

# CITY OF WHEELING

OFFICE OF THE CITY MANAGER  
CITY COUNTY BLDG., 1500 CHAPLINE STREET  
WHEELING, WV 26003



## 2014 – 15 BUDGET SCHEDULE

December 18, 2013	Distribute budget forms to Department Heads (Request for Employee Group Proposals)
January 21, 2014	Submit Proposed Departmental Budget to City Manager (Employee Groups Submit Proposals)
January 23, 2014 to February 5, 2014	Departmental and Employee Groups meetings with City Manager
February 5, 2014	Individual City Council members' submission of suggestions for capital projects and proposed CDBG projects.
February 25, 2014	City Manager Submit Balanced General Fund and Coal Severance Budgets to City Council via Finance Committee @ 10:30 a.m.
March 4, 2014	City Council Budget Work Session 11:00 a.m.
March 11, 2014	City Council Budget Work Session (If necessary) 4:00 p.m.
March 18, 2014	City Council Adoption of 2014-15 Budget
April 15, 2014	Laying of Levy Rate by City Council
June 23, 2014 to June 30, 2014	Year-end Departmental Reviews/Proposed Budget Adjustments – Follow-up employee group meetings with City Manager
July 15, 2014	City Council Finance Committee – Unencumbered Carry Over Appropriation for 2013 - 14 – This date is tentative and contingent upon timing of closing year end 2013 - 14

Please note that the Budget Work Sessions are subject to change based on Council members availability. The final work session schedule will be made public in advance of each meeting.