



City of Wheeling, West Virginia

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Consolidated Annual Performance And Evaluation Report (CAPER)

2011

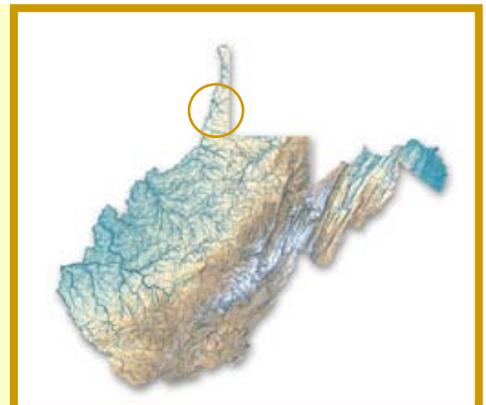
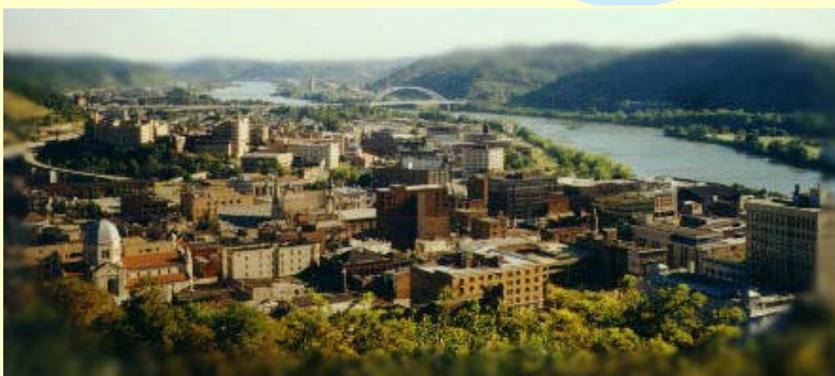
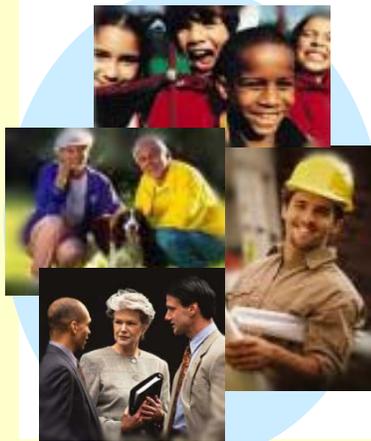
For Submission to H.U.D.

Community Development Block Grant
and
HOME Investment Partnership Program

Prepared By:



Department of Economic
& Community Development
City-County Building
1500 Chapline Street
Wheeling, WV 26003
304-234-3701





FY 2011 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) – CITY OF WHEELING, WV

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A. EXECUTIVE SUMMARY:

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Wheeling, West Virginia has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2011 to June 30, 2012. The purpose of the CAPER is to describe the activities undertaken during this time period from funding by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG) and the HOME Investment Partnership Program (HOME). The projects/activities and accomplishments described in the CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in the City of Wheeling and for persons who are low- and moderate-income in the Northern Panhandle HOME Consortium. The Northern Panhandle HOME Consortium consists of six (6) member jurisdictions: Ohio County, Marshall County, Hancock County, Brooke County, the City of Wheeling, and the City of Weirton. The following overall program narrative is based on the Five Year Consolidated Plan and Annual Action Plans, as amended. This is the second CAPER for the FY 2010-2014 Five Year Consolidated Plan.

Funds Received –

The City of Wheeling has received the following funds during the time period of July 1, 2011 through June 30, 2012:

	CDBG	HOME	Total
Entitlement Grants	\$ 1,338,015.00	\$ 523,429.00	\$ 1,861,444.00
Program Income	\$ 25,483.32	\$ 5,000.00	\$ 30,483.32
Total Funds Received	\$ 1,363,498.32	\$ 528,429.00	\$ 1,891,927.32

This chart only includes funds received during July 1, 2011 through June 30, 2012. Any previous year funds that were not spent or might have been drawn down during this time period are not included.

Funds Expended –

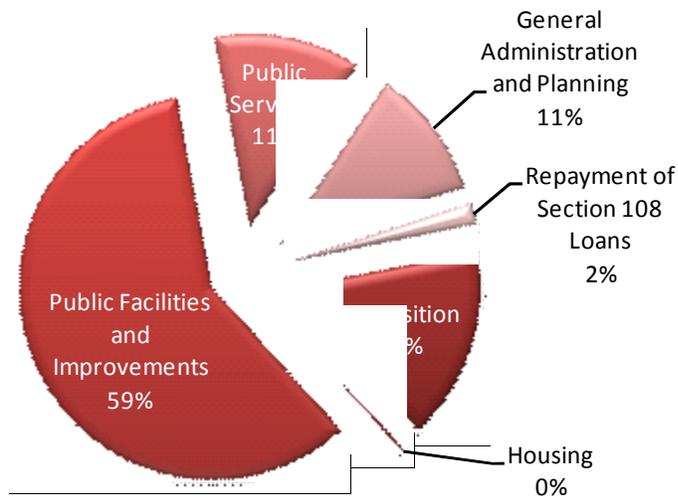
Funds shown in the chart below were expended during the time period of July 1, 2011 through June 30, 2012. These expenditures consist of previous years' funds that were drawn down under this CAPER reporting period and including reprogrammed funds from previous years.



Funding Sources	Total Funds Expended
CDBG	\$ 2,100,262.74
HOME	\$ 689,528.18
Total	\$ 2,789,790.92

The CDBG expenditures by type of activity are shown below.

Expenditure by Type of Activity



Type of Activity	Expenditure	Expenditure %
Acquisition	\$ 339,246.11	16.15%
Housing	\$ 4,731.63	0.23%
Public Facilities and Improvements	\$ 1,234,059.15	58.76%
Public Services	\$ 255,518.84	12.17%
General Administration and Planning	\$ 230,627.01	10.98%
Repayment of Section 108 Loans	\$ 36,080.00	1.72%
Total	\$ 2,100,262.74	100.00%



Regulatory Caps and Set-Asides –

	CDBG	HOME
FY 2011 Entitlement Grants	\$ 1,338,015.00	\$ 523,429.00
FY 2011 Program Income	\$ 25,483.32	\$ 5,000.00
Administrative Cap Allowance	20%	10%
Maximum Allowable Expenditures	\$ 272,699.66	\$ 52,842.90
Actual Program Administrative Expenditure	\$ 230,627.01	\$ 20,539.13
Administrative Percentage	16.91%	3.89%

The City of Wheeling’s CDBG program administrative expenditures for this reporting period was \$230,627.01, which is below the 20% cap on administrative expenditures. The City’s HOME program administrative expenditure was \$20,539.13 from FY 2011 HOME allocation which is below the 10% cap on administrative expenditures. The FY 2010 HOME allocation that was spent on HOME administrative expenditure was \$36,693.80, which is below the 10% cap on administrative expenditures. The HOME administrative expense is less than 10% per HOME entitlement allocation.

CDBG Public Service Activity Cap –

	CDBG
FY 2011 Entitlement Grants	\$ 1,338,015.00
Prior Year Program Income	\$ 22,355.44
Public Service Cap Allowance	15%
Maximum Allowable Expenditures	\$ 204,055.57
Total Public Service Obligations	\$ 200,700.00
Public Service Percentage	14.75%

The City of Wheeling obligations are \$200,700 in funds for public services, which was 14.75% of the allowable expenditures and under the 15% cap on public services.



CHDO Set-Aside –

	CHDO Set-Aside
FY 2011 Entitlement Grants	\$ 523,429.00
CHDO Set-Aside Minimum Cap	15%
Minimum Allowable Set-Aside	\$ 78,514.35
Actual CHDO Programmed Set-Aside	\$ 78,515.00

The City programmed \$78,515 in funds for CHDO Set-Aside, which was 15% of the allocation. During this CAPER period the City expended \$189,456.96 in CHDO Set-Aside funds.

Summary of Priority Goals and Expenditures –

The City of Wheeling’s 2010-2014 Five Year Consolidated Plan established seven (7) strategic initiatives to be addressed using CDBG and HOME funds. The following are the goals and objectives:

Housing Strategy – HS

	<i>Objective</i>	<i>Priority</i>
--	------------------	-----------------

HS-1	Provide homeownership assistance opportunities.	High
HS-2	Promote rehabilitation assistance for owner and renter occupied units.	Medium
HS-3	Provide code enforcement and inspections of housing units.	Medium
HS-4	Promote the development of new affordable housing.	High
HS-5	Promote and strengthen residential neighborhoods.	Low
HS-6	Promote Fair Housing Choice in the City.	High
HS-7	Promote housing counseling and housing support services to income eligible residents.	Medium
HS-8	Reduce blight and deterioration conditions in the existing housing stock.	High

Homeless Strategy – HA

	<i>Objective</i>	<i>Priority</i>
--	------------------	-----------------

HA-1	Promote housing opportunities for the homeless.	High
HA-2	Promote supportive services for the homeless.	High
HA-3	Assist in the development of permanent housing for the homeless.	High
HA-4	Promote assistance for residents who are at risk of becoming homeless.	Medium



Other Special Needs Strategy – SN

	<i>Objective</i>	<i>Priority</i>
SN-1	Promote housing opportunities for the elderly and frail elderly.	Medium
SN-2	Promote housing opportunities for persons with special needs.	Medium
SN-3	Promote services for persons with special needs.	Medium

Community Development Strategy – CD

	<i>Objective</i>	<i>Priority</i>
CD-1	Improve the City’ infrastructure (streets, walks, curbs, retaining walls, & sewers).	High
CD-2	Provide assistance to the target income population.	Medium
CD-3	Provide assistance to youth programs.	High
CD-4	Provide assistance to the elderly, including support programs.	High
CD-5	Provide assistance to the special needs population.	Medium
CD-6	Improve the City’s community facilities.	Medium
CD-7	Remove slum and blighting conditions.	High
CD-8	Promote community policing and crime prevention programs.	Medium
CD-9	Remove architectural barriers and make public facilities accessible.	Medium

Economic Development Strategy – ED

	<i>Objective</i>	<i>Priority</i>
ED-1	Promote new commercial/industrial development in the City.	High
ED-2	Assist businesses to sustain and expand their operations.	Low
ED-3	Promote the creation of new job opportunities in the City.	Medium
ED-4	Assist in the redevelopment of “brownfield” sites.	Medium
ED-5	Promote downtown revitalization efforts.	Medium

Anti-Poverty Strategy – AP

	<i>Objective</i>	<i>Priority</i>
AP-1	Promote workforce development.	Medium
AP-2	Create new job opportunities for the unemployed and the underemployed.	Medium
AP-3	Provide assistance for food, shelter, and training programs.	High

Administration & Management – AM

	<i>Objective</i>	<i>Priority</i>
AM-1	Provide program administration and oversight.	High
AM-2	Provide planning and management services.	Medium



During the FY 2011 CDBG and HOME Program Year, the City of Wheeling addressed the following goals and objectives:

Housing Strategy – HS

	<i>Objective</i>	<i>Priority</i>
HS-1	Provide homeownership assistance opportunities. <ul style="list-style-type: none"> ▪ First Time Homebuyer Program 	High
HS-4	Promote the development of new affordable housing. <ul style="list-style-type: none"> ▪ CHDO Set-Aside 	High
HS-6	Promote Fair Housing Choice in the City. <ul style="list-style-type: none"> ▪ Human Rights Commission 	High
HS-8	Reduce blight and deterioration conditions in the existing housing stock. <ul style="list-style-type: none"> ▪ Demolition 	High

Homeless Strategy – HA

	<i>Objective</i>	<i>Priority</i>
HA-1	Promote housing opportunities for the homeless. <ul style="list-style-type: none"> ▪ Greater Wheeling Homeless Coalition 	High

Community Development Strategy – CD

	<i>Objective</i>	<i>Priority</i>
CD-1	Improve the City infrastructure (streets, walks, curbs, retaining walls, & sewers). <ul style="list-style-type: none"> ▪ Sidewalk Projects ▪ Street Improvements 	High
CD-2	Provide assistance to the target income population. <ul style="list-style-type: none"> ▪ Catholic Neighborhood Center ▪ Soup Kitchen ▪ Wheeling Health Right 	Medium
CD-3	Provide assistance to youth programs. <ul style="list-style-type: none"> ▪ Children’s Museum ▪ Community Child Care Center ▪ Laughlin Chapel ▪ Nelson Jordan Center 	High
CD-4	Provide assistance to the elderly, including support programs. <ul style="list-style-type: none"> ▪ Family Service 	High
CD-5	Provide assistance to the special needs population. <ul style="list-style-type: none"> ▪ Seeing Hand Association 	Medium
CD-6	Improve the City’s community facilities. <ul style="list-style-type: none"> ▪ Fire Truck ▪ Grandview Pool/Bridge Park Pool Shade ▪ YWCA 	Medium



CD-7	Remove slum and blighting conditions. ▪ Demolition	High
CD-8	Promote community policing and crime prevention programs. ▪ Community Policing	Medium
CD-9	Remove architectural barriers and make public facilities accessible. ▪ ADA Steps at Grandview Pool	Medium

Economic Development Strategy – ED

	<i>Objective</i>	<i>Priority</i>
ED-1	Promote new commercial/industrial development in the City. ▪ Section 108 Loan Program	High
ED-2	Assist businesses to sustain and expand their operations. ▪ Economic Development Revolving Loan Fund	Low

Anti-Poverty Strategy – AP

	<i>Objective</i>	<i>Priority</i>
AP-3	Provide assistance for food, shelter, and training programs. ▪ Catholic Neighborhood Center ▪ Seeing Hand Association ▪ Soup Kitchen	High

Administration & Management – AM

	<i>Objective</i>	<i>Priority</i>
AM-1	Provide program administration and oversight. ▪ General Administration	High

The following chart illustrates the budget and expenditures by strategy for the FY 2011 CAPER reporting period:

Goals	2011 CDBG and HOME Budgeted	2011 CDBG and HOME Expenditures
Housing Strategy – HS	\$ 546,287.00	\$ 249,685.15
Homeless Strategy – HA	\$ 5,000.00	\$ 3,362.23
Community Development Strategy – CD	\$ 782,496.00	\$ 506,829.24
Economic Development Strategy – ED	\$ 229,126.22	\$ 36,080.00
Anti-poverty Strategy – AP	\$ 12,500.00*	\$ 9,000.00*
Administration & Management – AM	\$ 319,945.00	\$ 101,300.22

Note: *These projects are included in the Community Development Strategy numbers.



The chart below lists the 2011 CDBG activities that were funded:

Community Development Block Grant Funds			
Number	Activity	Amount	Expenditures
Program Administration-			
CD-11-01	General Administration	\$ 267,603.00	\$ 80,761.09
Economic Development-			
CD-11-02	Section 108 Loan Program	\$ 200,000.00	\$ 36,080.00
CD-11-03	Economic Development Revolving Loan Fund	\$ 29,126.22	\$ 0.00
City-Wide Projects -			
CD-11-04	Demolition	\$ 100,000.00	\$ 1,877.50
CD-11-05	Street Improvements	\$ 298,765.75	\$ 298,765.75
CD-11-06	Fire Truck	\$ 68,496.00	\$ 68,496.00
CD-11-07	ADA Steps at Grandview Pool	\$ 2,450.00	\$ 2,450.00
CD-11-08	Grandview Pool/Bridge Park Pool Shade	\$ 25,000.00	\$ 15,616.00
CD-11-09	YWCA	\$ 20,000.00	\$ 0.00
CD-11-10	Sidewalk Improvements	\$ 126,484.25	\$ 0.00
Public Service – City Agencies -			
CD-11-11	Human Rights Commission	\$ 75,200.00	\$ 59,349.75
CD-11-12	Police Department (Community Policing)	\$ 55,000.00	\$ 55,000.00
CD-11-13	Nelson Jordan Center	\$ 17,000.00	\$ 4,823.99
CD-11-14	Grandview Pool	\$ 20,800.00	\$ 20,800.00
Public Service – Outside Agencies -			
CD-11-15	Catholic Neighborhood Center	\$ 4,500.00	\$ 4,500.00
CD-11-16	Children’s Museum	\$ 2,500.00	\$ 0.00
CD-11-17	Community Child Care Center	\$ 3,500.00	\$ 3,500.00
CD-11-18	Family Service	\$ 7,500.00	\$ 7,500.00
CD-11-19	Greater Wheeling Coalition for the Homeless	\$ 5,000.00	\$ 3,362.23
CD-11-20	Laughlin Chapel	\$ 3,500.00	\$ 0.00
CD-11-21	Seeing Hand Association	\$ 3,500.00	\$ 0.00
CD-11-22	Soup Kitchen	\$ 4,500.00	\$ 4,500.00
CD-11-23	Wheeling Health Right	\$ 19,000.00	\$ 19,000.00
HOUSING REHABILITATION -			
CD-11-24	Laughlin Chapel Rehab Program	CANCELED	CANCELED
Contingencies -			
CD-11-25	Contingencies - Unprogrammed Funds	CANCELED	CANCELED

Of the FY 2011 CDBG allocation, the City expended \$686,382.31, which is 50.5%.



