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RECEIVED
CITY OF WHEELING

JAN 14 2013

January 10, 2013

CITY MANAGER'S OFFICE/
LEGAL DEPARTMENT

Robert Herron, City Manager
City of Wheeling
Office of the City Manager
City County Building
1500 Chapline Street
Wheeling, WV 26003

RE: 2013-2014 Municipal Court Budget

Dear Mr. Herron:

Pursuant to your Memorandum of December 18, 2012, this will constitute my transmittal letter regarding the proposed 2013-2014 budget for the Municipal Court Department. Enclosed is the Departmental Budget Request Form which I have completed. I did **not** complete either the Program Justification Form or the Capital Equipment Outlay Schedule as I did not feel either was applicable to my proposed budget for the coming year. If you do require any additional information with regard to the proposed Municipal Court budget, please do not hesitate to contact me.

Otherwise, I do not anticipate any additional unusual expenditures for the coming year. Our goals will again be to fairly administer and enforce the Ordinances of the City of Wheeling.

There is one issue which Don Nickerson and I would like to discuss with you personally that does pertain to the overall budget for the Municipal Court Department. Specifically, Don and I would like to personally discuss with you the terms and conditions by which he and I might be added to the City of Wheeling's health insurance program. Therefore, please accept this as my formal request that Don and I be granted a meeting with you during the period from January 22, 2013 to February 1, 2013 when you will be meeting with various Departmental and Employee Groups.

Robert Herron, City Manager
January 10, 2013
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I look forward to another successful year for the Municipal Court Department. Thank you once again for the privilege of allowing me to continue to serve the City of Wheeling as Municipal Court Judge.

Very truly yours,

A handwritten signature in black ink that reads "Jeffrey R. Miller". The signature is written in a cursive style with a large, stylized initial "J".

Jeffrey R. Miller
Author's Internet E-mail:
Jmiller@hbglaw.com

JRM/jmp

enclosure

