

# CITY OF WHEELING

OFFICE OF THE CITY MANAGER  
CITY COUNTY BLDG., 1500 CHAPLINE STREET  
WHEELING, WV 26003



## 2013 – 14 BUDGET SCHEDULE

December 21, 2012	Distribute budget forms to Department Heads (Request for Employee Group Proposals)
January 18, 2013	Submit Proposed Departmental Budget to City Manager (Employee Groups Submit Proposals)
January 22, 2013 to February 1, 2013	Departmental and Employee Groups meetings with City Manager
February 1, 2013	Individual City Council members' submission of suggestions for capital projects and proposed CDBG projects.
February 26, 2013	City Manager Submit Balanced General Fund and Coal Severance Budgets to City Council via Finance Committee @ 11:00 a.m.
March 5, 2013	City Council Budget Work Session 11:00 a.m.
March 12, 2013	City Council Budget Work Session (If necessary) 4:00 p.m.
March 19, 2013	City Council Adoption of 2013-14 Budget
April 16, 2013	Laying of Levy Rate by City Council
June 10, 2013 to June 21, 2013	Year-end Departmental Reviews/Proposed Budget Adjustments – Follow-up employee group meetings with City Manager
July 16, 2013	City Council Finance Committee – Unencumbered Carry Over Appropriation for 2012 - 13 – This date is tentative and contingent upon timing of closing year end 2012 - 13

Please note that the Budget Work Sessions are subject to change based on Council members availability. The final work session schedule will be made public in advance of each meeting.