The chart below lists the 2011 HOME activities that were funded:

HOME Investment Partnerships Funds			
Number	Activity	Amount	Expenditures
Program Administration -			
HOME-11-26	Administration	\$ 52,342.00	\$ 20,539.13
CHDO Set-Aside -			
HOME-11-27	CHDO Set-Aside	\$ 78,515.00	\$ 41,317.37
Homebuyer Assistance Projects -			
HOME-11-28	City of Wheeling – First Time Homebuyer Program	\$ 90,763.00	\$ 70,186.58
HOME-11-29	City of Weirton – First Time Homebuyer Program	\$ 56,098.00	\$ 48,783.45
HOME-11-30	Ohio County – First Time Homebuyer Program	\$ 34,586.00	\$ 0.00
HOME-11-31	Marshall County – First Time Homebuyer Program	\$ 97,044.00	\$ 30,048.00
HOME-11-32	Hancock County – First Time Homebuyer Program	\$ 51,113.00	\$ 0.00
HOME-11-33	Brooke County – First Time Homebuyer Program	\$ 62,968.00	\$ 0.00

Of the FY 2011 HOME allocation, the Northern Panhandle HOME Consortium expended \$210,874.53, which is 40.3%.

Housing Performance Measurements –

The chart below lists the objectives and outcomes that the City accomplished through the CDBG activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/ Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Decent Housing	0	\$0.00	11	\$8,000.00	0	\$0.00	11	\$8,000.00
Economic Opportunity	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total by Outcome	0	\$0.00	11	\$8,000.00	0	\$0.00	11	\$8,000.00



The chart below lists the objectives and outcomes that the City accomplished through the HOME activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/ Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	1	\$80,302.00	0	\$0.00	0	\$0.00	1	\$80,302.00
Decent Housing	0	\$0.00	46	\$432,248.35	0	\$0.00	46	\$432,248.35
Economic Opportunity	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total by Outcome	1	\$80,302.00	46	\$432,248.35	0	\$0.00	47	\$512,550.35

Summary of Accomplishments:

The summaries of accomplishments are illustrated in the following CPMP Tool charts:

- Housing Needs Table
- Continuum of Care Homeless Population and Subpopulations Chart
- Non-Homeless Special Needs Including HOPWA Chart
- Housing and Community Development Activities Chart
- HOPWA Performance Chart – Not Applicable
- Summary of Specific Annual Objectives



B. GENERAL QUESTIONS:

1. Assessment of the One-Year Goals and Objectives

The City of Wheeling and the Northern Panhandle HOME Consortium prepared a Five-Year Consolidated Plan for the period of FY 2010-2014. The Five Year Plan outlined specific goals and objectives to address the various housing, community and economic development needs of the City and the HOME Consortium.

Housing Strategy – HS

	<i>Objective</i>	<i>Priority</i>
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HS-1	Provide homeownership assistance opportunities. <ul style="list-style-type: none">▪ First Time Homebuyer Program	High
HS-4	Promote the development of new affordable housing. <ul style="list-style-type: none">▪ CHDO Set-Aside	High
HS-6	Promote Fair Housing Choice in the City. <ul style="list-style-type: none">▪ Human Rights Commission	High
HS-8	Reduce blight and deterioration conditions in the existing housing stock. <ul style="list-style-type: none">▪ Demolition	High

Homeless Strategy – HA

	<i>Objective</i>	<i>Priority</i>
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HA-1	Promote housing opportunities for the homeless. <ul style="list-style-type: none">▪ Greater Wheeling Homeless Coalition	High
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Community Development Strategy – CD

	<i>Objective</i>	<i>Priority</i>
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CD-1	Improve the City infrastructure (streets, walks, curbs, retaining walls, & sewers). <ul style="list-style-type: none">▪ Sidewalk Projects▪ Street Improvements	High
CD-2	Provide assistance to the target income population. <ul style="list-style-type: none">▪ Catholic Neighborhood Center▪ Soup Kitchen▪ Wheeling Health Right	Medium
CD-3	Provide assistance to youth programs. <ul style="list-style-type: none">▪ Children’s Museum▪ Community Child Care Center▪ Laughlin Chapel▪ Nelson Jordan Center	High



CD-4	Provide assistance to the elderly, including support programs. ▪ Family Service	High
CD-5	Provide assistance to the special needs population. ▪ Seeing Hand Association	Medium
CD-6	Improve the City's community facilities. ▪ Fire Truck ▪ Grandview Pool/Bridge Park Pool Shade ▪ YWCA	Medium
CD-7	Remove slum and blighting conditions. ▪ Demolition	High
CD-8	Promote community policing and crime prevention programs. ▪ Community Policing	Medium
CD-9	Remove architectural barriers and make public facilities accessible. ▪ ADA Steps at Grandview Pool	Medium

Economic Development Strategy – ED

	<i>Objective</i>	<i>Priority</i>
ED-1	Promote new commercial/industrial development in the City. ▪ Section 108 Loan Program	High
ED-2	Assist businesses to sustain and expand their operations. ▪ Economic Development Revolving Loan Fund	Low

Anti-Poverty Strategy – AP

	<i>Objective</i>	<i>Priority</i>
AP-3	Provide assistance for food, shelter, and training programs. ▪ Catholic Neighborhood Center ▪ Seeing Hand Association ▪ Soup Kitchen	High

Administration & Management – AM

	<i>Objective</i>	<i>Priority</i>
AM-1	Provide program administration and oversight. ▪ General Administration	High

2. Changes to the Program

This is the second year of the CAPER for the FY 2010-2014 Five Year Consolidated Plan. The City retained its Five Year goals and objectives.



3. Affirmatively Furthering Fair Housing

The City of Wheeling supports the Wheeling Human Rights Commission with funds each year to perform educational, outreach services, and to address housing complaints. In addition, the HOME Consortium also affirmatively furthers fair housing through education and outreach programs.

The Wheeling Human Rights Commission has a full time paid Executive Director who oversees the programs and activities of the Wheeling HRC and a part-time Senior Staff Associate. The HRC received a total of three hundred and sixty-eight (368) housing inquires during this CAPER period. There were two (2) formal housing complaints filed with the HRC and during this CAPER period. There are no formal housing complains resolved during this CAPER period. There are no outstanding cases from previous reporting periods.

The following housing activities took place during the reporting period:

- The Commission trained a part time office specialist from the National Council on Aging (NCOA) Senior Community Service Employment Program.
- On September 7, 2011 Director Garrett presented a program to the Wheeling Lions explaining the duties and functions of the Human Rights Commission. Information relating to diversity and fair housing were discussed and available.
- On September 10, 2011 Commissioner Romick, Director Garrett, and NCOA Trainee Kuhl participated in the East Wheeling Street Fair. Information relating to diversity and fair housing were available including the HRC pamphlets and pencils with the Fair Housing Logo.
- On September 21, 2011 Director Garrett presented a program to WV Workforce explaining the duties and functions of the Human Rights Commission. Information relating to diversity and fair housing were discussed and available.
- On October 5, 2011 at the request of the HRC, the Mayor of the City of Wheeling issued a Proclamation to recognize October as Disability Awareness Month and Disability Mentoring Day.
- In October of 2011 at the request of the HRC, the Ohio County Commission permitted Director Garrett and members of NOD/CAC (National Organization of Disability/West Virginia Rehabilitation Services Consumer Advisory



Committee) of Marshall and Ohio County to advertise in the Wheeling/Ohio County Courthouse for "Disability Awareness Month". Items available included the HRC pamphlets and pencils with the Fair Housing Logo.

- On October 31 and November 1, 2011, Director Garrett attended the West Virginia Vocational Rehabilitation Services Consumer Affairs Conference in Charleston, West Virginia. The conference informed participants about resources and opportunities to enhance personal empowerment and to voice their opinions on state and federal issues that affect their lives.
- On November 3, 2011, Director Garrett attended a ribbon cutting ceremony for a transitional living program of Youth Services System, Inc. that will house at-risk youth between the ages of 18 to 20. This program will also help teach at-risk youth how to live on their own.
- On November 4, 2011, Director Garrett participated in the Wheeling Sleepout. This event was sponsored by the Safe Place Program of Youth Services System, Inc. to raise awareness and empathy about youth runaways and homelessness.
- On March 22, 2012 Director Garrett and NCOA Trainee Kuhl participated in the West Virginia Northern Community College Health Fair. Information relating to diversity and fair housing were available including the HRC pamphlets, lint brushes, and pencils with the Fair Housing Logo.
- On April 3, 2012 at the request of the HRC, the Mayor of the City of Wheeling issued a Proclamation to recognize April as Fair Housing Month.
- On April 12, 2012 Director Garrett presented a program to West Virginia Vocational Rehabilitation Councilors from District 3, serving eleven counties in West Virginia, explaining the duties and functions of the human Rights Commission. Information relating to diversity and fair housing were discussed and available.
- On April 28, 2012 Director Garrett participated in the National Multiple Sclerosis Society's Blue Ridge Chapter Walk MS in Wheeling, West Virginia.
- On May 16, 2012 Commissioner Hutchison participated in the Marshall County Job Fair. Information relating to diversity and fair housing were available including the HRC pamphlets, lint brushes, and pencils with the Fair Housing Logo.



Routinely scheduled meetings, regarding housing activities, for the HRC are outlined below.

- There were monthly HRC business meetings, conducted by the Commission, and advertised in advance. These meetings are open to the general public.
- Director Garrett continued to attend monthly meetings as a member of the Safe Place Advisory Committee.
- Director Garrett continued to attend monthly meetings as a member of Wheeling Jesuit University's Institutional Review Board.
- Director Garrett continued to attend monthly meetings as a member of WV Saves.
- Director Garrett continued to host and attend monthly meetings as a board member for Change, Inc.'s Affordable Housing Seminar Committee.
- Director Garrett continued to attend monthly meetings as a board member for Change, Inc.
- Director Garrett continued to attend monthly meetings as a board member for Laughlin Chapel.
- Director Garrett continued to attend quarterly meetings as a member and chair of NOD/CAC for Marshall and Ohio County.
- Director Garrett continued to attend quarterly meetings as members of the West Virginia Hate Crimes Task Force.
- Director Garrett continued to attend quarterly meetings as a member of the Human Rights/Community Advisory Committee for Easter Seals Rehabilitation Center.
- Director Garrett continued to attend quarterly meetings as a board member of Wheeling Neighborhood Ventures.
- Director Garrett continued to attend quarterly meetings as a member of Benwood-McMechen and Wheeling Housing Authority's Family Self-Sufficiency Advisory Council.
- Director Garrett attended two meetings as a board member of Housing Connections, Inc.
- Commissioner Hutchison continued to attend monthly meetings, as a South Wheeling Resident, of the South Wheeling Preservation Alliance.



- Director Garrett attended one meeting as a board member of the Cultural Diversity Community Outreach Program of the YWCA Wheeling.

4. Obstacles to Meeting Underserved Needs

The City of Wheeling has allocated its CDBG funds for FY 2011 to principally benefit low- and moderate-income persons.

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.
- The housing activities for volunteer rehab program, have an income eligibility criteria, therefore the income requirement restricts funds to low- and moderate-income households throughout the City.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.

Under the FY 2011 CDBG Program, the City of Wheeling received a grant in the amount of \$1,338,015 and program income in the amount of \$25,483.32. The City's total expenditures in this program year were \$1,833,555.73 of which \$1,494,309.62 was credited to principally benefiting low- and moderate-income persons, for a low/mod percentage of 81.5%. This is the first year of the three (3) year period for the certification of a multi-year low/mod benefit.

5. Leveraging Resources

In addition to its CDBG and HOME funds, the following other public resources have been received by agencies in the City of Wheeling:

- The City of Wheeling received \$5,000 brownfields grant under the West Virginia Redevelopment Collaborative Program, from the Northern WV Brownfields Assistance Center, and through the West Virginia University Foundation, funded by contributions from the Claude Worthington Benedum Foundation. This grant is for the Old North Park Landfill project.



- In the 2011 Continuum of Care SuperNOFA application, the Coalition's programs all entered into one-year renewals and Final Pro-rata Need (FPRN) status. In total, \$423,804 of SHP funds were obtained to fund existing supportive service programs, transitional housing, an HMIS and the Permanent Housing for People with Disabilities program.
- The Wheeling Housing Authority received \$704,459 for the FY 2011 Capital Funds.
- The Wheeling Housing Authority received \$594,665 for the FY 2012 Capital Funds.
- The Northern Panhandle HOME Consortium during the FY 2011 CAPER period generated \$85,791.63 in match funding, this brings the total excess match to \$808,187.54 for the HOME Program at the end of June 2012.

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C. MANAGING THE PROCESS:

1. Actions Taken to Ensure Compliance

The City of Wheeling ensures program compliance by having four (4) full time staff members and a planning consulting firm to help assist with the oversight and compliance of the CDBG and HOME programs. The project selection process for FY 2011 was consistent with the selection process for the Five Year Consolidated Plan. The activities are evaluated first by the Department of Economic and Community Development Director and staff for consistency with the Five Year goals and objectives and compliance with the CDBG National Objectives. Then the activities were submitted to the City Manager and City Council for approval. The City staff monitors these activities throughout the year to ensure compliance with CDBG and HOME program guidelines. Sub-recipients are monitored on an annual basis for compliance, or as needed. The HOME Program Coordinator and the consultant monitor CHDO's quarterly on an as needed basis, which receive funding under the HOME Consortium.

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D. CITIZEN PARTICIPATION:

1. Summary of Citizen Comments

The City of Wheeling placed the CAPER document on public display for a period of 15 days beginning on Tuesday, September 4, 2012 through Tuesday, September 18, 2012. A copy of the Public Notice is attached.

The FY 2011 CAPER was on display at the following locations in the City of Wheeling:

- **City-County Building, Room 305**
1500 Chapline Street
Wheeling, West Virginia 26003
- **Wheeling Public Library**
52-16th Street
Wheeling, West Virginia 26003

Attached is the newspaper notice that was published on Monday, September 3, 2012 in the *Wheeling Intelligencer* and the *Wheeling News-Register*. The notice was also available on the City's website, <http://www.wheelingwv.gov>, from September 4, 2012 through September 18, 2012. The Public Hearing was held on Tuesday, September 18, 2012, at 12:00 PM in the Second Floor Courthouse of the City-County Building. Attached are the minutes and the sign-in sheet from the Public Hearing.



2. Distribution of Federal Funds Available

The City of Wheeling allocates its CDBG funds based on principally benefiting low- and moderate-income persons. The average of the three (3) year period, the City has an average benefit ratio of at least 70% of its funds principally benefiting low- and moderate-income persons.

In selecting projects for funding, the following criteria was used:

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.
- The housing activities for volunteer rehab program, have an income eligibility criteria, therefore the income requirement restricts funds to low- and moderate-income households throughout the City.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.

