGREEMENT** – Betsy Frohnapfel, County Administrator, submitted an updated agreement which combines the service agreements from the Public Service Building and the Courthouse. The annual amount is \$9,583.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission accepted and approved the updated agreement, and the President was authorized to sign the same. Motion carried.

**APPOINT INTERIM E-911 DIRECTOR** – Betsy Frohnapfel, County Administrator, appeared before the Commission recommending Carol Robinson be appointed Interim E-911 Director. Carol is currently the Assistant E-911 Director.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission, on the recommendation of Betsy Frohnapfel, approved the appointment of Carol Robinson as Interim E-911 Director. Motion carried.

**SHERIFF, HIRE NEW PART-TIME SECURITY GUARD** – Sheriff Kevin Cecil appeared before the Commission to request approval of a new part time Court Security Officer. Sheriff Cecil is recommending Victor Knick be hired, effective immediately.

On motion of Commissioner Ferro, seconded by Commissioner Gruzinskas, the Commission, on the recommendation of Sheriff Cecil, approved the hiring of Victor Knick as a part time Court Security Officer, effective immediately. Motion carried.

MARSHALL COUNTY COMMISSION  
MARCH 5, 2019

**CLAIMS AUDITED** – The Commission, this day, approved the following claims

<b><u>GENERAL COUNTY FUND</u></b>	\$ 8,722.38
<b><u>COAL SEVERANCE FUND</u></b>	131.92
<b><u>MARSHALL COUNTY EMS</u></b>	704.98

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Ferro, seconded by Commissioner Gruzinskias, the meeting was adjourned.

---

PRESIDENT

**REGULAR SESSION AGENDA**  
**MARCH 5, 2019**

**9:00 AM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

**COMMISSIONERS COMMENTS**

**PUBLIC COMMENTS**

**CORRESPONDENCE**

**ACCOUNTS PAYABLE**

**EXONERATIONS**

**BUDGET REVISIONS**

**FIDUCIARY MATTERS**

**MAP/ADD – ROAD NAMES**

**TABLED ISSUES**

**MARSHALL COUNTY EMS**

***\* American Red Cross Proclamation & Update – Sharon Kesselring***

***\*Northern Panhandle Home Consortium Public Hearing – Jennifer Kordak***

***\*Kathy's House – Donation to Marshall County EMS***

***\*Johnson Control Service Agreement***

***\*Gary Hartley & Sunni Wood – Road Condition Complaint***

***\*Appoint Interim 911 Director***

***\*Sheriff – Hire new part time security person***

**REGION BRIEFS**

**Mound complex will host film screening**

**MOUNDSVILLE** — A film, "Secrets of the Dead: The Woman in the Iron Coffin," will be screened at 7 p.m. Thursday at Grave Creek Mound Archaeological Complex, 801 Jefferson Ave. The program is free and open to the public.

The 60-minute film, produced by the Public Broadcasting Service, follows scientists and historians as they discover the story behind the remains of an African-American woman unearthed at a construction site in Queens, New York.

**Gallowglass to play free concert Friday**

**WHEELING** — Gallowglass, a traditional music ensemble that performs vocal and instrumental music of the Celtic nations, will present a free concert at West Virginia Independence Hall, 1528 Market St., at 7 p.m. Friday.

Band members include Michael Petersen on concertina, button-box and hammered dulcimer; Patrick Coughlan on bagpipes, guitar, penny-whistle and vocals; Diane

**OHIO COUNTY**  
**Hobby Lobby Construction Hits Setback**

By JOSELYN KING  
Staff Writer

Construction on the Hobby Lobby at The Highlands has met a setback, causing a probable delay in the anticipated opening of the store.

Ohio County Administrator Greg Stewart informed County Development Authority members Tuesday that a concrete slab that was to serve as the foundation for the store didn't pass inspectors' tests, so it must be repoured. The work was done by a contractor working for Hobby Lobby and not for the county, he said.

Cold, wet weather and unexpected snow likely caused issues with the concrete, according to Stewart. The store had hoped to open next month. "They're obviously not going to be open in March," Stewart said. "Redoing the slab is going to set them back a few weeks."

The county has yet to receive a revised construction schedule from Hobby Lobby, he said. When completed, the store will encompass 55,000 square feet.

Meanwhile, development authority members on Tuesday awarded nearly \$13 million in construction contracts for the county's sports complex being built at The Highlands. The H.E. Neumann Co. of Philadelphia will receive \$4,587,134 to do the mechanical, heating and air conditioning work, and another \$1,332,541 to provide needed plumbing work.

