



HUMAN RESOURCES DEPARTMENT
1500 CHAPLINE STREET, SUITE 301
WHEELING, WV 26003

Engineering Technician City of Wheeling

The Municipal Civil Service Commission will be accepting applications for the following position:

Engineering Technician: \$14.3117/hour, with increase to \$14.7543 after six (6) months; excellent benefits package.

The eligibility list established from the examination will be utilized for hiring for up to the next two years.

Description: Engineering Technician reviews drawings, updates and maintains City drawings based on changes required; draws various maps from field notes/inspections; coordinates and integrates all pertinent information impacting the design and construction of the project; updates maps and drawings to reflect completed construction; responds to general questions from the public; inspects new water and sewer lines and new service taps; assists with maintenance/repairs of water and sewer lines; maintains maps, drawings, and records in an orderly and assessable manner.

Requirements: 3 years experience performing a variety of tasks and assignments as an engineering aide or closely related profession. An equivalent combination of education and experience may be substituted. Associate degree is preferred.

Must meet residency requirement within six (6) months of employment.

Interested applicants should apply at the following location:

West Virginia Job Service
1275 Warwood Avenue (Warwood Shopping Plaza)
Wheeling, WV 26003

Applications will be accepted through Friday, February 14, 2014.

Please do not contact or send resumes directly to the City of Wheeling.

No telephone calls, please.

EOE