The proposed Activities/Projects under the FY 2011 CDBG Program Year were located in areas with the highest percentage of low- to moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling. The following Census Tracts that are bold are over 51% low- and moderate-income:

CDBGNAME	TRACT	BLKGRP	POP100	HU100	LOWMOD	LOWMODUNIV	LOWMODPCT
City of Wheeling	100	1	513	347	330	353	93.5%
City of Wheeling	200	1	677	307	274	663	41.3%
City of Wheeling	200	2	1,199	542	361	1,221	29.6%
City of Wheeling	200	3	918	517	342	900	38.0%
City of Wheeling	200	4	739	339	277	739	37.5%
City of Wheeling	300	1	1,266	593	471	1,257	37.5%
City of Wheeling	300	2	558	271	155	518	29.9%
City of Wheeling	400	1	1139	820	730	1117	65.4%
City of Wheeling	500	1	607	291	181	592	30.6%
City of Wheeling	500	2	1,037	524	644	1,073	60.0%
City of Wheeling	600	1	939	497	661	915	72.2%
City of Wheeling	600	2	559	311	341	548	62.2%



City of Wheeling	700	1	296	210	190	273	69.6%
City of Wheeling	700	2	1,118	711	852	1,127	75.6%
City of Wheeling	800	1	549	423	426	542	78.6%
City of Wheeling	1300	1	412	206	155	458	33.8%
City of Wheeling	1300	2	528	218	232	511	45.4%
City of Wheeling	1400	1	666	261	209	568	36.8%
City of Wheeling	1400	2	1563	373	250	751	33.3%
City of Wheeling	1400	3	718	355	214	666	32.1%
City of Wheeling	1400	4	848	560	422	839	50.3%
City of Wheeling	1500	1	817	274	87	618	14.1%
City of Wheeling	1500	2	1215	574	237	1238	19.1%
City of Wheeling	1500	3	768	355	144	775	18.6%
City of Wheeling	1600	1	671	333	279	686	40.7%
City of Wheeling	1600	2	1,725	770	249	1,446	17.2%
City of Wheeling	1700	1	942	461	189	971	19.5%
City of Wheeling	1700	2	715	330	316	754	41.9%
City of Wheeling	1800	1	729	362	296	698	42.4%
City of Wheeling	1800	2	368	172	133	502	26.5%
City of Wheeling	1800	3	661	314	228	630	36.2%
City of Wheeling	1800	4	421	224	234	384	60.9%
City of Wheeling	1800	5	1,364	627	530	1,351	39.2%
City of Wheeling	1800	6	351	179	134	248	54.0%
City of Wheeling	1800	7	235	104	68	176	38.6%
City of Wheeling	2000	1	304	117	63	254	24.8%
City of Wheeling	2000	2	96	39	37	126	29.4%
City of Wheeling	2000	3	1	1	5	5	100.0%
City of Wheeling	2400	1	1,047	686	737	1,056	69.8%
City of Wheeling	2500	1	576	323	389	556	70.0%
City of Wheeling	2500	2	581	298	419	569	73.6%
City of Wheeling	2500	3	623	319	263	634	41.5%
City of Wheeling	20800	1	267	129	117	258	45.3%
City of Wheeling	21200	3	93	39	15	96	15.6%
City of Wheeling Total:			31,419	15,705	12,886	29,662	43.4%



The chart below is for this CAPER period of the progress of each of the programs:

Funds	Grant Amount	Program Income	Amount Committed	Amount Expended
CDBG Program	\$ 1,338,015.00	\$ 25,483.32	\$ 680,222.89	\$ 2,100,262.74
HOME Program	\$ 523,429.00	\$ 5,000.00	\$ 314,629.24	\$ 689,528.18

Of the total amount of CDBG funds expended \$2,100,262.74; \$230,627.01 was expended for planning and administration. The City spent \$1,494,309.62 in funds which principally benefited low/mod income persons (81.5%). These funds were expended in the low/mod income areas and activities identified in the City's Five Year Consolidated Plan.



E. INSTITUTIONAL STRUCTURE:

1. Improving the Institutional Structure

The City of Wheeling CDBG and HOME program funds are administered by the City of Wheeling's Department of Economic and Community Development. The Economic and Community Development Office ensures compliance through monitoring of the sub-recipients. The City coordinates with the agencies to ensure that they perform in the time frame that is stated in their application. The Department of Economic and Community Development staff meets regularly to help coordinate with the different agencies.

Historically, the largest gap in the institutional structure was the lack of communication. This has been overcome through regular meetings and involvement and support by the City's staff in the Continuum of Care Organization. This has proven to be a forum for the exchange of ideas and for problem solving. The City's staff also coordinates its activities and programs with the Wheeling Housing Authority. The Wheeling Housing Authority and the City of Wheeling have built a strong cooperative partnership under the HOPE VI Program which demolished old public housing buildings and built new scattered site housing for sale and new rental housing units.

The City and the Northern Panhandle HOME Consortium have developed a process to identify potential organizations and to certify organizations, which meet the CHDO criteria. To date, the Consortium has given CHDO certification to six (6) CHDO's. When a CHDO requests funding during a program year, the HOME Consortium Council reviews the CHDO's updated documentation and recertifies the CHDO. During this CAPER period the City recertified three (3) CHDO's. The following CHDO's have been designated to date:

- CHANGE, Inc. (Recertified in 2011)
- Greater Wheeling Coalition for the Homeless (Recertified in 2011)
- Tucker Rehabilitation
- Wheeling Neighborhood Ventures
- Holidays Cove Corporation (Recertified in 2011)
- Housing Connections (Hopeful Housing)



F. MONITORING:

1. Monitoring Activity

The City's staff regularly monitors the construction contracts and work in progress for the various public facility improvements funded with CDBG funds. In some cases, bi-weekly meetings are held with the contractors. The certified payrolls are reviewed for Davis-Bacon Wage Rate compliance and on-site employee interviews are conducted for labor compliance. Based on monitoring and site inspections, progress payments are made.

The sub-recipients are also monitored on a regular basis for contract compliance for both public facility improvements and operational costs under the public services activities. During this CAPER period the City scheduled monitoring appointments with the sub-recipients on a once a year basis.

The CHDO's are also monitored on a regular basis, quarterly on an as needed basis, or as necessary for compliance with their sub-recipient agreements. Funds are disbursed after review and completion of monitoring visits.

2. Results of Monitoring

Potential problems have been avoided and disputes resolved as a result of regular monitoring visits. Projects and activities are kept on schedule and change orders issued as unforeseen additional work is needed. As a result of CHDO past monitoring, the City has been performing quarterly monitoring visits and providing technical services to CHDO's through its staff and consultant.

3. Self Evaluation

With the review of the past year's CDBG and HOME activities, the City of Wheeling assures that the activities undertaken are consistent and in compliance with the Five Year Consolidated Plan and Annual Action Plans. The identified needs are being met, as evidenced by the tangible improvements to the City's infrastructure; by the elimination of slum and blight through building demolition on a spot basis throughout the City; by the increase in homeownership through the homebuyer program; and by the number of beneficiaries through the public service grants.



The activities undertaken during the 2011 program year that addressed the needs identified in the 2010-2014 Consolidated Plan's Strategic Initiative Goals and Objectives are as followed:

LIST OF STRATEGIC INITIATIVES GOALS AND OBJECTIVES FY 2010-2014

Housing Strategy – HS		
	<i>Objective</i>	<i>Priority</i>
HS-1	Provide homeownership assistance opportunities. <ul style="list-style-type: none"> ▪ First Time Homebuyer Program 	High
HS-4	Promote the development of new affordable housing. <ul style="list-style-type: none"> ▪ CHDO Set-Aside 	High
HS-6	Promote Fair Housing Choice in the City. <ul style="list-style-type: none"> ▪ Human Rights Commission 	High
HS-8	Reduce blight and deterioration conditions in the existing housing stock. <ul style="list-style-type: none"> ▪ Demolition 	High
Homeless Strategy – HA		
	<i>Objective</i>	<i>Priority</i>
HA-1	Promote housing opportunities for the homeless. <ul style="list-style-type: none"> ▪ Greater Wheeling Homeless Coalition 	High
Community Development Strategy – CD		
	<i>Objective</i>	<i>Priority</i>
CD-1	Improve the City infrastructure (streets, walks, curbs, retaining walls, & sewers). <ul style="list-style-type: none"> ▪ Sidewalk Projects ▪ Street Improvements 	High
CD-2	Provide assistance to the target income population. <ul style="list-style-type: none"> ▪ Catholic Neighborhood Center ▪ Soup Kitchen ▪ Wheeling Health Right 	Medium
CD-3	Provide assistance to youth programs. <ul style="list-style-type: none"> ▪ Children's Museum ▪ Community Child Care Center ▪ Laughlin Chapel ▪ Nelson Jordan Center 	High
CD-4	Provide assistance to the elderly, including support programs. <ul style="list-style-type: none"> ▪ Family Service 	High



CD-5	Provide assistance to the special needs population. <ul style="list-style-type: none"> Seeing Hand Association 	Medium
CD-6	Improve the City's community facilities. <ul style="list-style-type: none"> Fire Truck Grandview Pool/Bridge Park Pool Shade YWCA 	Medium
CD-7	Remove slum and blighting conditions. <ul style="list-style-type: none"> Demolition 	High
CD-8	Promote community policing and crime prevention programs. <ul style="list-style-type: none"> Community Policing 	Medium
CD-9	Remove architectural barriers and make public facilities accessible. <ul style="list-style-type: none"> ADA Steps at Grandview Pool 	Medium

Economic Development Strategy – ED

	<i>Objective</i>	<i>Priority</i>
ED-1	Promote new commercial/industrial development in the City. <ul style="list-style-type: none"> Section 108 Loan Program 	High
ED-2	Assist businesses to sustain and expand their operations. <ul style="list-style-type: none"> Economic Development Revolving Loan Fund 	Low

Anti-Poverty Strategy – AP

	<i>Objective</i>	<i>Priority</i>
AP-3	Provide assistance for food, shelter, and training programs. <ul style="list-style-type: none"> Catholic Neighborhood Center Seeing Hand Association Soup Kitchen 	High

Administration & Management – AM

	<i>Objective</i>	<i>Priority</i>
AM-1	Provide program administration and oversight. <ul style="list-style-type: none"> General Administration 	High



G. LEAD-BASED PAINT:

1. Actions Taken to Reduce Lead-Based Paint Hazards

In order to meet the requirements of the new lead-based paint regulations, the City of Wheeling took the following actions regarding rehabilitation, tenant based rental assistance, homeownership, and homeless/special needs housing:

a. Rehabilitation Programs:

The City of Wheeling continued to utilize good work procedures to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.



b. Homeownership Programs:

The City of Wheeling continued to utilize good work procedures to ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Lead reduction involves the implementation of a lead-based paint treatment program which was carried out in conjunction with the City of Wheeling's CDBG and HOME funded housing activities. The City of Wheeling did not receive any applications for rehabilitation assistance. The goal of the lead based paint treatment program is the reduction of lead paint hazards.



H. HOUSING NEEDS:

1. Actions Taken To Foster and Maintain Affordable Housing

In 2011, the City of Wheeling spent \$80,231.69 for promoting affordable housing from FY 2010 and 2011 CDBG funds. In FY 2011, the Northern Panhandle HOME Consortium spent \$120 to promote affordable housing activities. These funds were used for as follows: \$120 as the total annual fee for the Northern Panhandle HOME Consortium's website www.nphomeassist.org. The Northern Panhandle HOME Consortium did the following:

- Staff attended Children's Day at the Marshall County Courthouse on April 23, 2012, and distributed information about the First Time Homebuyer Program.
- Staff gave a presentation about the First Time Homebuyer Program at a first time homebuyer seminar that was sponsored by First Choice Realtors and Union National Mortgage Company on March 3, 2012 in Wheeling, WV.
- Staff attended "Passport to Health" a health fair in Weirton on August 10, 2011, and promoted the First Time Homebuyer Program.
- Staff always distributes printed information and promotional items (when available) to local lenders, realtors, attorneys, and borrowers at loan closings for the First Time Homebuyer Program, throughout the six jurisdictions of the Northern Panhandle HOME Consortium.
- Brochures and informational materials, such as income guidelines, are made available and circulated at each of the jurisdictions' public hearings each year.
- Staff serves on the planning committee for the Affordable Housing and Personal Finance Seminar, presented by CHANGE, Inc., during the reporting period. The next event is scheduled for April 16, 2013, at West Liberty University, Highlands campus. At this event, the Northern Panhandle HOME Consortium typically exhibits printed informational materials about the First Time Homebuyer Program and CHDOs, at a display booth.
- The staff serves as a member of the working committee group for the West Virginia Saves campaign, where opportunities are present for promoting the FTHB program at monthly meetings and at area Saves events.



The City of Wheeling and the Northern Panhandle HOME Consortium have helped to foster and maintain the quality of affordable housing through the following activities:

- Funding for the Human Rights Commission (\$75,200 CDBG Funds)
- HOME General Administration (\$52,342 HOME Funds)
- CHDO Set-Aside – CHANGE, Inc. (\$78,515 HOME Funds)
- HOME Program – City of Wheeling (\$90,763 HOME Funds)
- HOME Program – City of Weirton (\$56,098 HOME Funds)
- HOME Program – Brooke County (\$62,968 HOME Funds)
- HOME Program – Hancock County (\$51,113 HOME Funds)
- HOME Program – Ohio County (\$34,586 HOME Funds)
- HOME Program – Marshall County (\$97,044 HOME Funds)

The City of Wheeling provided CDBG and HOME funds that were used to develop or rehabilitate housing in the City. The results are from the activities funded in FY 2011 CAPER period as required in HUD Table 2A:

Items	Actual 2010 Units	Actual 2011 Units	Actual 2012 Units	Actual 2013 Units	Actual 2014 Units	5-Yr. Total Units
Acquisition of Existing Rental Units	0		-	-	-	0
Rental Assistance	0	0	-	-	-	0
Housing Units Inspected for Code Compliance	34	363	-	-	-	397
Number of Units Demolished	10		-	-	-	10
Served by Fair Housing Education	500	368	-	-	-	868
Received Homebuyer Training	32	47	-	-	-	79
First Time Homebuyer Assisted	32	47	-	-	-	79
Housing Units Rehabilitated	17		-	-	-	17
Housing Units Abated for Lead Based Paint	0		-	-	-	0



New Affordable Housing Units	0		-	-	-	0
New Affordable Rental Housing Units	0	6	-	-	-	6
Housing Units were Handicapped Accessibility Rehabilitated	18		-	-	-	18
New Handicapped Accessible Housing Units	2		-	-	-	2

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I. SPECIFIC HOUSING OBJECTIVES:

1. Meeting Specific Affordable Housing Objectives

Below is Table 3B – Annual Affordable Housing Completion Goals. The City of Wheeling and the Northern Panhandle HOME Consortium utilize CDBG and HOME funds to complete its goals on the Annual Affordable Housing Completion Goal Chart during this CAPER period.

TABLE 3B ANNUAL HOUSING COMPLETION GOALS						
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Annual Number Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
Acquisition of existing units	0	0				
Production of new units	1	0		X		
Rehabilitation of existing units	0	6		X		
Rental Assistance	0	0				
Total Sec. 215 Rental Goals	1	6		X		
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0	0				
Production of new units	0	0				
Rehabilitation of existing units	4	0	X			
Homebuyer Assistance	41	47		X		
Total Sec. 215 Owner Goals	45	47	X	X		
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Homeless	0	6		X		
Non-Homeless	0	0				
Special Needs	0	0				
Total Sec. 215 Affordable Housing	0	6				



ANNUAL HOUSING GOALS						
Annual Rental Housing Goal	1	6		X		
Annual Owner Housing Goal	45	47	X	X		
Total Annual Housing Goal	46	53	X	X		

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

The City of Wheeling proposed to assist one (1) rental housing unit and during this CAPER period the City assist six (6) rental housing units. In addition to rental units, the City proposed to assist forty-five (45) owner-occupied units and during this CAPER period the City and the HOME Consortium assisted forty-seven (47) owner-occupied units.

2. Section 215 Affordable Housing

No Section 215 Affordable Housing Units were constructed in the City of Wheeling during this CAPER period.

3. Addressing “Worst-Case” Housing and Housing for the Disabled

The Northern Panhandle HOME Consortium has granted Community Housing Development Organization (CHDO) funds from FY 2008, 2009 and 2010 to the Greater Wheeling Coalition for the Homeless. The project will create eighteen (18) beds in six (6) apartments of permanent housing for the homeless. The project began construction in the fall of 2011 and was completed and received from the City of Wheeling an occupancy permit on June 5, 2012.

The Northern Panhandle HOME Consortium has granted CHANGE, Inc. CHDO funds for FY 2011. The project is a rehabilitation of a single family rental house. The house is going to be used by CHANGE to transition families from the thirty (30) day domestic violence shelter to transitional housing. Rehabilitation began in Spring 2012 and will be completed by Spring 2013.



J. PUBLIC HOUSING STRATEGY:

1. Public Housing and Resident Initiatives

The Wheeling Housing Authority continued to offer the family self-sufficiency program, which provides residents an opportunity to establish and work towards goals aimed at becoming self-sufficient and going off public housing assistance. The Housing Authority works with CHANGE, Inc. to promote homeownership for its public housing residents.

The Wheeling Housing Authority has a 96% overall occupancy rate. The Housing Choice Voucher Program has a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers is 425 vouchers. There are 142 families on the waiting list for Section 8 Housing Choice Vouchers. The FSS Program has approximately 28 on average a month participants. The Housing Authority did not receive any new grants during FY 2011. The Housing Authority continues to receive the Capital Fund Grant. The Wheeling Housing Authority received \$704,459 in FY 2011 Capital Funds and \$594,665 in FY 2012.