Colianni Construction of Dillonvale will be paid \$2,970,000 for the carpentry work. Erb Electric of Wheeling will receive \$2,414,500 to do the electrical work, and \$275,000 to install access and security controls.

The Cast and Baker Corp. of Cantonburg, Pennsylvania, will be paid \$749,000 to pour the concrete for the floors, while S.A. Communal of Akron, Ohio, will install sprinklers and fire protection equipment at a cost of \$376,300. The Otis Elevator Co. of Yonkers, New York, will receive \$128,700 for providing an elevator.

In most cases, the contractor awarded the contract was the only firm bidding on the job, according to Stewart. All bids did come in under projected cost estimates, he said.

The projects were marketed regionally and through Project BEST, Stewart said.

"We have reached out, but for whatever reasons (there was limited interest)," he said. "Our local guys are busy, and in some of these categories there aren't that many ..."

"The good news is even though we're used to getting two, three or four bids on all the projects we do, the bids we got came from local firms we all have worked with," he added. "We've had good experience with all these contractors."

The development authority also approved a lease agreement with Taco Bell, which will locate a restaur-



Photo by Joselyn King  
Ohio County Commissioner Randy Wharton, left, and Solicitor Don Tennant discuss issues prior to the start of Tuesday night's commission meeting.

ant at The Highlands.

Ohio County Commissioners met following the development authority meeting. Commissioners Randy Wharton and Don Nickerson were in attendance, while Commissioner Tim McCormick was absent due to the death this week of his brother.

Stewart said he believed it was the first time in 23 years in office that McCormick had missed a commission meeting.

The commission meeting began





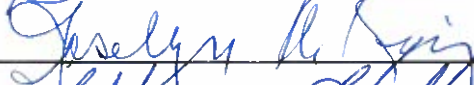


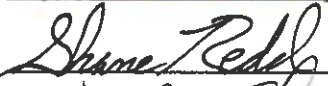

with a public hearing for the Northern Panhandle Home Consortium program. Community Development Specialist Melissa Thompson said the consortium had a budget of \$325,571 in 2018, and \$244,000 was used to assist first-time homebuyers locally.

The program provides up to \$10,000 to assist with the down payment and closing costs for low- and moderate-income first-time homebuyers in the Northern Panhandle.

**MARSHALL COUNTY**

**NORTHERN PANHANDLE**

Home Consortium 2019  
Public Hearing  
Tuesday, February 26, 2019  
6:00 p.m.

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offending anyone, including Jewish Americans.

"We have to always be willing to step back and think through criticism, just as I expect people to hear me when others attack me about my identity," Omar tweeted. "This is why I unequivocally apologize."

The statement was the latest reckoning among Democrats of intense differences in their ranks over the U.S.-Israeli relationship, highlighted by criticism from Omar and Rep. Rashida Tlaib of Michigan. They are the first Muslim women to serve in Congress and both have reported being harassed. Pelosi and other Democrats, including leaders and chairmen, laid down a marker making clear that Omar had overstepped.

In a pair of tweets over the weekend, Omar criticized the



AP Photo

Rep. Ilhan Omar, D-Minn., arrives Feb. 5 for President Donald Trump's State of the Union address.

American Israel Public Affairs Committee, or AIPAC. "It's all about the Benjamins baby," she wrote, invoking slang about \$100 bills.

Asked on Twitter who she thought was paying members of Congress to support Israel, Omar responded, "AIPAC!"

That sparked Pelosi's first public rebuke of a freshman lawmaker who had helped flip the House from Republican control and is part of a record number of women in Congress.

"Congresswoman Omar's use of anti-Semitic tropes and prejudicial accusations about Israel's supporters is deeply

offensive," Pelosi said in a statement issued by her office and signed by other Democratic leaders after a bipartisan backlash against the Minnesota Democrat. "We condemn these remarks, and we call upon Congresswoman Omar to immediately apologize for these hurtful comments."

It also was a stark exposure of an increasingly tense split among Democrats over U.S.-Israeli policy ahead of the 2020 elections. None of the Democratic presidential hopefuls weighed in publicly as their party's House leaders chastised Omar.

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the County of Ohio will conduct a public hearing to discuss the housing needs in the County of Ohio. The U.S. Department of Housing and Urban Development will be providing funds under the HOME Investment Partnerships Program to the Northern Panhandle HOME Consortium. This Consortium consists of the City of Wheeling, the City of Weirton, the County of Brooke, the County of Hancock, the County of Ohio, and the County of Marshall which form the Northern Panhandle of West Virginia.

