



**APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE FOR THE USE, ERECTION, ALTERATION, OR REPAIR OF A BUILDING OR LAND**

The undersigned applies for a Certificate of Zoning Compliance for the following, said certificate is to be issued on the basis of the information contained within the application. *The applicant hereby certifies that all information and attachments are true and correct.*

- 1. Address of Property: \_\_\_\_\_
- 2. Name of Property Owner: \_\_\_\_\_
- 3. Name of Applicant: \_\_\_\_\_
- 4. Address of Applicant: \_\_\_\_\_
- 5. Applicant Phone: \_\_\_\_\_ Owner Phone: \_\_\_\_\_
- 6. Existing Use: \_\_\_\_\_
- 7. Proposed Use:     Same     Other (describe): \_\_\_\_\_
- 8. Number of off-street parking spaces to be provided: \_\_\_\_\_
- 9. Number of off-street loading berths to be provided: \_\_\_\_\_

**COMPLETE THIS SECTION BELOW FOR THE ERECTION, ALTERATION, OR ADDITION OF A STRUCTURE**

**Type of Improvement:**

- New Building
- Addition
- Alteration / Repair

**Residential:**

Number of existing dwelling units: \_\_\_\_\_

Number of proposed dwelling units: \_\_\_\_\_

**Existing Lot Dimensions:**    Width: \_\_\_\_\_ ft. x Depth: \_\_\_\_\_ ft. = lot area: \_\_\_\_\_ sq. ft.

**Existing Principal Building:**

Dimensions: Width: \_\_\_\_\_ ft. x Depth: \_\_\_\_\_ ft. = Total first floor area, including covered porches: \_\_\_\_\_ sq. ft.

Setbacks:    Front: \_\_\_\_\_ ft.    Rear: \_\_\_\_\_ ft.    Side: \_\_\_\_\_ ft.    Other Side: \_\_\_\_\_ ft.    Height/Stories: \_\_\_\_\_

**Existing Accessory Building: (garage, carport, shed, pool, etc):**

Dimensions: Width: \_\_\_\_\_ ft. x Depth: \_\_\_\_\_ ft. = Total first floor area, including covered porches: \_\_\_\_\_ sq. ft.

Setbacks:    Front: \_\_\_\_\_ ft.    Rear: \_\_\_\_\_ ft.    Side: \_\_\_\_\_ ft.    Other Side: \_\_\_\_\_ ft.    Height/Stories: \_\_\_\_\_

**Proposed Construction:**

Dimensions: Width: \_\_\_\_\_ ft. x Depth: \_\_\_\_\_ ft. = Total first floor area, including covered porches: \_\_\_\_\_ sq. ft.

Setbacks:    Front: \_\_\_\_\_ ft.    Rear: \_\_\_\_\_ ft.    Side: \_\_\_\_\_ ft.    Other Side: \_\_\_\_\_ ft.    Height/Stories: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

1. Zoning District: \_\_\_\_\_

2. % Lot Coverage: \_\_\_\_\_ F. A. R.: \_\_\_\_\_

3. Off street parking spaces provided: \_\_\_\_\_

4. Off street parking spaces required: \_\_\_\_\_

Continuation of non-conforming off street parking

5. Property is located in 100 Year Flood Plain:  Yes  No

100 year flood elevation: \_\_\_\_\_ feet

Requires special construction: \_\_\_\_\_

6.  Proposed use is permitted

Proposed use is not permitted

Proposed use is a continuation / renewal of a non-conforming use

7. Requires action by the Board of Zoning Appeals:

Proposed construction requires a variance from the Board of Zoning Appeals

Proposed use requires a Conditional Use Permit from the Board of Zoning Appeals

8. Proposed use requires from the Planning Commission:

Special Use Permit

Site Plan Approval

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This Application for Certificate of Zoning Compliance is:

Approved

Denied, Reason for Denial: \_\_\_\_\_

Certificate No: \_\_\_\_\_

Zoning Official Signature: \_\_\_\_\_

Date: \_\_\_\_\_