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K. BARRIERS TO AFFORDABLE HOUSING:

1. Elimination of Barriers to Affordable Housing

The City monitored and reviewed public policies for discriminatory practices and/or impacts on housing availability. To promote Fair Housing, the City Council proclaimed April as “Fair Housing Month.” Attached at the end of this section is a copy of that Proclamation from the April 2, 2012 City Council meeting.

The City of Wheeling’s 2009 Update to the Analysis of Impediments to Fair Housing Choice identified the following impediments and goals/strategies to address those impediments:

▪ **IMPEDIMENT No. 1:**

HOUSING AFFORDABILITY – There is a lack of affordable housing that is decent, safe, and sound, which limits housing choices for lower income persons.

GOAL – Increase the supply of decent, safe, and sound housing that is affordable to lower income households, both renters and owner occupants.

The Strategies to meet the goal are:

- **1-A:** Support, promote and provide funds for the development of new rental housing, which will increase the supply of affordable housing units to reduce the number of low-income households waiting for public housing and rental assistance.
- **1-B:** Improve the existing housing stock in the City through rehabilitation which will increase the supply of available decent, safe, and affordable housing.
- **1-C:** Increase homeownership opportunities for lower-income households by providing funds for housing counseling, credit counseling, and downpayment assistance.
- **1-D:** Support, promote and provide funds for construction of new single family affordable housing for low-income families.

The City provided funding for the following activities under the FY 2011 to address the above impediment:

- First Time Homebuyer Program – Wheeling (\$90,763 HOME Funds)



- First Time Homebuyer Program – other HOME Consortium members (\$301,809 HOME Funds)
- CHDO Funds – CHANGE, Inc. (\$78,515 HOME Funds)

▪ **IMPEDIMENT No. 2:**

FAIR HOUSING EDUCATION, ADVOCACY, MONITORING, AND ENFORCEMENT – Increase awareness of individual's rights under the Fair Housing Act and continue to monitor and enforce the Fair Housing Act.

GOAL – Increase tenant's awareness of their rights and the responsibilities of the landlords under the Fair Housing Act through education, advocacy, monitoring, and enforcement to eliminate discrimination in housing and provide fair housing options to all individuals and families.

The Strategies to meet the goal are:

- **2-A:** Continue to fund and support public education, training, and programs concerning the rights and responsibilities covered by the Fair Housing Act.
- **2-B:** Maintain and support efficient and effective fair housing monitoring, investigation, and enforcement strategies by the Wheeling Human Rights Commission.
- **2-C:** Fund and support the delivery of financial literacy counseling for low-income and minority households to combat predatory and subprime lending practices.
- **2-D:** Fund and support the delivery of fair housing services to at-risk groups and victims of housing discrimination.

The City provided funding for the following activities under FY 2011 to address the above impediment:

- Human Rights Commission (\$75,200 CDBG Funds)
- First Time Homebuyer Program – Wheeling (\$90,763 HOME Funds)
- First Time Homebuyer Program – other HOME Consortium members (\$301,809 HOME Funds)



▪ **IMPEDIMENT No. 3:**

HOUSING ACCESSIBILITY – There is a lack of accessible affordable housing that is decent, safe, and sound, which limits the housing choices for persons who are physically challenged.

GOAL – Increase the supply of decent, safe, and sound housing that is affordable and accessible to low income households, who are physically challenged and the frail elderly.

The Strategies to meet the goal are:

- **3-A:** Assess the supply of accessible, affordable housing by preparing an inventory of accessible units, accessibility features in units, and promote/market accessible units to persons who are physically challenged and elderly renters.
- **3-B:** Increase the number of accessible units for the physically challenged and the frail elderly by providing rehabilitation assistance to remove architectural barriers and ensuring that new multi-family construction meets accessibility provisions of the Fair Housing Act.
- **3-C:** Support educational programs to inform the public about the need to provide reasonable housing accommodations for persons who are physically challenged and the frail elderly.
- **3-D:** Support applications from non-profit agencies for Federal funds under the HUD Section 811 and 202 Supportive Housing Programs to develop housing for persons who are physically challenged and the elderly.

The City provided funding for the following activities under the FY 2011 to address the above impediment:

- Human Rights Commission (\$75,200 CDBG Funds)
- CHDO Activity – CHANGE, Inc. (\$78,515 HOME Funds)

▪ **IMPEDIMENT No. 4:**

CONCENTRATION OF LOW-INCOME AND MINORITY GROUPS – There are concentrations of low-income and minority households in certain areas of the City.

GOAL – Promote new affordable housing choices outside areas of low-income and minority concentration in order to lessen concentrations in impacted areas.

The Strategies to meet the goal are:



- **4-A:** Increase the supply of affordable housing opportunities outside areas of concentration of low-income and minority groups.
- **4-B:** Develop initiatives and provide financial initiatives for new housing construction to diversify city neighborhoods.
- **4-C:** Develop opportunities and financial incentives to develop mixed income housing in areas with high concentrations of low-income and minority households.

The City provided funding for the following activities under the FY 2011 to address the above impediment:

- First Time Homebuyer Program – Wheeling (\$90,763 HOME Funds)
- First Time Homebuyer Program – other HOME Consortium members (\$301,809 HOME Funds)

▪ **IMPEDIMENT No. 5:**

ECONOMIC ISSUES – There is a lack of economic opportunities and jobs which tend to prevent low-income households from improving their family income and prevents them from moving outside low-income areas and diminishes housing choice.

GOALS – Increase job opportunities to increase family income which opens up more housing choices.

The Strategies to meet the goal are:

- **5-A:** Develop programs and provide financing to local businesses and start-up firms to create more job opportunities and improve the City's economy.
- **5-B:** Support and enhance workforce development and job training to improve job skills which will lead to higher paying job opportunities.
- **5-C:** Promote entrepreneurship and small business development to provide economic opportunities to low income persons.

The City provided funding for the following activities under the FY 2011 to address the above impediment:

- Section 108 Loan Program (\$200,000 CDBG Funds)
- Seeing Hand Association (\$3,500 CDBG Funds)

Attached is a copy of the City of Wheeling's Fair Housing Goals and Strategies which were followed in the FY 2011 CAPER period.

CITY OF WHEELING



CITY COUNTY BLDG., 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

PROCLAMATION

WHEREAS, the Forty Fourth Anniversary of the adoption of the Fair Housing Law by the United States Congress will occur during the month of April 2012; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale or rental of residential housing based on religion, race, sex, national origin, handicap or familial status; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the City of Wheeling historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE I, Andy McKenzie, Mayor of the City of Wheeling, do hereby proclaim the month of April 2012 as

"FAIR HOUSING MONTH"

in the City of Wheeling, West Virginia, and urge all our citizens to join in our efforts to affirm fair housing opportunities for all people.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Wheeling to be affixed hereto this 2nd day of April, 2012.





Andy McKenzie, Mayor



L. HOME/AMERICAN DREAM DOWN PAYMENT INITIATIVE (ADDI):

The City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium. The following cities and counties are members of the Northern Panhandle HOME Consortium: City of Wheeling; City of Weirton; Hancock County; Brooke County; Ohio County; and Marshall County. The members of the Northern Panhandle HOME Consortium Council are representatives from the local participating governments and they meet regularly with their local elected officials and the non-profit housing provider agencies throughout the year to determine housing needs and how best to allocate HOME funds.

1. Assessment of Goals and Objectives

During the FY 2011 Program Year the members of the Northern Panhandle HOME Consortium accomplished the following:

- **City of Wheeling** - \$156,569.04 was expended in HOME funds for 17 first time homebuyers
- **City of Weirton** - \$77,841.10 was expended in HOME funds for 8 first time homebuyers
- **Ohio County** - \$30,048.00 was expended in HOME funds for 3 first time homebuyers
- **Marshall County** - \$100,147.83 was expended in HOME funds for 11 first time homebuyers
- **Brooke County** - \$48,860.88 was expended in HOME funds for 5 first time homebuyers
- **Hancock County** - \$29,371.44 was expended in HOME funds for 3 first time homebuyers

A total of 47 first time homebuyers were assisted under the FY 2011 Program Year.

First Time Homebuyer Participants –

The chart below illustrates the breakdown of First Time Homebuyers:

	Income Level (% of Area Median Income)								Total Households
	0-30%		30-50%		50-60%		60-80%		
	White	Minority	White	Minority	White	Minority	White	Minority	
Number of Households	1	0	9	1	10	1	25	0	47



First Time Homebuyers program assisted 47 households during this CAPER period using HOME funds. Of all first time homebuyers that were assisted, 95.7% were white and 4.3% were minority. When considering the breakdown of first time homebuyers by income, 2.1% earned 0-30% of Area Median Income (AMI), 21.3% earned 30-50% of AMI, 23.4% earned 50-60% of AMI, and 53.2% earned 60-80% of AMI.

ADDI Funds –

The City and the Northern Panhandle HOME Consortium did not receive a FY 2010 ADDI allocation during this CAPER period.

HOME Program Income –

The City and the Northern Panhandle HOME Consortium did receive \$5,000 in HOME program income during this CAPER period. The program income is from repayment of loan for the first time homebuyer program house sold prior to the end of the affordability period.

Prior Period Adjustments –

The City and the Northern Panhandle HOME Consortium did not do any prior year adjustments.

Lump Sum Agreements –

The City and the Northern Panhandle HOME Consortium did not make any lump sum agreements during this CAPER period.

Anti-displacement and Relocation –

The FY 2009 Greater Wheeling Coalition for the Homeless CHDO project involved relocating existing tenants so that the Coalition could purchase and renovate a building to create 16 beds of permanent housing for the disabled homeless. During FY 2010, reimbursement was paid to one tenant who was already residing at the building when it was acquired, at a total cost of \$2,226.00.

The HOME Consortium had no activities during the FY 2011 CAPER period involving displacement and/or relocation.



2. HOME Match Report

The Northern Panhandle HOME Consortium had an excess of matching funds in amount of \$825,156.24 for the HOME Program at the end of June 2011. This year, an additional \$85,791.63 in match funding was generated. All matching funds are reported on HUD Form 40107A which is included in this document. Total matching funds required for FY 2011 is \$102,760.33, which means the City will have surplus match of \$808,187.54 to carry over for future years. Attached is the HOME Match Report, Form HUD - 40107A.

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3. HOME MBE and WBE Report

The Consortium did not contract or sub-contract with any Minority Business Enterprise (MBE) or Woman Business Enterprise (WBE) in FY 2011. All funds not used for administration were provided directly to first time homebuyers or used for the CHDO Activity. Therefore, Part III of HUD Form 40107 is not applicable.

4. Assessments

The City of Wheeling, as the PJ for the HOME Program, provides the over-all monitoring of the HOME Program. All funds are monitored for each of the member jurisdictions of the Northern Panhandle HOME Consortium. All requests for funds from the member jurisdictions are reviewed for compliance and completeness prior to the City of Wheeling drawing down the funds.

The City staff meets periodically with each of the program coordinators for the member jurisdictions to monitor progress and to provide technical assistance.

The CHDO's receiving HOME set-aside funds are monitored quarterly as necessary to insure contract and program compliance. Annual financial reports are provided to the PJ from the CHDO. The City staff and consultant provide on-site monitoring of CHDO projects that are in progress.

The Northern Panhandle HOME Consortium has completed the following items during this period to promote MBE and WBE participation:

- The Northern Panhandle HOME Consortium has adopted a Minority/Women's Business Outreach policy.
- It is the policy of the City of Wheeling to promote the opportunity for full participation by minority owned businesses, women's owned enterprises, and all other socially and economically disadvantaged persons.
- The City each year of its CDBG and HOME Program makes an estimate of the amount of work that it will make available for minority and women owned enterprises.
- The City advertises in a newspaper of general circulation in the area to attract minority and female owned enterprises. The ads for bids and proposals indicate that the proposed contractors utilize to the greatest extent feasible minority and female owned enterprises.



- The City notifies interested organizations such as the WV Minority Business Enterprise Office, the Wheeling Area Chamber of Commerce, local minority organizations, etc. prior to advertising for bids and proposals.
- The City will always give consideration to minority firms in non-competitive bid procurement, such as emergency repairs, maintenance services and other services for which contracts are less than \$1,000.
- The City maintains and makes available to contractors and individual homeowners, a list of minority, female owned and disadvantaged businesses in the area for housing rehabilitation, etc.

The HOME Consortium has designated six (6) CHDO's. When a CHDO requests funding during a program Year, the HOME Consortium Council reviews the CHDO's updated documentation and recertifies the CHDO. The following CHDO's have been designed to date:

- CHANGE, Inc.
- Greater Wheeling Coalition for the Homeless
- Tucker Rehabilitation
- Wheeling Neighborhood Ventures
- Holidays Cove Corporation
- Housing Connections (Hopeful Housing)



M. HOMELESS NEEDS:

1. Addressing the Needs of Homeless Persons

In 1996, local leaders representing housing and shelter providers, supportive services, charitable organizations, local clergy and others partnered to establish the Northern Panhandle Continuum of Care. Today, members of the NPCOC meet on a quarterly basis to share information and coordinate planning in an effort to end homelessness and prevent the recidivism of those successfully served.

Through an active planning process, the NPCOC strives to develop a seamless system of supportive services for homeless people throughout the region. By continually re-evaluating those goals with the collective participation of members, the organization is able to consider every stage of a homeless person's transition from life on the streets to stable, permanent housing.

While the NPCOC has a total membership of more than forty (40) organizations, the Greater Wheeling Coalition for the Homeless (the Coalition) is the only agency which applies for funding under HUD's Continuum of Care grant initiative. The NPCOC functions as a grass-roots, proactive resolution body, as opposed to a fund-seeking entity. The constitution of the group is diverse and includes: social service administrators (the Vet Center), advocates for mental health customers (NAMI), community behavioral health providers (Northwood and Miracles Happens Center), shelter/housing providers (YWCA, Salvation Army and the Coalition), private business (architects and attorneys), funding sources (City of Wheeling and United Way) and other service providers (Information Helpline, Youth Services System, Family Violence Prevention Program, CHANGE Inc. and local law enforcement). Each member lends several strengths to the group's planning process by offering access to an array of factual data, a wellspring of resources and varied perspectives on the current issues.

Members of the NPCOC recently updated and revised the *Framework to End Homelessness* in 2011, a ten-year work plan focused purely on the issues of homelessness. The plan calls on specific leaders, the Director of Public Health for Ohio County and the Executive Director of the Greater Wheeling Coalition for the Homeless, to coordinate the efforts of local non-profits, state agencies, housing providers and other federal-based service providers. These leaders are also charged with positioning the issue at the forefront of the state and local political agendas by working effectively with officials and agencies with the means to facilitate solutions to end homelessness. The framework consists of four distinct strategies and is designed to serve as a template for advancing the established principles



and mission of the Northern Panhandle Continuum of Care. The strategic focal points of the plan consist of: Leadership and the Planning, Maintaining and Developing of housing goals.

In 2012, the NPCOC completed a comprehensive survey of Continuum services, planning and achievement as part of HUD's Continuum of Care Check-Up process. By surveying key stakeholders and CoC leaders, the process was designed to provide an opportunity to assess Continuum performance and prioritize future planning objectives.

2. Transition to Permanent Housing

The Greater Wheeling Coalition for the Homeless is the only agency in the Northern Panhandle focused exclusively on providing housing and supportive services to homeless individuals and families. In 2012, the Coalition operated five main programs to help homeless people improve their living situation. They are:

The Emergency Shelter Homeless Program (ESHP): This program is funded through the West Virginia Department of Health and Human Resources (WVDHHR) to provide payments to emergency shelters and offer comprehensive case management services to homeless individuals.

The primary focus of the program is to:

- Identify issues leading to homelessness and refer individuals to agencies which can best meet their immediate needs
- Increase the income of people who are homeless
- Obtain affordable permanent housing for people who are homeless

As a result of focusing on these areas, the Coalition reports:

- 100% of total households received referrals to other agencies to address needs that lead to homelessness
- 54% of total households maintained or increased their income
- 50% of total households obtained affordable permanent housing

The Transitional Housing Program (THP): This program is funded through the United States Department of Housing and Urban Development (HUD). It is a two-year, supportive housing program focused on ending the cycle of homelessness and equipping individuals with the skills to secure and maintain independent, unsupported housing.