In accordance with the Federal Regulation (24 CFR Part 91), as a HOME Consortium Member, the County of Ohio is required to conduct a public hearing to discuss local housing needs. A separate public hearing will be held in each of the six (6) member jurisdictions. This hearing will afford the residents of the County of Ohio the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2019 Program Year, and a time table for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

**The public hearing will be held on Tuesday, February 26, 2019 at 6:00 p.m. in Room 215, Ohio County Commission Board Room, City County Building, 1500 Chapline Street, Wheeling, WV 26003.**

All persons and agencies that are interested in the provision of affordable housing to low-moderate income persons and for persons with special needs are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2019 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call The Ohio County Commission to make such arrangements. The TDD number to make arrangements is (304) 234-3617.

Timothy P. McCormick, President  
Ohio County Commission

OHIO COUNTY COMMISSION  
2/26/2019

**Home Consortium Public Hearing**

Melissa Thompson from the City of Wheeling said we are the lead agency for the Northern Panhandle Home Consortium and we actually celebrated twenty one years in October of 2018, Ohio County is a part of the Consortium along with Brooke, Hancock, and Marshall along with cities of Wheeling and Weirton. The Consortium receives a HUD grant for the purpose of affordable housing and each year we must hold a public hearing to entertain comments from the citizens on how the funds should be used, we do not have our 2019 budget yet so for planning purposes we use our 2018 allocations which was \$325,571 out of that about \$244,000.00 is approximately available to the jurisdictions, these funds have always been used for the first time homebuyer program which provides up to \$10,000.00 to assist with down payments and closing costs to income eligible first time home buyers in the Northern Panhandle, since the programs on set the fund has been able to assist eighty two homebuyers through the Ohio County program and the Consortium as a whole has used over 8.4 million dollars to assist nine hundred fifty nine home owners. Administrator Stewart asked is there anyone that wishes to speak. Nothing from the audience. Commissioner Wharton made a motion to close the public hearing. Second by Commissioner Nickerson. Motion carried with all voting in favor. The Commissioner's thanked Melissa Thompson for all her hard work.

The Ohio County Commission met in regular session on Tuesday, February 26, 2019 at 6:00 p.m. A moment of silence was observed followed by the Pledge of Allegiance. Please keep Commissioner McCormick and his family in your thoughts and prayers he is not here due to a death in his family.

Present at the meeting was Commissioner Randy Wharton, Commissioner Don Nickerson, Administrator Gregory L. Stewart and Solicitor Don Tennant.

Commissioner Wharton made a motion to approve the minutes from the February 12, 2019 Commission meeting. Second by Commissioner Nickerson. Motion carried with all voting in favor.

**2019 Animal Shelter Rabies Clinics Schedule**

Administrator Stewart said you have a copy of the schedule we received from the Dog Warden Doug McCroskey with the dates the veterinarians are available to do the rabies shots this year, we are just looking for approval to run this in the paper this spring. Commissioner Wharton made a motion to approve the dates for the rabies clinics. Second by Commissioner Nickerson. Motion carried with all voting in favor.

**Bonds**

Administrator Stewart said we do not have anything tonight.

**BUDGET REVISIONS**

Administrator Stewart said we do not have anything tonight.

#### STAFF REPORTS

Administrator Stewart said we do not have anything tonight.

#### BILLS

Administrator Stewart said you have a copy of the bills as they are up to date. Commissioner Wharton made a motion to pay the bills. Second by Commissioner Wharton. Motion carried with all voting in favor.

#### EXONERATIONS

Administrator Stewart said you have eight exonerations before you, all are credits reducing a tax, two involve vehicles, six are real estate, all are recommended by the Assessor. Commissioner Wharton made a motion to approve the exonerations. Second by Commissioner Nickerson.

#### COMMISSIONERS COMMENTS

Nothing from the board.

#### FUTURE COMMISSION MEETINGS (Tentative Dates)

Commissioner Nickerson said the next meetings will be as listed below:

March 12, 2019- OCC 6:00 p.m.

March 12, 2019-Budget Hearings 6:30 p.m.

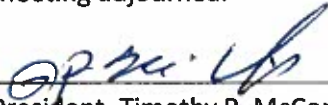
March 13, 2019-Budget Hearings 6:00 p.m.

March 26, 2019-OCC 6:00 p.m.

April 2, 2019-OCC 6:00 p.m.

April 16, 2019-OCC 6:00 p.m.

Meeting adjourned.

