CITY OF WHEELING

CITY COUNTY BLDG., 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

January 21, 2015

FY 2015-2016 Finance Department Budget

We have seen an increase in B&O tax collections, I believe due to the position of B&O tax auditor. The Finance department as well as the Water department began taking online payments. Although not a large amount of transactions have occurred in the Finance department, we are seeing an increase monthly in the amount of payments received online, and I believe this number will continue to rise as more people become aware of the service.

For the upcoming fiscal year, I am requesting 2 new computers for the front counter area.

Respectively,

Jill Willey

Assistant Finance Director

City of Wheeling
Departmental Budget Request
Fiscal Year 2015-2016

Department/Division: Finance 001-4414 Department/Division Head: Jill Willey

Line Item Number	Title	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increases (Decreases)	Approved by City Manager
10.1107	Fiscal Clerks	0	0		0		
10.1108	Fiscal Specialists	125,000	125,000		125,000		
10.1116	Parking Officers	47,336	47,336		47,336		
10.1133	Parking Meter Specialist	23,668	23,668		23,668		
10.1208	Finance Director	72,828	72,828		72,828		
10.1211	Tax & Fee Auditor	41,616	41,616		41,616		
10.1248	Asst Finance Director	53,460	53,460		53,460		
10.1280	Certification Pay				0		
10.1523	Attendance Bonus	4,000	4,000		4,000		
10.1902	FICA				0		
10.1903	Overtime	0	0		0		
10.1904	Temporary Personnel	0	0		0		
10.1905	Longevity	8,895	8,895		8,895		
10.1920	Eye & Dental	9,600	9,600		9,600		
10.1921	Hospitalization	0			0		
10.1924	Medicare	4,200	4,200		4,200		
20.2108	Rent	192,000	192,000		192,000		
20.2113	Ambulance Billing Serv	71,000	71,000		71,000		
20.2121	Dues & Subscriptions	1,500	1,500		1,500		
20.2127	Unemployment Exp	12,000	12,000		12,000		
20.2130	Coin Shortage				0		
20.2134	Insurance Exp	22,300	26,000		26,000	3,700	
20.2136	Legal Settlements	20,000	20,000		20,000		
20.2144	Advertising Exp	1,000	1,000		1,000		

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Line Item Number	Title	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increases (Decreases)	Approved by City Manager
20.2145	Office Equip Maint	8,000	8,000		8,000		
20.2149	Technical Services	40,000	40,000		40,000		
20.2150	Telephone	110,000	110,000		110,000		
20.2153	Travel	3,000	3,000		3,000		
20.2158	Refunds	12,000	12,000		12,000		
20.2159	Audit Expense	40,000	40,000		40,000		
20.2171	Workers Comp	9,900	9,900		9,900		
20.2173	Long Distance	800	0		0	(800)	
20.2179	Tax & Fee Collections	4,000	4,000		4,000		
20.2183	Comp Maint & Supply	30,000	30,000		30,000		
20.2232	Credit Card Transaction	10,400	10,400		10,400		
20.3146	Postage	37,000	37,000		37,000		
20.3151	Publish Annual St	9,000	9,000		9,000		
20.5008	Retirees COBRA	27,000	27,000		27,000		
30.2198	Comp Software Exp	50,000	50,000		50,000		
30.3109	Uniforms	2,000	2,000		2,000		
30.3135	Office Supplies	20,000	20,000		20,000		
40.4151	Capital Outlays	2,000	2,800		2,800	800	
50.2174	457 Contributions	35,000	35,000		35,000		
50.5006	NPSCD	15,000	15,000		15,000		
50.5007	RCIP	0	0		0		
50.5009	Contrib to Other Funds		0		0		
50.5126	CERF	0	0		0		

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Line Item Number	Title	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increases (Decreases)	Approved by City Manager
50.5128	Contrib Whg Parking				0		
50.5131	WesBanco Arena				0		
50.5132	Skate Park				0		
50.5133	Festivals/Events				0		
50.5134	ITC Shortfall	110,905	110,905		110,905		
50.5136	ADC Transfer				0		
	Totals	1,286,408	1,290,108	0	1,290,108	3,700	

CITY OF WHEELING
CAPITAL EQUIPMENT OUTLAY SCHEDULE
FISCAL YEAR 2015 B 16

DEPARTMENT: FINANCE
DIVISION:
FUND: GENERAL FUND

DESCRIPTION	NO. OF UNITS	UNIT COST	TOTAL COST	TRADE IN VALUE	NET COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4	5	6	7	8
Computers	2	1400.00	2800.00	0	2800.00	1	2 computers at front desk are running Windows XP, no longer supported by Microsoft
TOTAL							

* Number the priorities starting with 1 being the first priority, 2 the second priority and so on. There should only be one item per priority.