The primary focus of the program is to:

- Increase life skills
- Increase income
- Obtain and maintain stable housing, to permanently end the homelessness of clients enrolled in the program

As a result of focusing on these areas, the Coalition reports:

- 100% of total households receive life skill counseling
- 63% of total households increased their monthly income
- 63% of total households obtained affordable permanent housing upon exiting the program

The Residential Housing Program (RHP): This program is funded through the United States Department of Housing and Urban Development (HUD). The program is designed to provide permanent housing for people with disabilities and focuses on housing individuals who have a documented disability, providing services for the hard-to-house chronically homeless.

The primary focus of the program is to:

- Remain in housing six months or longer
- Enroll in mental health services
- Integrate into independent living by achieving non-supportive housing

As a result of focusing on these areas, the Coalition reports:

- 83% remain in housing six months or longer
- 100% enroll in mental health services
- 56% integrate into independent living by achieving non-supportive housing

The Projects for Assistance in Transition from Homelessness program (PATH): This program is funded through the West Virginia Department of Health and Human Services (DHHR) to provide flexible, community-based and comprehensive case management services for people with serious mental illness who are homeless.

The primary focus of the program is to:

- Provide outreach and engage individuals who are not in shelter



- Conduct needs assessment and make referrals to the agencies and shelters which can best meet their needs
- Provide supportive services and assist in accessing health care services
- Provide assistance with obtaining permanent housing for a very hard-to-house population

As a result of focusing on these areas, the Coalition reports:

- 75% of the individuals contacted through outreach entered into an emergency shelter (ESHP program)
- 100% of the individuals needs were assessed and referrals made
- 43% of all PATH clients obtained housing (Note: many clients abandoned the program prematurely and did not maintain contact with case managers; 86% of those who completed the program obtained housing)

The Homelessness Prevention and Rapid re-Housing Program (HPRP): This program was funded through the American Recovery and Reinvestment Act (ARRA) of 2009 and concluded in July, 2012. The target populations for this program were individuals and families that were homeless and in need of temporary assistance in order to obtain or maintain permanent housing.

The primary focus of the program is to:

- Quickly move individuals and families out of homelessness and into housing with suitable, effective support
- Assist individuals and families to obtain and maintain permanent housing by providing assistance with rent, deposits, and housing searches, as well as providing case management services and referral to community resources

As a result of focusing on these areas, the Coalition reports:

- 69% of households enrolled in the program obtained permanent housing
- 72% of households who obtained permanent housing through the program did so within three weeks of initial rapid re-housing intake and assessment
- 100% of households enrolled in the rapid re-housing program received referrals to community resources



3. New Federal Resources Obtained

The Greater Wheeling Homeless Coalition obtained the following federal funds:

- In the 2011 Continuum of Care SuperNOFA application, the Coalition's programs all entered into one-year renewals and Final Pro-rata Need (FPRN) status. In total, \$423,804 of SHP funds were obtained to fund existing supportive service programs, transitional housing, an HMIS and the Permanent Housing for People with Disabilities program.

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N. SPECIFIC HOMELESS PREVENTION HOMELESSNESS:

1. Actions Taken to Prevent Homelessness

Through the Northern Panhandle Continuum of Care (NPCOC), the Greater Wheeling Coalition for the Homeless has been able to establish and maintain a functioning and all-encompassing homeless management information system, transitional housing and permanent housing for people with disabilities. The NPCOC also developed the *Framework to End Homelessness* and conducts an annual Point In Time count of homeless people living on the street and in local shelters.

The NPCOC began utilizing ROSIE as an HMIS in 2002. The Coalition implemented the system and paid for 100 percent of the costs for the first three years of operation and received funding to cover a percentage of the following three years. In 2008-09, the HMIS grant began a one-year renewal cycle. The system is currently utilized by six of the NPCOC member agencies: Greater Wheeling Coalition for the Homeless and the Salvation Army (housing/case management), YWCA (emergency shelter for females without children), Information Helpline (resource and referral services), Youth Services System (shelter and services for young adults) and Northwood Health Systems (mental health services provider). The HMIS allows for formalization of information referral between service providers and clients, which can expedite computerized follow-up.

Through the Coalition, the NPCOC continues to participate in a statewide survey of homeless children. This is conducted to identify the number of seriously emotionally disturbed children in emergency shelter and determine the level of mental health care available to them. For the seventh consecutive year, the Coalition has continued participation in the AHAR (Annual Homeless Assessment Report) for the US Department of Housing and Urban Development. This report provides demographic information concerning the housing status of clients, which is used by HUD in a yearly report to Congress. The AHAR is used in conjunction with the annual Point in Time Count, which serves as an enumeration tool for the Northern Panhandle region.

2012 Point In Time Count:

On January 26, 2012, the NPCOC conducted an annual Point in Time Count, interviewing sheltered and unsheltered homeless people during a systematic survey of public places. Surveys were also faxed and emailed to a number of service agencies throughout the Northern Panhandle region. Volunteers were recruited, trained and assigned to visit places where homeless people are known to gather during the day. In addition to conducting a formal bed count of area shelters, volunteers interviewed



people using non-shelter social services, such as soup kitchens and drop-in centers. Volunteers also counted and visually assessed, when unable to gain full cooperation in the survey process, anyone who could be found living on the streets or outdoors in places not meant for human habitation.

The survey tool used for the Point in Time Count is designed to be completely anonymous, using personal indicators such as initials and birthdates only to avoid duplication. Volunteers are instructed not to demand answers to questions in an attempt to avoid disenfranchising any respondents; as a result, some of the questions on the form go unanswered and the demographic information does not represent all respondents.

While the Point In Time Count is primarily intended to collect data for HUD reporting, the survey also provides an ideal opportunity to learn about local populations. For this reason, the NPCOC survey also included questions designed to help identify people who do not fit the current federal definition of homelessness but who have no permanent residence of their own.

According to current guidelines, people with no permanent residence of their own who are staying with friends or family are not considered literally homeless, since they have access to a form of shelter [no matter how temporary in nature.] This population is sometimes referred to as “couch surfing” and, while not included in data reported to the federal government, is included in this report for the purpose of more accurately illustrating the breadth of homelessness in this region. This year, only eight people were identified as “couch surfing” during the PITC – however, it is important to note the continued availability of several emergency shelter programs operated in this area provide a critically important option for people who lack a safe or warm nightly residence. On the night of the 2012 PITC, 62 people said they were staying in some form of emergency shelter – this represents 46 percent of the entire homeless population identified during the survey.

Due to the rural nature of the region and the inability to effectively canvas the entire five-county area served by the NPCOC in a single day, a special dispensation from HUD allows the NPCOC to continue gathering data concerning clients who were homeless on that date for one month after the 24-hour survey period. Once survey collection concludes, responses are compiled and information is carefully evaluated to insure no duplicated information is recorded. Approximately 76 percent of the respondents said they had been a resident of one of the five counties in the Northern Panhandle when they became homeless for the first time.



The weather on the day of the count averaged between 22 and 36 degrees, with slightly less than 10 hours of visible daylight. Throughout the day, there was approximately half an inch of precipitation, resulting in wet and slushy conditions transitioning to a trace of snow after dusk as temperatures fell below freezing. Volunteers were able to collect 126 surveys throughout the Northern Panhandle. Since surveys were distributed to a variety of local agencies and conducted at various locations, not all the people surveyed were homeless. Based on the survey data, there were at least 135 homeless people in the Northern Panhandle on January 26, 2012. There were at least 15 households with children who were homeless on that night and there were 27 children in those families.

Domestic violence programs, while not formally considered to be homeless shelters, also play an integral role in the support network available to this population: during the 2012 PITC, 42 people - roughly 31 percent of those surveyed - identified domestic violence as playing some role in their homelessness.

At least 10 unsheltered homeless people were identified sleeping out of doors or in places not meant for human habitation this year. It is also important to note the Winter Shelter operated by YSS provided housing to 17 clients on the night of the count – without this volunteer service, some or all of those people may very well have been without shelter that night.

Demographics of Population:

Respondents are not required to provide an answer to every question on the survey and volunteers were instructed not to demand answers to any questions people chose not to answer. As a result, the demographic information does not represent the entire population surveyed on this date. According to voluntary responses given to survey questions, the local homeless population includes a minimum of:

- 84 males
- 51 females
- 122 Caucasians
- 13 African Americans
- 9 Veterans

Rationale of Homelessness:

Respondents were allowed to give multiple reasons when asked to identify reasons contributing to their homelessness. Some of the factors cited for being homeless included:



- Unemployment [27]
- Eviction [20]
- Domestic violence [16]
- Physical disability [15]
- Mental disability [11]
- Underemployment [9]
- Alcohol/substance abuse [9]
- Mental disability and substance abuse [7]

The U.S. Department of Housing and Urban Development defines “chronically homeless” as being either homeless for more than one year or having had four episodes of homelessness in the past three years. At least 66 of the people surveyed met both criteria – as mentioned previously, not all respondents provided information for all questions.

When asked how many times they had been homeless in the past three years:

- 48 said once
- 13 said twice
- 9 said three times
- 18 said four times or more

Among the homeless people surveyed:

- 12 had been homeless for one week or less
- 17 had been homeless less than 30 days
- 36 had been homeless for one to three months
- 11 had been homeless three to six months
- 19 had been homeless for six months to a year or longer

Income:

The majority of homeless people do not have an income necessary to sustain safe, decent and affordable housing. Those who receive SSI/SSDI benefits receive a small stipend which rarely covers housing costs. Even though some report multiple sources of income, many respondents were still unable to afford basic necessities such as housing, food, clothing and medical care. Of the respondents who gave income information:

- 6 reported no source of income
- 65 reported food stamps



- 32 reported disability payments
- 24 reported wages from employment
- 7 reported friends or family
- 3 reported Social Security or pension
- 9 provided no answer

Other Important Information:

The availability of the local, volunteer-staffed Winter Freeze Shelter continued to provide a significant source of shelter to people who were either unable or unwilling to utilize other shelter resources. Local emergency shelters sometimes refuse services to people who are intoxicated or whose past behavior resulted in sanction. By offering nightly cold-weather accommodations to people regardless of their current condition or previous behavior, this shelter provided an opportunity to not only shelter but also count many people who may have been missed during prior surveys.

Major points of progress in 2012 include the following:

The Coalition concluded the rehabilitation of a three-story building in East Wheeling to provide 18 beds for the Permanent Housing for People with Disabilities program. This program formerly leased long-term community-based housing. After the building owner expressed a desire to sell the building, which would have jeopardized the ability of clients to maintain this housing, the Coalition decided to develop an agency-owned facility for this program.

In 2009, the Coalition partnered with local agencies to develop two Homelessness Prevention and Rapid re-Housing Programs. One was targeted to serve clients in the City of Wheeling and the other was a state-funded program serving residents of Northern Panhandle counties outside the city limits. During the course of the program, the Rapid re-Housing program in the City of Wheeling helped 78 client households obtain housing. In addition to providing financial assistance in the form of deposit and rental payments for up to six months, the program provided case management designed to link clients with other community resources, offer budgeting assistance and self-sufficiency assessment.

The Wheeling Salvation Army emergency shelter continues to provide emergency shelter for adults and families, a critically important component in the shelter available to people in need throughout the area each night. Recovery programs such as Lazarus House and the local Salvation Army shelter also continue to receive emergency shelter homeless funds from



the WV Department of Health and Human Resources through voucher payments provided by the Greater Wheeling Coalition for the Homeless.

In 2012, access to safe, affordable housing remains a concern. According to case management records, 47 percent of the homeless clients with a mental health issue served by the Coalition were living on the street at the time of their initial contact with the agency. In addition, 70 percent reported an addiction issue. Compounding the difficulties faced by people struggling with a mental illness or addiction is the significant lack of affordable housing and shelter facilities in the region. The waiting list for subsidized housing is measured in months and local emergency shelters have strict stipulations regarding sobriety and are generally not equipped to offer privacy for a client experiencing serious psychological symptoms, due to a dormitory setting. Clients who are actively abusing substances or are experiencing psychosocial difficulties are frequently evicted for noncompliance with shelter rules.

As a result of continued gaps in availability of permanent and emergency housing, several members of the NPCOC once more provided cold-weather emergency shelter developed for this population. On Dec. 15, 2011, the Winter Freeze Shelter re-opened at the Youth Service Systems building in Wheeling. Staffed by community volunteers from 10PM to 8AM, the shelter offered free sleeping accommodations to anyone, regardless of their condition or previous history with shelter providers.

During the next three months, 108 different clients used the shelter. Despite continued difficulty finding volunteers to supervise the facility each night, the program did find volunteers willing to provide overnight supervision for the shelter. Envisioned as a short-term program, the Winter Freeze Shelter concluded seasonal operation on March 15, 2012 with a well-attended appreciation ceremony for volunteers and clients. According to current plans, YSS plans to offer the program once again during the coming winter season. Significant barriers to the continuation of the program include a lack of long-term funding sources and the difficulty identifying, attracting and training volunteers willing to remain awake on a weeknight in service of this program.



O. EMERGENCY SHELTER GRANTS (ESG):

1. Emergency Shelter and Transitional Housing

The City of Wheeling does not receive an Emergency Shelter Grant as an entitlement community.

Agencies in the City which provide shelter to the homeless are eligible to apply for the State's ESG Program funds.

The following emergency shelters operate within the City of Wheeling:

- **Salvation Army** – 33 beds (homeless single adults and families)
- **Salvation Army Cots** – 10 beds (overflow for adults when shelter at capacity)
- **YSS Winter Shelter** – 16 beds (seasonal cold weather shelter for homeless single adults)
- **Northwood Health System** – 16 beds (homeless single adults with mental health diagnosis)
- **YWCA Women's Residence** – 10 beds (homeless single female adults)

2. Assessment of Goals and Objectives

Not applicable.

3. Matching Resources

Not applicable.

4. State Method of Distribution

Not applicable.

5. Activity and Beneficiary Data

Not applicable.



P. COMMUNITY DEVELOPMENT:

1. Assessment of Goals and Objectives

The following CDBG activities undertaken during the 2011 program year that addressed the needs identified in the FY 2010-2014 Consolidated Plan List of Strategic Initiative Goals and Objectives area as followed:

Housing Strategy – HS		
	<i>Objective</i>	<i>Priority</i>
HS-1	Provide homeownership assistance opportunities. <ul style="list-style-type: none"> ▪ First Time Homebuyer Program 	High
HS-4	Promote the development of new affordable housing. <ul style="list-style-type: none"> ▪ CHDO Set-Aside 	High
HS-6	Promote Fair Housing Choice in the City. <ul style="list-style-type: none"> ▪ Human Rights Commission 	High
HS-8	Reduce blight and deterioration conditions in the existing housing stock. <ul style="list-style-type: none"> ▪ Demolition 	High
Homeless Strategy – HA		
	<i>Objective</i>	<i>Priority</i>
HA-1	Promote housing opportunities for the homeless. <ul style="list-style-type: none"> ▪ Greater Wheeling Homeless Coalition 	High
Community Development Strategy – CD		
	<i>Objective</i>	<i>Priority</i>
CD-1	Improve the City infrastructure (streets, walks, curbs, retaining walls, & sewers). <ul style="list-style-type: none"> ▪ Sidewalk Projects ▪ Street Improvements 	High
CD-2	Provide assistance to the target income population. <ul style="list-style-type: none"> ▪ Catholic Neighborhood Center ▪ Soup Kitchen ▪ Wheeling Health Right 	Medium
CD-3	Provide assistance to youth programs. <ul style="list-style-type: none"> ▪ Children’s Museum ▪ Community Child Care Center ▪ Laughlin Chapel ▪ Nelson Jordan Center 	High
CD-4	Provide assistance to the elderly, including support programs. <ul style="list-style-type: none"> ▪ Family Service 	High



CD-5	Provide assistance to the special needs population. <ul style="list-style-type: none"> ▪ Seeing Hand Association 	Medium
CD-6	Improve the City's community facilities. <ul style="list-style-type: none"> ▪ Fire Truck ▪ Grandview Pool/Bridge Park Pool Shade ▪ YWCA 	Medium
CD-7	Remove slum and blighting conditions. <ul style="list-style-type: none"> ▪ Demolition 	High
CD-8	Promote community policing and crime prevention programs. <ul style="list-style-type: none"> ▪ Community Policing 	Medium
CD-9	Remove architectural barriers and make public facilities accessible. <ul style="list-style-type: none"> ▪ ADA Steps at Grandview Pool 	Medium

Economic Development Strategy – ED

<i>Objective</i>	<i>Priority</i>
ED-1 Promote new commercial/industrial development in the City. <ul style="list-style-type: none"> ▪ Section 108 Loan Program 	High
ED-2 Assist businesses to sustain and expand their operations. <ul style="list-style-type: none"> ▪ Economic Development Revolving Loan Fund 	Low