  
\_\_\_\_\_  
President, Timothy P. McCormick

  
\_\_\_\_\_  
Administrator, Gregory L. Stewart

## PUBLIC NOTICE

The City of Wheeling's Economic and Community Development (ECD) Department will hold a public hearing at 5:30 p.m. on **Wednesday, January 30, 2019** in City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003. Council Chambers and the City-County Building are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the Hearing, please contact the City's ECD Department at (304) 234-3701, or 711 for the hearing impaired.

The purpose of the Hearing is to encourage citizen comment on the needs of our community and how those needs may be addressed with financial resources available through the City's Community Development Block Grant (CDBG) Program and also through the HOME Investment Partnership (HOME) Program during Fiscal Year 2019, which begins July 1, 2019 and ends June 30, 2020.

Please note the Hearing is intended to obtain citizen recommendations on the allocation of CDBG and HOME funds. It is not a forum for public service agencies to apply for funds. Application packets for not-for-profit organizations seeking CDBG assistance for Fiscal Year 2019 are available at the City's ECD Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003. Hours of operation are 8:30 a.m. to 5 p.m. Monday through Friday, excluding legal holidays.

The deadline for submitting funding proposals for FY 2019 funds is **Friday, February 1, 2019 at 4 p.m.**

*The Intelligencer 1-16-2019*



City of Weirton, West Virginia  
 FY 2019 Annual Action Plan  
 Application Funding Meeting in Room 201 of the Weirton Municipal Building  
 Monday, March 11, 2019 at 9:00 A.M.

Name	Organization	Phone Number	Email Address
Jan Furey	A Child's Place CASA	304-737-4444	missjanz0002@yahoo.com
Danielle Stroud	CHANGE, Inc. Comfort House	304.723.0083	dstroud@changeinc.org
EARLEAN JONES	DUNBAR CTR	304-448-7834	EARLEANCOOKA@yahoo.com
Jessica Gumm	City of Weirton	304-797-8500	JGumm@cityofweirton.com
Kesth Portega	Urban Design Ventures, LLC	412.461.6916	Portega.k@gmail
Karl Haglund	Urban Design Ventures, LLC	412-461-6916	Karl@urban-designventures.com



City of Weirton, West Virginia  
 FY 2019 Annual Action Plan  
 Public Hearing in Room 201 of the Weirton Municipal Building  
 Monday, March 11, 2019 at 10:00 A.M.

Name	Organization	Phone Number	Email Address
Jan Futey	A Child's Place CASA	304-737-4444	missjanzeo02@yduco.com
Danielle Stroud	CHANGE, Inc. Comfort House	304.723.0083	dstroud@changinginc.org
EMILEAN JONES	DYNBAR CTR	304-748-7884	EMILEANCOOK@yduco.com
Jessica Gumm	City of Weirton	304-797-8500	jgumm@cityofweirton.com
Keith Portugal	Urban Design Ventures, LLC	412.461.6916	Keith@urban-design-ventures.com
Karl Hayford	Urban Design Ventures, LLC	412-461-6916	Karl@urban-design-ventures.com

**PUBLIC HEARING NOTICE  
CITY OF WEIRTON, WEST VIRGINIA  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND  
THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAMS**

Notice is hereby given by the City of Weirton, Brooke and Hancock Counties, WV that it will hold a public hearing on **Monday, March 11, 2019 at 10:00 AM**, prevailing time, in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The Weirton Municipal Building is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. Jessica Gumm, Program Manager, at (304) 797-8500 extension 1020 to make those arrangements. The telephone number for the hearing impaired is 7-1-1.

The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2019, which the City must submit to the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG) Entitlement Funds and HOME Investment Partnership Program (HOME) funds through the Northern Panhandle HOME Consortium. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Weirton.

Based on its 2018 allocation, the City of Weirton anticipates that it will receive an allocation of approximately \$414,793 in CDBG Entitlement funds, and a portion of the Northern Panhandle HOME Consortium proposed allocation of approximately \$244,178 in HOME funds for FY 2019. These amounts are preliminary and subject to change based on the approval of the Federal Budget for FY 2019. In order to receive those funds, the City of Weirton must prepare an Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Weirton. The City intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

Not-for-profit organizations that serve Weirton residents and wish to apply for FY 2019 CDBG funds are invited to a MANDATORY meeting on Monday, March 11, 2019 at 9:00 AM, prevailing time, in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The purpose of the meeting is to explain the application process, review the application forms, and explain any questions of project eligibility.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2019 are available at the Planning and Development Department, 200 Municipal Plaza, Weirton, WV 26062. The deadline to submit a completed application packet to the Planning and Development Department is 4:00 PM on Friday, March 15, 2019.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public

services (that are new or a quantifiable increase in the level of service); interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; review; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of Weirton and the use of CDBG and HOME funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Jessica Gumm, Program Manager, Planning and Development Department, City of Weirton, 200 Municipal Plaza, Weirton, WV 26062 or by telephone at (304) 797-8500 extension 1020 and 7-1-1 for the hearing impaired.

