

CITY OF WHEELING



OFFICE OF THE CITY MANAGER
CITY COUNTY BLDG., 1500 CHAPLINE STREET
WHEELING, WV 26003

2015 – 16 BUDGET SCHEDULE

December 15, 2014	Distribute budget forms to Department Heads (Request for Employee Group Proposals)
January 21, 2015	Submit Proposed Departmental Budget to City Manager (Employee Groups Submit Proposals)
January 23, 2015 to February 3, 2015	Departmental and Employee Groups meetings with City Manager
February 3, 2015	Individual City Council members' submission of suggestions for capital projects and proposed CDBG projects.
February 24, 2015	City Manager Submit Balanced General Fund and Coal Severance Budgets to City Council via Finance Committee @ 10:30 a.m.
March 3, 2015	City Council Budget Work Session 11:00 a.m.
March 10, 2015	City Council Budget Work Session (If necessary) 4:00 p.m.
March 17, 2015	City Council Adoption of 2015-16 Budget
April 21, 2015	Laying of Levy Rate by City Council
June 22, 2015 to June 30, 2015	Year-end Departmental Reviews/Proposed Budget Adjustments – Follow-up employee group meetings with City Manager
July 21, 2015	City Council Finance Committee – Unencumbered Carry Over Appropriation for 2014 - 15 – This date is tentative and contingent upon timing of closing year end 2014 - 144

Please note that the Budget Work Sessions are subject to change based on Council members availability. The final work session schedule will be made public in advance of each meeting.