Anti-Poverty Strategy – AP

<i>Objective</i>	<i>Priority</i>
AP-3 Provide assistance for food, shelter, and training programs. <ul style="list-style-type: none"> ▪ Catholic Neighborhood Center ▪ Seeing Hand Association ▪ Soup Kitchen 	High

Administration & Management – AM

<i>Objective</i>	<i>Priority</i>
AM-1 Provide program administration and oversight. <ul style="list-style-type: none"> ▪ General Administration 	High

The following chart illustrates the budget and expended by strategy for the FY 2011 CDBG program during this CAPER period:

Strategy	2011 Budgeted Funds	% of Total Budget	2011 Actual Expended	% of Total Expenditures
Housing Strategy – HS	\$ 546,287.00	29.01%	\$ 249,685.15	27.83%
Homeless Strategy – HA	\$ 5,000.00	0.27%	\$ 3,362.23	0.37%
Other Special Needs Strategy – SN	\$ 0.00	0.00%	\$ 0.00	0.00%
Community Development Strategy – CD	\$ 782,496.00	41.56%	\$ 506,829.24	56.49%



Economic Development Strategy – ED	\$ 229,126.22	12.17%	\$ 36,080.00	4.02%
Anti-Poverty Strategy – AP	\$ 12,500.00	0.66%	\$ 9,000.00	1.00%
Administration Management – AM	\$ 319,945.00	16.99%	\$ 101,300.22	11.29%

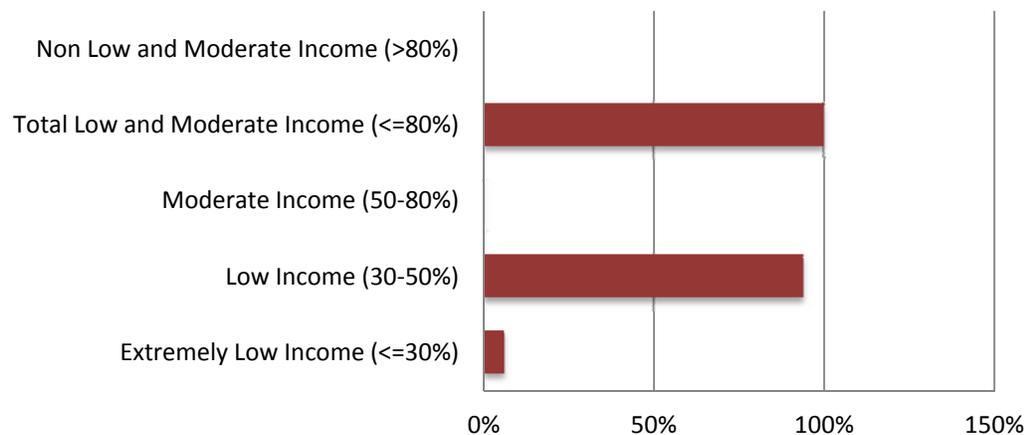
CDBG Beneficiaries by Race/Ethnic Category:

The chart below lists the CDBG Beneficiaries data by percentage by Race/Ethnic Category for the FY 2011 CAPER period expenditures.

Race	Total
White	93.46%
Black/African American	6.30%
Asian	0.24%
American Indian/Alaskan Native	0.0%
Native Hawaiian/Other Pacific Islander	0.0%
American Indian/Alaskan Native & White	0.0%
Asian & White	0.0%
Black/African American & White	0.0%
American Indian/Alaskan Native & Black/African American	0.0%
Other multi-racial	0.0%
Asian/Pacific Islander	0.0%
Hispanic	0.0%

Income of CDBG Beneficiaries:

The chart below highlights the Income of CDBG Beneficiaries data by percentage for the FY 2011 CAPER period expenditures.





The City of Wheeling during this CAPER period assisted 93.87% Low Income, 5.99% Extremely Low Income, and 0.14% Moderate Income for a total of 100% low- and moderate-income assisted.

CDBG Accomplishments:

The chart below lists the City’s CDBG Accomplishments for the FY 2011 CAPER period.

Accomplishment	Number
Actual Jobs Created or Retained	0
Households Receiving Housing Assistance	0
Persons Assisted Directly, Primarily by Public Services and Public Facilities	21,381
Persons for Whom Services and Facilities were Available	12,768
Units Rehabilitated – Single Units	0
Units Rehabilitated – Multi Unit Housing	0

2. Changes in Program Objectives

The City of Wheeling has made no changes in its Program Objectives for the FY 2010 – 2014 Consolidated Plan during this reporting period.

3. Carrying Out Planned Actions

The City of Wheeling is following its current Five Year Consolidated Plan.

- The City has pursued all resources that it indicated it would pursue in its Five Year Consolidated Plan.
- The City provided certificates of consistency to all agencies that requested certificates for funding that was consistent with the Five Year Consolidated Plan.
- The City did not hinder the implementation of the Consolidated Plan by any action or willful inaction.

4. Funds Not Used for National Objectives

There were no CDBG funds used that did not meet the National Objectives criteria.



5. Anti-displacement and Relocation

There were no CDBG fund that was used for Anti-displacement and Relocation.

6. Low/Mod Job Activities

During the 2011 CAPER period, the City of Wheeling did not make any loans through the Economic Development Revolving Loan Fund (EDRL). In addition, the City did not fund any job creation activities.

7. Low/Mod Limited Clientele Activities

The chart below outlines the expenditures on projects serving low- and moderate-income persons in FY 2011, as well as each project's proposed and actual outcomes. Actual outcomes are only listed for activities that have been fully funded.

Activity	FY 2011 Budget	FY 2011 Expenditures	Proposed Accomplishments	Actual Accomplishments
Nelson Jordan Center	\$ 17,000.00	\$ 4,823.99	100 People	-
Catholic Neighborhood Center	\$ 4,500.00	\$ 4,500.00	1,000 People	3,717 People
Children's Museum	\$ 2,500.00	\$ 0.00	30 People	-
Community Child Care Center	\$ 3,500.00	\$ 3,500.00	38 People	144 People
Family Service	\$ 7,500.00	\$ 7,500.00	400 People	1,280 People
Greater Wheeling Coalition for the Homeless	\$ 5,000.00	\$ 3,362.23	31 People	-
Laughlin Chapel	\$ 3,500.00	\$ 0.00	30 People	-
Seeing Hand Association	\$ 3,500.00	\$ 0.00	170 People	-
Soup Kitchen	\$ 4,500.00	\$ 4,500.00	400 People	
Wheeling Health Right	\$ 19,000.00	\$ 19,000.00	5,000 People	
ADA Swimming Pool Accessibility	\$ 20,800.00	\$ 20,800.00	4 Public Facilities	



The City of Wheeling requires its sub-recipients serving low- and moderate-income clientele complete a form with their clientele's income information as required by HUD.

8. Program Income Received

The City of Wheeling receives its program income mainly from Economic Development Revolving Loan Fund (EDRLF) and the Owner-Occupied Housing Rehabilitation programs. This year the City has received \$25,483.32. Sometimes, the City of Wheeling also receives funds from old demolition liens that are paid off; or if a facade loan property is sold and it necessitates a payoff.

9. Prior Period Adjustments

The City did not make any prior period adjustments.

10. Loans and Other Receivables

The following loans and other receivables are:

a. Float Fund Activities –

The City has no outstanding float funded loans.

b. Performing Loans –

The City of Wheeling gives the following types of loans:

- Façade Improvement Loans
- Economic Development Revolving Loans
- Housing Rehab Loans
- First Time Homebuyers Loans

Façade Improvement Loans:

The purpose of the Downtown Wheeling Façade Rehabilitation Loan Fund Program is to restore the historic architectural integrity of, and bring into compliance with building codes, eligible commercial buildings located within the Central Business District of downtown Wheeling. The program provides for financial assistance



in the form of deferred loans up to \$50,000, as well as technical assistance such as architectural conceptual design services and design review.

During FY 2011, no Façade Loans were closed or completed. No façade Improvement loans are in default during this 2011 CAPER period.

Economic Development Revolving Loans:

The Economic Development Revolving Loan Fund (EDRLF) Program is a CDBG-funded loan program that provides low interest, gap financing to for-profit businesses that create employment opportunities primarily for the unemployed or underemployed residents of the City who are low- and moderate-income persons. Applicants may request loan amounts ranging from \$15,000 to \$300,000. However, CDBG assistance cannot exceed 40 percent of the total project cost. Moreover, at least one full-time job must be created for every \$35,000 loaned through the EDRLF. Also, 51 percent of all created jobs must be held by low- and moderate-income city residents. During FY 2011 no Economic Development Revolving Loans were made during this CAPER period. No loans were in default during this CAPER period.

Housing Rehabilitation Loans:

The City had no housing rehabilitation loans during this 2011 CAPER period.

First Time Homebuyer Loans:

The Northern Panhandle HOME Consortium has made the following First Time Homebuyer loans for each of the communities:

- **City of Wheeling** - \$156,569.04 was expended in HOME funds for 17 first time homebuyers
- **City of Weirton** - \$77,841.10 was expended in HOME funds for 8 first time homebuyers
- **Ohio County** - \$30,048.00 was expended in HOME funds for 3 first time homebuyers
- **Marshall County** - \$100,147.83 was expended in HOME funds for 11 first time homebuyers
- **Brooke County** - \$48,860.88 was expended in HOME funds for 5 first time homebuyers



- **Hancock County** - \$29,371.44 was expended in HOME funds for 3 first time homebuyers

A total of 47 first time homebuyers were assisted under the FY 2011 Program Year. No First Time Homebuyer Loans were made with CDBG funds.

Parcels of Property Owned:

No new parcels were acquired, or improved, or sold during this CAPER period. The previous parcels acquired or improved with CDBG funds that are available for sale as of the end of the reporting period include:

- 1069 Main Street - \$40,000.00 (purchase price)
- 1101 Main Street - \$110,000.00 (purchase price)
- 1120 Main Street - \$19,719.88 (purchase price)
- 2100 Water Street - \$240,000.00 (purchase price)
- 2146-2148 Main Street - \$109,489.19

11. Lump Sum Agreements

The City did not do any lump sum agreements during this CAPER period.

12. Neighborhood Revitalization Strategies

The City of Wheeling had an approved Neighborhood Revitalization Strategy Area from 2000 through 2005. The NRSA has expired and the City did not renew the designation.



Q. ANTIPOVERTY STRATEGY:

1. Persons Living Below Poverty Level

During the City's FY 2011 CDBG Program Year, the City continued to improve its working relationship with the various social service agencies in the area. The City supported these agencies in their applications for funds under the FY 2011 SuperNOFA. The City continued to support economic development to provide new job opportunities for unemployed and underemployed persons in the City. The City has funds available for funding of economic development loans to create new job opportunities that will help to provide employment and lessen the number of persons living below the poverty level. During this CAPER period no economic development loans were made.

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R. NON-HOMELESS SPECIAL NEEDS:

1. Actions to Address Non-Homeless Special Needs

The following activities were implemented during the 2011 program year to address non-homeless special needs:

- Elderly & Frail Elderly Housing (0 households served)
 - No activity in 2011.
- Elderly & Frail Elderly Supportive Service (____ persons served)
 - Catholic Neighborhood Center – funds were used for food for the needy; 3,717 people served.
 - Family Service – funds were used to purchase fuel, materials and supplies for senior programs; 1,280 people served.
 - Wheeling Health Right – funds were used for purchase of pharmaceuticals for free health clinic; ____ people served.
- Disabled Supportive Services (____ persons served)
 - Seeing Hand Association – funds were used to purchase supplies; ____ people
- Alcohol and/or Drug Addicted Services (0 persons served)
 - No activity in 2011.
- Persons with HIV/AIDS (0 persons served)
 - No activity in 2011.



S. SPECIFIC HOPWA OBJECTIVES:

In FY 2011, the City of Wheeling did not receive a HOPWA entitlement allocation.

1. Overall Assessment

Not Applicable.

2. HOPWA Grantee Narrative

Not Applicable.

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T. SECTION 3 REPORTS

Attached are the Section 3 Summary Report HUD – 60002 for the CDBG and HOME Programs for the City of Wheeling and the Northern Panhandle HOME Consortium.

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Section 3 Summary ReportEconomic Opportunities for
Low and Very Low-Income PersonsU.S. Department of Housing
and Urban Development
Office of Fair Housing
and Equal OpportunityOMB Approval No.2529-0043
(exp. 11/30/2010)*HUD Field Office :
[PITTSBURGH, PA

See Public Reporting Burden Statement below

General Instructions

*1. Recipient Name : **City of Wheeling,
West Virginia**Recipient Address **1500 Chapline
Street *Street*
Wheeling *City*
[West Virginia] *State*
26003 *Zip (or Postal Code)****2. Grant Number : **B-11-MC-54-0005***3. Total Amount of Award: \$ 1,338,015
Amount of All Contracts Awarded: \$ 14,0004. Contact Person : **Gary A. Lange**5. Phone: 304-234-3701
Fax: 304-234-3899
E-Mail: glange@wheelingwv.gov6. Length of Grant : **12 Month(s)**

*7. Reporting Period:

[4 [2011 *8. Date Report Submitted : **8/29/12**
(MM/DD/YYYY)*9. Program Code-Name : **[7-CDBG-
Entitlement**

* = Mandatory Field

Program Codes:

1 = Flexible Subsidy	2 = Section 202/811
3A = Public/Indian Housing Development	3B = Public/Indian Housing Operation
3C = Public/Indian Housing Modernization	
4 = Homeless Assistance	5 = HOME Assistance
6 = HOME-State Administered	
7 = CDBG-Entitlement	8 = CDBG-State Administered
9 = Other CD Programs	
10= Other Housing Programs	

Part 1. Employment and Training* (Columns B, C, and F are mandatory fields.)

A Job Category	B Number of New Hires	C Number of New Hires that are Sec.3 Residents	D % of Section 3 New Hires	E % of Total Staff Hours for Section 3 Employees	F Number of Section 3 Trainees
Professionals	0	0	0	0	0
Technicians	0	0	0	0	0

Office and Clerical	0	0	0	0	0
Officials and Managers	0	0	0	0	0
Sales	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0
Operatives (semiskilled)	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0
Service Workers	0	0	0	0	0
Other (List) []	[]	[]	[]	[]	[]
Total (Read-Only)	[]	[]			[]

Part II. Contracts Awarded

1. Construction Contracts:

- A. *Total dollar amount of all construction contracts awarded on the project \$ 544,010.75
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 544,010.75
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses (Read-Only) 100%
- D. Total number of Section 3 businesses receiving construction contracts 0

2. Non-Construction Contracts:

- A. *Total dollar amount of all non-construction contracts awarded on the project \$ 14,000
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses (Read-Only) 0%
- D. Total number of Section 3 businesses receiving non-construction contracts 0

Part III. Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

(Select **YES** to all that apply. If a selection has not been made, Default is **NO**)

[No] Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community

organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

[No] Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

[No] Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

[No] Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

[Yes] Other Efforts; Please describe.

Included the Section 3 clause in covered projects' solicitations and contracts. Barred contractor contractors who may have violated Section 3.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Section 3 Summary ReportEconomic Opportunities for
Low and Very Low-Income PersonsU.S. Department of Housing
and Urban Development
Office of Fair Housing
and Equal OpportunityOMB Approval No.2529-0043
(exp. 11/30/2010)*HUD Field Office :
[PITTSBURGH, PA √]See Public Reporting Burden Statement below
General Instructions*1. Recipient Name : **Northern Panhandle
HOME Consortium**Recipient Address **1500 Chapline
Street Street
Wheeling City
[West Virginia √] State
26003 Zip (or Postal Code)***2. Grant Number : **14.239**

*3. Total Amount of Award: \$ 523,429

Amount of All Contracts Awarded: \$ 14,000

4. Contact Person : **Melissa A. Thompson**

5. Phone: 304-234-3701

Fax: 304-234-3899

E-Mail: mthompson@wheelingwv.gov6. Length of Grant : **12 Month(s)**

*7. Reporting Period:

[4 √]

[2011 √]

*8. Date Report Submitted : **8/29/12**
(MM/DD/YYYY)*9. Program Code-Name : **[5-HOME
Assistance √]**

* = Mandatory Field

Program Codes:

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Technicians	0	0	0	0	0

Office and Clerical	0	0	0	0	0
Officials and Managers	0	0	0	0	0
Sales	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0
Operatives (semiskilled)	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0
Service Workers	0	0	0	0	0
Other (List) []	[]	[]	[]	[]	[]
Total (Read-Only)	[]	[]			[]

Part II. Contracts Awarded

1. Construction Contracts:

- A. *Total dollar amount of all construction contracts awarded on the project \$ 0
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses (Read-Only) 0%
- D. Total number of Section 3 businesses receiving construction contracts 0

2. Non-Construction Contracts:

- A. *Total dollar amount of all non-construction contracts awarded on the project \$ 14,000
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- D. Total number of Section 3 businesses receiving non-construction contracts 0

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[No] Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

[No] Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

[Select] Other Efforts; Please describe.