Harold E. Miller, Mayor  
City of Weirton, WV



# City of Weirton

200 Municipal Plaza  
Weirton, WV 26062

## PURCHASE ORDER

<b>DATE</b>
3/08/2019
<b>NUMBER</b>
53392

05348  
 HERALD STAR/DAILY TIMES  
 P.O. BOX 7006  
 WHEELING, WV 26003

**SHIP TO:**

City of Weirton  
 CDBG  
 200 Municipal Plaza  
 Weirton, WV 26062

Mark Miller

Item	Description	Quantity	Unit Price	Amount
1	CDBG Block Grant Pulic hearing	1.0000	97.0800	97.08
<b>Order Total</b>				97.08

ACCOUNT NUMBER	AMOUNT
009 017 0506	97.08

**INSTRUCTIONS TO VENDORS**

1. Purchase order number must appear on invoice and shipping labels.
2. An individual invoice must be rendered for each purchase order. No consolidated statement will be paid.
3. No invoice will be processed without purchase order.

DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY:

CITY MANAGER / UTILITY DIRECTOR

DEPARTMENT APPROVAL

WHITE COPY - VENDOR

<b>SEND</b>	City of Weirton
<b>INVOICE</b>	200 Municipal Plaza
<b>TO</b>	Weirton, WV 26062

YELLOW COPY - FINANCE DEPARTMENT

**Classified/Legal Advertising Invoice**  
**Herald Star/Weirton Daily Times Legal Ads**

401 Herald Square

Steubenville, OH  
 43952  
 (740) 283-4711

**CITY OF WEIRTON**  
**200 MUNICIPAL PLAZA**  
**PLAN/COMM DEPARTMENT**  
**WEIRTON, WV**

02/21/2019 10:06:13AM

**26062**

**No: 182527**

**Phone: 304 797-8500**

<b>Ad No</b> 182527	<b>Customer No:</b> L00158	<b>Start Date</b> 02-23-2019	<b>Stop Date</b> 02-23-2019	<b>Category:</b> Special Stuff		<b>Classification:</b> W.Va. Legals	
<b>Order No</b>	<b>Rate:</b> WL	<b>Lines:</b> 139	<b>Words:</b> 692	<b>Inches:</b> 13.90	<b>Cost</b> 97.08	<b>Payments</b> .00	<b>Balance</b> 97.08
Publications ... Runs WV Legals ... 1		<b>Solicitor:</b> 24	<b>Origin:</b> 73	<b>Sales Rep:</b> 0	<b>Credit Card</b>	<b>Credit Card Number</b>	<b>Card Expire</b>
		<table border="1" style="width: 100%;"> <tr> <td align="center">Identifier</td> </tr> <tr> <td>PUBLIC HEARING NOTICE CITY OF WEIRTON, WEST VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM</td> </tr> </table>					
Identifier							
PUBLIC HEARING NOTICE CITY OF WEIRTON, WEST VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM							
*=-Extend Expiration Date							

**STATE OF WEST VIRGINIA  
COUNTY OF HANCOCK**

I, LISA L. VARGO, bookkeeper for the publisher of THE WEIRTON DAILY TIMES a newspaper in the City of Weirton, State of West Virginia, hereby certify that the annexed publication was inserted in said newspaper on the following date:

Date: February 23, 2019  
Given under my hand this 23rd day of February, 2019

Lisa L Vargo



Sworn to and subscribed before me on this 23rd day of February, 2019 of, in and for **HANCOCK COUNTY, WEST VIRGINIA**

AMOUNT: \$97.08  
ACCT. # L00158

NOTARY:



**PATRICIA A. BOWERS  
NOTARY PUBLIC  
STATE OF OHIO  
MY COMMISSION EXPIRES  
AUGUST 14, 2022**

Patricia A Bowers

**PUBLIC HEARING NOTICE  
CITY OF WEIRTON,  
WEST VIRGINIA  
COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) AND  
THE HOME INVESTMENT  
PARTNERSHIP (HOME)  
PROGRAMS**

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City of Weirton, WV

2-23, 2019 Adv.