[Submit]

[Reset value]

[Cancel]

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

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U. IDIS REPORTS:

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for the period between July 1, 2011 and June 30, 2012.

- IDIS Report PR26 – CDBG Financial Summary
- IDIS Report PR01 – HUD Grants and Program Income
- IDIS Report PR02 – List of Activities
- IDIS Report PR03 – CDBG Activity Summary
- IDIS Report PR06 – Summary of Consolidated Plan Projects (2011)

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,449,217.96
02 ENTITLEMENT GRANT	1,338,015.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	25,483.32
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,812,716.28

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,833,555.73
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,833,555.73
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	230,627.01
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	36,080.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,100,262.74
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	712,453.54

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,494,309.62
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,494,309.62
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	81.50%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2011 PY: 2012 PY: 2013
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,833,555.73
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,494,309.62
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	81.50%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	255,518.84
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	39,164.03
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	93,982.87
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	200,700.00
32 ENTITLEMENT GRANT	1,338,015.00
33 PRIOR YEAR PROGRAM INCOME	22,355.44
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,360,370.44
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.75%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	230,627.01
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	230,627.01
42 ENTITLEMENT GRANT	1,338,015.00
43 CURRENT YEAR PROGRAM INCOME	25,483.32
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,363,498.32

: 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LIN

Report returned no data.

: 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LIN

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2009	2	1165	5321575	Center/South Wheeling Public Works Project	03	LMA	\$6,210.20
2009	36	1223	5297685	Tunnel Green Improvements	03	LMA	\$3,689.50
2009	36	1223	5345680	Tunnel Green Improvements	03	LMA	\$480.90
2010	5	1254	5307106	Sidewalk Projects	03L	LMA	\$21,354.30
2010	5	1254	5311530	Sidewalk Projects	03L	LMA	\$58,239.00
2010	5	1254	5338943	Sidewalk Projects	03L	LMA	\$2,372.70
2010	5	1254	5349901	Sidewalk Projects	03L	LMA	\$162,481.50
2010	5	1254	5392216	Sidewalk Projects	03L	LMA	\$49,761.00
2010	5	1254	5427673	Sidewalk Projects	03L	LMA	\$30,053.50
2010	6	1255	5443589	Miracle Field	03F	LMC	\$24,000.00
2010	8	1257	5335067	Street Improvments	03K	LMA	\$85,589.78
2010	9	1258	5323408	J.B. Chambers I-470 Ball Fields -- ADA	03F	LMC	\$47,619.00
2010	9	1258	5327079	J.B. Chambers I-470 Ball Fields -- ADA	03F	LMC	\$5,291.00
2010	9	1258	5331297	J.B. Chambers I-470 Ball Fields -- ADA	03F	LMC	\$2,477.96
2010	9	1258	5338943	J.B. Chambers I-470 Ball Fields -- ADA	03F	LMC	\$6,311.06
2010	10	1259	5297685	Human Rights Commission	05	LMC	\$3,816.39
2010	10	1259	5307106	Human Rights Commission	05	LMC	\$5,421.24
2010	10	1259	5311530	Human Rights Commission	05	LMC	\$5,756.01
2010	10	1259	5323408	Human Rights Commission	05	LMC	\$4,232.31
2010	10	1259	5342168	Human Rights Commission	05	LMC	\$1,655.99
2010	11	1261	5307106	Police Department (Community Policing)	05	LMA	\$37,872.58
2010	11	1261	5325724	Police Department (Community Policing)	05	LMA	\$9,695.01
2010	12	1262	5297685	Nelson Jordan Center	05D	LMC	\$950.85
2010	12	1262	5304850	Nelson Jordan Center	05D	LMC	\$57.76
2010	12	1262	5311530	Nelson Jordan Center	05D	LMC	\$1,426.28
2010	12	1262	5316649	Nelson Jordan Center	05D	LMC	\$57.76
2010	12	1262	5321575	Nelson Jordan Center	05D	LMC	\$950.85
2010	12	1262	5323408	Nelson Jordan Center	05D	LMC	\$207.00
2010	12	1262	5331297	Nelson Jordan Center	05D	LMC	\$120.00
2010	12	1262	5338943	Nelson Jordan Center	05D	LMC	\$1,116.07
2010	12	1262	5342168	Nelson Jordan Center	05D	LMC	\$20.70
2010	12	1262	5345680	Nelson Jordan Center	05D	LMC	\$1,609.60
2010	12	1262	5356615	Nelson Jordan Center	05D	LMC	\$57.75
2010	12	1262	5359423	Nelson Jordan Center	05D	LMC	\$950.85
2010	12	1262	5372119	Nelson Jordan Center	05D	LMC	\$1,484.02
2010	12	1262	5380388	Nelson Jordan Center	05D	LMC	\$57.76
2010	12	1262	5387581	Nelson Jordan Center	05D	LMC	\$950.85
2010	12	1262	5398349	Nelson Jordan Center	05D	LMC	\$536.55
2010	18	1267	5311530	Family Service	05A	LMC	\$840.99
2010	19	1268	5297685	Greater Wheeling Coalition for the Homeless	03T	LMC	\$329.90
2010	19	1268	5311530	Greater Wheeling Coalition for the Homeless	03T	LMC	\$432.60
2010	19	1268	5323408	Greater Wheeling Coalition for the Homeless	03T	LMC	\$300.46
2010	20	1269	5327079	Laughlin Chapel	05D	LMC	\$4,000.00
2010	21	1270	5311530	Seeing Hand Association	05	LMC	\$774.74
2010	23	1272	5316554	W.A.T.C.H.	05	LMC	\$8,300.00
2010	25	1274	5356563	Laughlin Chapel Rehab Program	14A	LMH	\$4,731.63
2010	35	1301	5388814	Pumper Truck Acquisition	03O	LMA	\$322,000.00
2011	5	1328	5342168	Street Improvements	03K	LMA	\$202,955.17

2011	5	1328	5375617	Street Improvements	03K	LMA	\$65,934.00
2011	5	1328	5380388	Street Improvements	03K	LMA	\$29,876.58
2011	6	1330	5388814	Fire Truck	03O	LMA	\$68,496.00
2011	7	1331	5398349	ADA Steps at Grandview Pool	03	LMA	\$2,450.00
2011	8	1332	5356563	Grandview Pool/Bridge Park Pool Shade	03	LMA	\$8,650.00
2011	8	1332	5443589	Grandview Pool/Bridge Park Pool Shade	03	LMA	\$6,966.00
2011	11	1336	5342168	Human Rights Commission	05	LMA	\$2,156.31
2011	11	1336	5345680	Human Rights Commission	05	LMA	\$7,250.00
2011	11	1336	5349901	Human Rights Commission	05	LMA	\$11,956.25
2011	11	1336	5359423	Human Rights Commission	05	LMA	\$3,747.55
2011	11	1336	5372119	Human Rights Commission	05	LMA	\$9,303.53
2011	11	1336	5387581	Human Rights Commission	05	LMA	\$4,125.52
2011	11	1336	5398349	Human Rights Commission	05	LMA	\$3,759.76
2011	11	1336	5413227	Human Rights Commission	05	LMA	\$9,500.25
2011	11	1336	5422499	Human Rights Commission	05	LMA	\$3,816.91
2011	11	1336	5443589	Human Rights Commission	05	LMA	\$3,733.67
2011	12	1337	5380388	Police Department (Community Policing)	05	LMA	\$27,940.99
2011	12	1337	5404339	Police Department (Community Policing)	05	LMA	\$14,705.36
2011	12	1337	5422499	Police Department (Community Policing)	05	LMA	\$7,285.09
2011	12	1337	5443589	Police Department (Community Policing)	05	LMA	\$5,068.56
2011	13	1338	5398349	Nelson Jordan Center	05D	LMC	\$558.06
2011	13	1338	5408668	Nelson Jordan Center	05D	LMC	\$57.76
2011	13	1338	5413227	Nelson Jordan Center	05D	LMC	\$1,697.85
2011	13	1338	5422499	Nelson Jordan Center	05D	LMC	\$1,478.30
2011	13	1338	5431869	Nelson Jordan Center	05D	LMC	\$81.17
2011	13	1338	5443589	Nelson Jordan Center	05D	LMC	\$950.85
2011	14	1339	5427673	Catholic Neighborhood Center	05	LMC	\$4,500.00
2011	16	1341	5342168	Community Child Care Center	05L	LMC	\$1,377.44
2011	16	1341	5349901	Community Child Care Center	05L	LMC	\$332.01
2011	16	1341	5362687	Community Child Care Center	05L	LMC	\$308.49
2011	16	1341	5380388	Community Child Care Center	05L	LMC	\$702.02
2011	16	1341	5398349	Community Child Care Center	05L	LMC	\$362.34
2011	16	1341	5404339	Community Child Care Center	05L	LMC	\$112.59
2011	16	1341	5422499	Community Child Care Center	05L	LMC	\$74.95
2011	16	1341	5434424	Community Child Care Center	05L	LMC	\$230.16
2011	17	1342	5342168	Family Service	05A	LMC	\$431.96
2011	17	1342	5349901	Family Service	05A	LMC	\$2,510.01
2011	17	1342	5362687	Family Service	05A	LMC	\$2,216.86
2011	17	1342	5372119	Family Service	05A	LMC	\$584.41
2011	17	1342	5375617	Family Service	05A	LMC	\$387.34
2011	17	1342	5387581	Family Service	05A	LMC	\$685.29
2011	17	1342	5398976	Family Service	05A	LMC	\$389.31
2011	17	1342	5408668	Family Service	05A	LMC	\$294.82
2011	18	1343	5342168	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$306.62
2011	18	1343	5349901	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$717.78
2011	18	1343	5362687	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$233.35
2011	18	1343	5375617	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$275.99
2011	18	1343	5387581	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$436.70
2011	18	1343	5398349	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$312.40
2011	18	1343	5413227	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$457.53
2011	18	1343	5425712	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$297.51
2011	18	1343	5438938	Greater Wheeling Coaliton for the Homeless	03T	LMC	\$324.35
2011	22	1346	5431869	Soup Kitchen	05	LMC	\$4,500.00
2011	23	1347	5359423	Wheeling Health Right	05M	LMC	\$4,599.43
2011	23	1347	5380388	Wheeling Health Right	05M	LMC	\$14,400.57
2011	33	1367	5398349	ADA Swimming Pool Accessibility	03F	LMC	\$20,800.00

Total **\$1,494,309.62**

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR01 - HUD Grants and Program Income

Program	Fund Type	Grantee Name	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	Available to Commit	Available to Draw
CDBG	EN	WHEELING	B88MC540005	\$1,352,000.00	\$0.00	\$1,352,000.00	\$1,352,000.00	\$0.00	\$0.00
			B89MC540005	\$1,406,000.00	\$0.00	\$1,406,000.00	\$1,406,000.00	\$0.00	\$0.00
			B90MC540005	\$1,352,000.00	\$0.00	\$1,352,000.00	\$1,352,000.00	\$0.00	\$0.00
			B91MC540005	\$1,323,148.60	\$0.00	\$1,323,148.60	\$1,323,148.60	\$0.00	\$0.00
			B92MC540005	\$1,659,000.00	\$0.00	\$1,659,000.00	\$1,659,000.00	\$0.00	\$0.00
			B93MC540005	\$1,892,000.00	\$0.00	\$1,892,000.00	\$1,892,000.00	\$0.00	\$0.00
			B94MC540005	\$2,095,000.00	\$0.00	\$2,095,000.00	\$2,095,000.00	\$0.00	\$0.00
			B95MC540005	\$2,071,000.00	\$0.00	\$2,071,000.00	\$2,071,000.00	\$0.00	\$0.00
			B96MC540005	\$2,001,000.00	\$0.00	\$2,001,000.00	\$2,001,000.00	\$0.00	\$0.00
			B97MC540005	\$1,962,000.00	\$0.00	\$1,962,000.00	\$1,962,000.00	\$0.00	\$0.00
			B98MC540005	\$1,892,000.00	\$0.00	\$1,892,000.00	\$1,892,000.00	\$0.00	\$0.00
			B99MC540005	\$1,903,000.00	\$0.00	\$1,903,000.00	\$1,903,000.00	\$0.00	\$0.00
			B00MC540005	\$1,898,000.00	\$0.00	\$1,898,000.00	\$1,898,000.00	\$0.00	\$0.00
			B01MC540005	\$1,955,000.00	\$0.00	\$1,955,000.00	\$1,955,000.00	\$0.00	\$0.00
			B02MC540005	\$1,970,000.00	\$0.00	\$1,970,000.00	\$1,970,000.00	\$0.00	\$0.00
			B03MC540005	\$1,820,000.00	\$0.00	\$1,820,000.00	\$1,820,000.00	\$0.00	\$0.00
			B04MC540005	\$1,799,000.00	\$0.00	\$1,799,000.00	\$1,799,000.00	\$0.00	\$0.00
			B05MC540005	\$1,698,736.00	\$0.00	\$1,698,736.00	\$1,698,736.00	\$0.00	\$0.00
			B06MC540005	\$1,523,009.00	\$0.00	\$1,523,009.00	\$1,523,009.00	\$0.00	\$0.00
			B07MC540005	\$1,519,153.00	\$0.00	\$1,519,153.00	\$1,519,153.00	\$0.00	\$0.00
			B08MC540005	\$1,460,209.00	\$0.00	\$1,460,209.00	\$1,460,209.00	\$0.00	\$0.00
B09MC540005	\$1,478,940.00	\$0.00	\$1,478,940.00	\$1,478,940.00	\$0.00	\$0.00			
B10MC540005	\$1,600,938.00	\$0.00	\$1,600,938.00	\$1,600,938.00	\$0.00	\$0.00			
B11MC540005	\$1,338,015.00	\$0.00	\$1,317,681.81	\$626,561.46	\$20,333.19	\$711,453.54			
WHEELING Subtotal:				\$40,969,148.60	\$0.00	\$40,948,815.41	\$40,257,695.06	\$20,333.19	\$711,453.54
EN Subtotal:				\$40,969,148.60	\$0.00	\$40,948,815.41	\$40,257,695.06	\$20,333.19	\$711,453.54
PI	WHEELING	B96MC540005	\$101,463.35	\$0.00	\$101,463.35	\$101,463.35	\$0.00	\$0.00	
		B97MC540005	\$64,342.19	\$0.00	\$64,342.19	\$64,342.19	\$0.00	\$0.00	
		B98MC540005	\$110,987.70	\$0.00	\$110,987.70	\$110,987.70	\$0.00	\$0.00	
		B99MC540005	\$179,644.69	\$0.00	\$179,644.69	\$179,644.69	\$0.00	\$0.00	
		B00MC540005	\$167,242.53	\$0.00	\$167,242.53	\$167,242.53	\$0.00	\$0.00	
		B01MC540005	\$125,149.80	\$0.00	\$125,149.80	\$125,149.80	\$0.00	\$0.00	
		B02MC540005	\$144,848.80	\$0.00	\$144,848.80	\$144,848.80	\$0.00	\$0.00	
B03MC540005	\$198,044.79	\$0.00	\$198,044.79	\$198,044.79	\$0.00	\$0.00			
B04MC540005	\$99,609.90	\$0.00	\$99,609.90	\$99,609.90	\$0.00	\$0.00			
B05MC540005	\$275,212.41	\$0.00	\$275,212.41	\$275,212.41	\$0.00	\$0.00			

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR01 - HUD Grants and Program Income

Program	Fund Type	Grantee Name	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	Available to Commit	Available to Draw		
CDBG	PI	WHEELING	B06MC540005	\$174,407.00	\$0.00	\$174,407.00	\$174,407.00	\$0.00	\$0.00		
			B07MC540005	\$64,175.63	\$0.00	\$64,175.63	\$64,175.63	\$0.00	\$0.00		
			B08MC540005	\$50,476.77	\$0.00	\$50,476.77	\$50,476.77	\$0.00	\$0.00		
			B09MC540005	\$45,687.71	\$0.00	\$45,687.71	\$45,687.71	\$0.00	\$0.00		
			B10MC540005	\$21,204.26	\$0.00	\$21,204.26	\$21,204.26	\$0.00	\$0.00		
			B11MC540005	\$25,511.86	\$0.00	\$25,511.86	\$25,511.86	\$0.00	\$0.00		
			WHEELING Subtotal:	\$1,848,009.39	\$0.00	\$1,848,009.39	\$1,848,009.39	\$0.00	\$0.00		
			PI Subtotal:	\$1,848,009.39	\$0.00	\$1,848,009.39	\$1,848,009.39	\$0.00	\$0.00		
		RL	WHEELING	B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				WHEELING Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		RL Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
CDBG-R	EN	WHEELING	B09MY540005	\$396,522.00	\$0.00	\$396,522.00	\$396,522.00	\$0.00	\$0.00		
			WHEELING Subtotal:	\$396,522.00	\$0.00	\$396,522.00	\$396,522.00	\$0.00	\$0.00		
		EN Subtotal:	\$396,522.00	\$0.00	\$396,522.00	\$396,522.00	\$0.00	\$0.00			
HOME	EN	WHEELING	M96DC540204	\$537,000.00	\$446,188.86	\$90,811.14	\$90,811.14	\$0.00	\$0.00		
			M97DC540204	\$525,000.00	\$434,034.49	\$90,965.51	\$90,965.51	\$0.00	\$0.00		
			M98DC540204	\$558,000.00	\$432,077.55	\$125,922.45	\$125,922.45	\$0.00	\$0.00		
			M99DC540204	\$601,000.00	\$180,748.30	\$420,251.70	\$420,251.70	\$0.00	\$0.00		
			M00DC540204	\$601,000.00	\$150,250.00	\$450,750.00	\$450,750.00	\$0.00	\$0.00		
			M01DC540204	\$671,000.00	\$167,750.00	\$503,250.00	\$503,250.00	\$0.00	\$0.00		
			M02DC540204	\$667,000.00	\$166,750.00	\$500,250.00	\$500,250.00	\$0.00	\$0.00		
			M03DC540204	\$617,835.00	\$149,930.17	\$467,904.83	\$467,904.83	\$0.00	\$0.00		
			M04DC540204	\$616,711.00	\$144,074.46	\$472,636.54	\$472,636.54	\$0.00	\$0.00		
			M05DC540204	\$590,387.00	\$144,293.79	\$446,093.21	\$446,093.21	\$0.00	\$0.00		
			M06DC540204	\$556,060.00	\$139,015.00	\$417,045.00	\$417,045.00	\$0.00	\$0.00		
			M07DC540204	\$552,824.00	\$138,206.00	\$414,618.00	\$414,618.00	\$0.00	\$0.00		
			M08DC540204	\$535,345.00	\$133,836.00	\$401,509.00	\$401,509.00	\$0.00	\$0.00		
			M09DC540204	\$595,661.00	\$148,916.00	\$446,745.00	\$446,745.00	\$0.00	\$0.00		
			M10DC540204	\$593,649.00	\$148,412.00	\$445,237.00	\$445,237.00	\$0.00	\$0.00		
			M11DC540204	\$523,429.00	\$130,857.25	\$109,746.28	\$109,746.28	\$282,825.47	\$282,825.47		
					WHEELING Subtotal:	\$9,341,901.00	\$3,255,339.87	\$5,803,735.66	\$5,803,735.66	\$282,825.47	\$282,825.47
					EN Subtotal:	\$9,341,901.00	\$3,255,339.87	\$5,803,735.66	\$5,803,735.66	\$282,825.47	\$282,825.47
		PI	WHEELING	M00DC540204	\$18,480.56	\$0.00	\$18,480.56	\$18,480.56	\$0.00	\$0.00	
				M01DC540204	\$4,834.13	\$0.00	\$4,834.13	\$4,834.13	\$0.00	\$0.00	
	M02DC540204			\$18,940.83	\$0.00	\$18,940.83	\$18,940.83	\$0.00	\$0.00		
	M03DC540204			\$28,620.82	\$0.00	\$28,620.82	\$28,620.82	\$0.00	\$0.00		

PR01 - HUD Grants and Program Income

Program	Fund Type	Grantee Name	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	Available to Commit	Available to Draw
HOME	PI	WHEELING	M04DC540204	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00
			M05DC540204	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00
			M06DC540204	\$19,500.00	\$0.00	\$19,500.00	\$19,500.00	\$0.00	\$0.00
			M08DC540204	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00
			M09DC540204	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
			M10DC540204	\$14,932.00	\$0.00	\$14,932.00	\$14,932.00	\$0.00	\$0.00
			M11DC540204	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00
			WHEELING Subtotal:	\$157,808.34	\$0.00	\$157,808.34	\$157,808.34	\$0.00	\$0.00
	PI Subtotal:	\$157,808.34	\$0.00	\$157,808.34	\$157,808.34	\$0.00	\$0.00		
HPRP	EN	WHEELING	S09MY540005	\$606,447.00	\$0.00	\$606,447.00	\$564,059.89	\$0.00	\$42,387.11
			WHEELING Subtotal:	\$606,447.00	\$0.00	\$606,447.00	\$564,059.89	\$0.00	\$42,387.11
			EN Subtotal:	\$606,447.00	\$0.00	\$606,447.00	\$564,059.89	\$0.00	\$42,387.11
GRANTEE TOTALS			\$53,319,836.33	\$3,255,339.87	\$49,761,337.80	\$49,027,830.34	\$303,158.66	\$1,036,666.12	

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 WHEELING,WV

REPORT FOR CPD PROGRAM CDBG
 PGM YR 2011

Funding Agency: WHEELING

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2011	1	General Administration	1321	General Administration	Open	CDBG	\$267,603.00	\$80,761.09	\$186,841.91
		Project Total					\$267,603.00	\$80,761.09	\$186,841.91
	2	Section 108 Loan Program	1325	Section 108 Loan Program	Open	CDBG	\$200,000.00	\$36,080.00	\$163,920.00
		Project Total					\$200,000.00	\$36,080.00	\$163,920.00
	3	Economic Development Revolving Loan Fund	1326	Economic Development Revolving Loan Fund	Open	CDBG	\$29,126.22	\$0.00	\$29,126.22
		Project Total					\$29,126.22	\$0.00	\$29,126.22
	4	Demolition	1327	Demolition	Open	CDBG	\$100,000.00	\$1,877.50	\$98,122.50
		Project Total					\$100,000.00	\$1,877.50	\$98,122.50
	5	Street Improvements	1328	Street Improvements	Open	CDBG	\$298,765.75	\$298,765.75	\$0.00
		Project Total					\$298,765.75	\$298,765.75	\$0.00
	6	Fire Truck	1329	Fire Truck	Open	CDBG	\$0.00	\$0.00	\$0.00
			1330	Fire Truck	Open	CDBG	\$68,496.00	\$68,496.00	\$0.00
		Project Total					\$68,496.00	\$68,496.00	\$0.00
	7	ADA Steps at Grandview Pool	1331	ADA Steps at Grandview Pool	Open	CDBG	\$2,450.00	\$2,450.00	\$0.00
		Project Total					\$2,450.00	\$2,450.00	\$0.00
	8	Grandview Pool/Bridge Park Pool Shade	1332	Grandview Pool/Bridge Park Pool Shade	Open	CDBG	\$25,000.00	\$15,616.00	\$9,384.00
		Project Total					\$25,000.00	\$15,616.00	\$9,384.00
	9	YWCA	1333	YWCA	Open	CDBG	\$20,000.00	\$0.00	\$20,000.00
		Project Total					\$20,000.00	\$0.00	\$20,000.00
	10	Sidewalk Projects	1335	Sidewalk Projects	Open	CDBG	\$126,484.25	\$0.00	\$126,484.25
		Project Total					\$126,484.25	\$0.00	\$126,484.25
	11	Human Rights Commission	1336	Human Rights Commission	Open	CDBG	\$75,200.00	\$59,349.75	\$15,850.25
		Project Total					\$75,200.00	\$59,349.75	\$15,850.25
	12	Police Department (Community Policing)	1337	Police Department (Community Policing)	Open	CDBG	\$55,000.00	\$55,000.00	\$0.00
		Project Total					\$55,000.00	\$55,000.00	\$0.00
	13	Nelson Jordan Center	1338	Nelson Jordan Center	Open	CDBG	\$17,000.00	\$4,823.99	\$12,176.01
		Project Total					\$17,000.00	\$4,823.99	\$12,176.01
	14	Catholic Neighborhood Center	1339	Catholic Neighborhood Center	Open	CDBG	\$4,500.00	\$4,500.00	\$0.00
		Project Total					\$4,500.00	\$4,500.00	\$0.00
	15	Children's Museum	1340	Children's Museum	Open	CDBG	\$2,500.00	\$0.00	\$2,500.00
		Project Total					\$2,500.00	\$0.00	\$2,500.00
	16	Community Child Care Center	1341	Community Child Care Center	Open	CDBG	\$3,500.00	\$3,500.00	\$0.00

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 WHEELING,WV

Funding Agency: WHEELING

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2011	16	Project Total					\$3,500.00	\$3,500.00	\$0.00
	17	Family Service	1342	Family Service	Open	CDBG	\$7,500.00	\$7,500.00	\$0.00
		Project Total					\$7,500.00	\$7,500.00	\$0.00
	18	Greater Wheeling Coalition for the Homeless	1343	Greater Wheeling Coaliton for the Homeless	Open	CDBG	\$5,000.00	\$3,362.23	\$1,637.77
		Project Total					\$5,000.00	\$3,362.23	\$1,637.77
	19	Laughlin Chapel	1344	Laughlin Chapel	Open	CDBG	\$3,500.00	\$0.00	\$3,500.00
		Project Total					\$3,500.00	\$0.00	\$3,500.00
	21	Seeing Hand Association	1345	Seeing Hand Association	Open	CDBG	\$3,500.00	\$0.00	\$3,500.00
		Project Total					\$3,500.00	\$0.00	\$3,500.00
	22	Soup Kitchen	1346	Soup Kitchen	Open	CDBG	\$4,500.00	\$4,500.00	\$0.00
		Project Total					\$4,500.00	\$4,500.00	\$0.00
	23	Wheeling Health Right	1347	Wheeling Health Right	Open	CDBG	\$19,000.00	\$19,000.00	\$0.00
		Project Total					\$19,000.00	\$19,000.00	\$0.00
	33	ADA Swimming Pool Accessibility	1367	ADA Swimming Pool Accessibility	Open	CDBG	\$20,800.00	\$20,800.00	\$0.00
		Project Total					\$20,800.00	\$20,800.00	\$0.00
		Program Total				CDBG	\$1,359,425.22	\$686,382.31	\$673,042.91
		2011 Total					\$1,359,425.22	\$686,382.31	\$673,042.91
		Program Grand Total				CDBG	\$1,359,425.22	\$686,382.31	\$673,042.91
		Grand Total					\$1,359,425.22	\$686,382.31	\$673,042.91

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PR06 - Summary of Consolidated Plan Projects for Report Year

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Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2011 1	General Administration	CDBG funds will be used ro administrative and office supplies.	CDBG	\$267,603.00	\$267,603.00	\$80,761.09	\$186,841.91	\$80,761.09
2	Section 108 Loan Program	CDBG funds will be used to repay the Section 108 loan.	CDBG	\$200,000.00	\$200,000.00	\$36,080.00	\$163,920.00	\$36,080.00
3	Economic Development Revolving Loan Fund	CDBG funds will be used to provide low interest loans to for-profit businesses.	CDBG	\$7,500.00	\$29,126.22	\$0.00	\$29,126.22	\$0.00
4	Demolition	CDBG funds will be used to abate asbestos and raze and clear vacant, derelict buildings within the City of Wheeling.	CDBG	\$100,000.00	\$100,000.00	\$1,877.50	\$98,122.50	\$1,877.50
5	Street Improvements	CDBG funds will be used to resurface city streets located within low- and moderate-income neighborhoods.	CDBG	\$300,000.00	\$298,765.75	\$298,765.75	\$0.00	\$298,765.75
6	Fire Truck	CDBG funds will be used to purchase a pumper truck for use by the City of Wheeling Fire Department.	CDBG	\$68,000.00	\$68,496.00	\$68,496.00	\$0.00	\$68,496.00
7	ADA Steps at Grandview Pool	CDBG funds will be used to acquire and install a therapeutic ladder.	CDBG	\$4,500.00	\$2,450.00	\$2,450.00	\$0.00	\$2,450.00
8	Grandview Pool/Bridge Park Pool Shade	CDBG funds will be used to acquire and installation tall shade structures.	CDBG	\$36,000.00	\$25,000.00	\$15,616.00	\$9,384.00	\$15,616.00
9	YWCA	CDBG funds will be used to enclose a five-story interior stairway.	CDBG	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
10	Sidewalk Projects	CDBG funds will be used to complete the reconstruction of curbs and walks on Virginia Street (a multi-year project) and reconstruct the curbs on the west side of Wetzel Street from the mid 3600 block to 40th Street	CDBG	\$100,000.00	\$126,484.25	\$0.00	\$126,484.25	\$0.00
11	Human Rights Commission	CDBG funds will be used for the Human Rights Commission's office and administrative expenses.	CDBG	\$75,200.00	\$75,200.00	\$59,349.75	\$15,850.25	\$59,349.75
12	Police Department (Community Policing)	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low- and moderate-income neighborhoods.	CDBG	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$55,000.00
13	Nelson Jordan Center	CDBG funds will be use for operating expenses of a neighborhood recreational facility that benefits youth.	CDBG	\$17,000.00	\$17,000.00	\$4,823.99	\$12,176.01	\$4,823.99
14	Catholic Neighborhood Center	CDBG funds will be used to purchase food for the very low income.	CDBG	\$45,000.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 15	Children's Museum	CDBG funds will be used for a summer camp.	CDBG	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
16	Community Child Care Center	CDBG funds will be used for the Choices Program.	CDBG	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
17	Family Service	CDBG funds will be used for supplies, materials and transportation costs to benefit senior citizens.	CDBG	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
18	Greater Wheeling Coalition for the Homeless	CDBG funds will be used to benefit persons living in a transitional facility.	CDBG	\$5,000.00	\$5,000.00	\$3,362.23	\$1,637.77	\$3,362.23
19	Laughlin Chapel	CDBG funds will be used to assist with the transportation expenses for the After School program and for the Day Camp program.	CDBG	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00
20	Seeing Hand Association	CDBG funds will be used to purchase supplies.	CDBG	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Seeing Hand Association	CDBG funds will be used to purchase supplies.	CDBG	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00
22	Soup Kitchen	CDBG funds will be used to purchase food for the homeless.	CDBG	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00
23	Wheeling Health Right	CDBG funds will be used to purchase pharmaceuticals for use at a free clinic to benefit the very low income and the homeless.	CDBG	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	\$19,000.00
24	HOME Program Administration	HOME funds will be used for the administrative expenses related to the housing programs of the (WV) Northern Panhandle HOME Consortium.	HOME	\$52,342.00	\$52,342.90	\$20,539.13	\$31,803.77	\$20,539.13
25	CHDO Set-Aside	HOME funds will be set aside to fund an eligible Community Housing Development Organization housing project.	HOME	\$78,515.00	\$0.00	\$41,317.37	(\$41,317.37)	\$41,317.37
26	First Time Homebuyer Program -- City of Wheeling	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers to defray the downpayment and closing cost expenses of purchasing a home with the City of Wheeling's city limits.	HOME	\$90,763.00	\$70,186.58	\$70,186.58	\$0.00	\$70,186.58
27	First Time Homebuyer Program -- City of Weirton, WV	HOME funds will be used to defray the closing costs and downpayment associated with purchasing a home within the limits of the City of Weirton, WV to qualified first-time homebuyers.	HOME	\$56,098.00	\$0.00	\$0.00	\$0.00	\$0.00

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 28	First Time Homebuyer Program -- City of Weirton, WV	HOME	\$56,098.00	\$48,783.45	\$48,783.45	\$0.00	\$48,783.45
29	First Time Homebuyer Program -- Ohio County, WV	HOME	\$34,586.00	\$0.00	\$0.00	\$0.00	\$0.00
30	First-Time Homebuyer Program -- Marshall County, WV	HOME	\$97,044.00	\$30,048.00	\$30,048.00	\$0.00	\$30,048.00
31	First-Time Homebuyer Program -- Hancock County, WV	HOME	\$51,113.00	\$0.00	\$0.00	\$0.00	\$0.00
32	First-Time Homebuyer Program -- Brooke County, WV	HOME	\$62,968.00	\$0.00	\$0.00	\$0.00	\$0.00
33	ADA Swimming Pool Accessibility	CDBG	\$33,000.00	\$20,800.00	\$20,800.00	\$0.00	\$20,800.00